

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

**Minutes of the Community Affairs meeting
held on Monday 15 December 2014 at 7pm
at The Shire Hall, Monmouth**

Present: Cllr A Dewhurst

Cllr G Bright	(GB)	Cllr C Munslow	(CM)
Cllr S Chivers	(SC)	Cllr G Pritchard	(GP)
Cllr T Christopher	(TJC)	Cllr S White	(SW)
Cllr J Gunter	(JG)	Cllr A Were	(AW)
		Cllr S Wilson	(SJW)

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda None received.	
2.	To receive apologies for absence Cllr R Bradley	
3.	To approve the minutes of the meetings held on Monday 3 November 2014. The minutes were confirmed as a true record and signed. Proposed: Cllr Bright Seconded: Cllr Christopher All in favour	
5.	To update the action summary All items noted and updated.	

<p>6.</p>	<p>To review and approve Committee's expenditure to date</p> <p>Committee expenditure and payments were agreed and approved.</p> <p>Proposed: Cllr Dewhurst Seconded: Cllr White All in favour</p>	
<p>7.</p>	<p>To receive correspondence (listed separately)</p> <p>TJC asked for number 24 (email thanking for newsletter) to be read to the committee. SC asked for number 8 ("Museums on the move") to be read to the committee. GB asked for number 34 (GP email re NHS leaflets) to be read to the committee. AD asked for number 14 (Illegal parking on the Monnow bank downstream of Monnow Bridge/access path to allotments) to be read to the committee.</p> <p>Cllr Bright commented that the Police cannot act as it is private land and not part of Highways also that photos with number plates should have their numbers blocked out. Cllr Were is still concerned about parking at Monnow Bridge. Cllr Fletcher requested larger blocks be put in place. Cllr White suggested contacting Tim Bradfield MCC regarding this area. Cllr Were thought this would be best dealt with within the Gateway Project, Cllr Christopher commented that the Police should be enforcing the law. Cllr Munslow thought the vehicle was due to the Gatehouse Public House repairs.</p> <p>Cllr Christopher proposed a site meeting take place with Cllr Munslow, the Police, MCC Colin Phillips and Tim Bradfield.</p> <p>Proposed: Cllr Christopher Seconded: Cllr Munslow For: 10 Against: 1 Abstention: 0</p> <p>It was proposed to bring Agenda Item 14 forward on the agenda and to then suspend Standing Orders.</p> <p>Proposed: Cllr Dewhurst Seconded: Cllr Christopher All in favour</p>	<p>AD</p>

<p>14.</p>	<p>Mr Townsend, a member of the public from Priory Street then spoke regarding illegal parking in this street. He has reported this to the Police who appear to be doing nothing, and he has also asked the Police to 'blitz' on illegal/inconsiderate parking which he felt would help the situation. Cllr Chivers commented that the Council have been asking the Police for many years to address this problem.</p> <p>Mr Townsend was also extremely concerned that the weight of increased numbers of lorries on the road and pavement is likely to cause a collapse into local cellars.</p> <p>It was proposed to re instate standing orders. Proposed: Cllr Dewhurst Seconded: Cllr Wilson All in favour.</p> <p>Cllr Dewhurst read out letter number 27 with information on local police activities.</p> <p>A site meeting with the Police and officers was requested for Priory Street and the Bridge area. It was proposed to hold the site meeting in the 3 hot spots, these areas being: The old Monnow Bridge - Allotments access track and Priory Street.</p> <p>Proposed: Cllr Were Seconded: Cllr White All in favour.</p> <p>It was proposed that the site meeting Group consist of AD, SC, CM, GP, who, after the meeting move to discuss further in the Mayors Parlour.</p> <p>Proposed: Cllr White Seconded: Cllr Bright All in favour.</p> <p>Cllr Bright requested that a letter be sent to MCC as soon as possible to highlight concerns of possible damage/collapse of cellars in Priory Street -preferably before Christmas. Meanwhile the windscreen parking leaflets will be trialled.</p>	<p>AD, SC, CM, GP,</p> <p>AD</p> <p>ALL</p>
<p>8.</p>	<p>To note any items to report to CSATs (SJW)</p> <p>Question was asked if there was any information on the local burglaries that have taken place recently.</p> <p>One arrest has been made.</p> <p>It was suggested that two mobile CCTV cameras in Goldwire Lane and Chepstow area had been moved to the Osbaston area.</p>	

<p>9.</p>	<p>To receive reports from working parties and sub-committees</p> <p>i. Carnival/Festival working group (AD, AW, JG, TJC): Plans are being made for next year.</p> <p>ii. Christmas Event working Group (AD, TJC, JG, JF, D Evans, A Atkinson): Agenda Item.</p> <p>iii. Larger grants/donations (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,): No meeting. Agenda Item 18.</p> <p>iv. Community Grants (GB, SC, AD, JF, JG, TJC, SW, SJW): No meeting.</p> <p>v. School Council liaison: No one could attend the last meeting. Next meeting Wednesday 14 January 2015.</p> <p>vi. Monnow Vale Users Group: No one attended the meeting.</p> <p>vii. MTC Newsletter: (GP, AD): Second edition of 6,000 leaflets have been delivered to households with the Monnow Voice which went well. Feedback so far is very positive.</p> <p>viii. Police meetings: (AD, TJC): A meeting was held for Community Councils to meet Gwent Police on 6 November 2014 and attended by Cllr Christopher and Cllr Dewhurst. The single common complaint from all councils was the poor response to 101 calls. If members of the public report problems with the 101 system then Lorraine Bottomley to be contacted.</p> <p>ix. Others: None received.</p>	<p>AD/TJC</p> <p>ALL</p>

10.	<p>To confirm virement of £750 from Communication and publicity budget heading to smaller Community Project Grants budget heading.</p> <p>Proposed: Cllr Dewhurst Seconded: Cllr Pritchard. For: 10 Against: 0 Abstention: 1</p>	Town Clerk
11.	<p>To confirm payment of up to £20 for provision of refreshments at awards evening 17th November 2014.</p> <p>Proposed: Cllr Bright Seconded: Cllr White All in favour</p>	Town Clerk
12.	<p>To consider and confirm referring the provision and funding of 2 new noticeboards to Environmental Affairs Committee as insufficient funding available in Community Affairs budget</p> <p>Proposed: Cllr Gunter Seconded: Cllr Dewhurst. All in favour</p> <p>NB: Place on the Environment Agenda.</p>	TJC/ Town Clerk
13.	<p>To consider and respond to Monmouthshire County Council - Local Transport Plan - Stakeholder Consultation Draft (closing date 24/12/14)</p> <p>Cllr Munslow distributed to members copies of his plans and explained his report to members. (Earlier drafts had already been distributed to members before the meeting).</p> <p>The Chair thanked Cllr Munslow for his work, particularly his invaluable collation of the evidence showing that the Wye Bridge/A40 is a dangerous and critical bottleneck. He will submit his solutions with evidence by the closing date. Others to submit their responses as individual members too.</p>	CM/ALL
14.	<p>To consider, agree and request date for site meeting with the Police and MCC Highways in Priory Street to promote the joint leaflet initiative regarding complaints and concerns about parking.</p> <p>This item discussed earlier in the meeting.</p>	
15.	<p>To review community decoration of Christmas tree event (7/12/14)</p> <p>Cllr Bright will collect the decorations from the tree on 4 January and take them to Shire Hall.</p>	GB

	Defer to next meeting.	
16.	<p>To review Candlelit procession event (11/12/14).</p> <p>Cllr Dewhurst requested feedback from Councillors about both events, before the next meeting which she will collate. Councillors were thanked for their work at both events with special thanks to the Town Clerk.</p> <p>Deferred to next meeting.</p>	ALL/AD
17.	<p>To review Monnow Vale Liaison (from Forward Plan)</p> <p>It was agreed to abandon trying to send a representative to each meeting and to remove this from the Action Review. Cllr White will keep the Committee updated.</p>	SW
18.	<p>To consider large project grants criteria and timetable. (For award from April 15) (from Forward Plan)</p> <p>Agreed closing date last day of March 2015.</p> <p>Deferred to next meeting.</p>	
19.	<p>Items for discussion for future meetings</p> <ul style="list-style-type: none"> • Report from Summer Play scheme. (distributed) • To consider Large project Grants criteria and timetable for allocation. • Summary and review of Christmas events. 	
20.	<p>To confirm date of next meeting</p> <p>7.00pm, Monday 26th January 2015.</p>	

There being no further business the meeting closed at 21.15