

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt Square
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk

www.monmouth.gov.uk

COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on Monday 26 January 2015 at 7pm at The Shire Hall, Monmouth

Present: Cllr A Dewhurst (Chair)

Cllr G Bright	(GB)	Cllr C Munslow	(CM)
Cllr T Christopher	(TJC)	Cllr G Pritchard	(GP)
Cllr Fletcher	(JF)	Cllr A Were	(AW)
Cllr J Gunter	(JG)	Cllr S Wilson	(SJW)

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda. Cllr Christopher agenda item 10.	
2.	To receive apologies for absence. Cllr Bradley, Cllr S Chivers, Cllr S White.	
3.	To approve the minutes of the meetings held on Monday 15th December 2014. The minutes were confirmed as a true record and signed. Proposed: Cllr Fletcher Seconded: Cllr Pritchard All in favour	
4.	To update the action summary. Parking/traffic Priory Street. Site meeting arranged with Highways and Police on 29.01.15 (AD SC CM GP) One Stop Shop Letter to MCC CEO proposed requesting that the Town Council be involved in discussions about the future use of Old Market Hall, Rolls Hall before decisions are made about amalgamation of services. Proposed: Cllr Were Seconded: Cllr Bright All in favour All other items noted and updated.	Town Clerk AD

5.	<p>To review and approve Committee's expenditure to date.</p> <p>Committee expenditure and payments were agreed and approved.</p> <p>Proposed: Cllr Pritchard Seconded: Cllr Munslow All in favour</p>	
6.	<p>To receive correspondence. (listed separately)</p> <p>Letter Number 1: Office to write to the Eisteddfod and ask them to apply for the Smaller Grant scheme.</p> <p>A Letter received from the Wye Valley Art Society was read to the Committee, Cllr Christopher requested that they apply for the smaller Community Grant Scheme if the project would cost less than £750.</p>	<p>Town Clerk</p> <p>Town Clerk</p>
7.	<p>To note any items to report to CSATs. (SJW)</p> <p>No report.</p> <p>Cllr Wilson will repeat the phone number reference for residents in Osbaston who have further information concerning the recent burglaries need to give when ringing 101 The reference number is 227 to quote regarding Osbaston issues.</p>	
8.	<p>To receive reports from working parties and sub-committees</p> <p>i. Carnival/Festival working group. (AD, AW, JG, TJC) Next meeting 5.30pm Thursday 29 January 2015.</p> <p>ii. Christmas Event working Group. (AD, TJC, JG, JF, D Evans, A Atkinson). Agenda Item 10 & 11.</p> <p>iii. Larger grants/donations. (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,) Agenda Item 12.</p> <p>iv. Community Grants. (GB, SC, AD, JF, JG, TJC, SW, SJW) Nothing to report.</p> <p>v. School Council liaison. Cllrs Christopher and Dewhurst had attended the January School Council meeting. The pupil reps were asked 'What makes a good lesson?' Among the many positive and thoughtful comments were: more help with time management, more evenly spread homework, more specific help with revision and exam preparation All students have had an opportunity for input into the plans for the new school. The architect has made changes which takes many of their ideas on board.</p>	

	<p>vi. Monnow Vale Users Group. Write to Monnow Vale and formerly request that minutes of Users Group meetings be sent to the Town Council, as we no longer have a representative.</p> <p>Proposed: Cllr Christopher Seconded: Cllr Bright All in favour</p> <p>vii. MTC Newsletter. (GP, AD) Cllr Pritchard will give a report at the next meeting.</p> <p>viii. Police meetings. (AD, TJC) No meeting.</p> <p>ix. Others. Minor Injuries: Cllr Pritchard reported that at the presentation from the Primary Care Director, Ms Bobby Bolt in November, it was said that an information article would be placed in The Monnow Voice magazine which comes out on 1st February. Cllr Pritchard has sent comments with suggestions and is awaiting the outcome in the magazine.</p>	<p>Town Clerk</p>
<p>9.</p>	<p>To consider and agree response to Welsh Government Draft National Transport Plan 2015 consultation. (c/d for WG responses 11/3/15, and 28/2/15 for OVW to collate response)</p> <p>Concerns, evidence of poor access to transport and ideas on the consultation to be forwarded to the Town Clerk by Monday 9th February for the Chair to collate.</p>	<p>Town Clerk/AD</p>
<p>10.</p>	<p>To review community decoration of Christmas tree event (7/12/14). (Deferred from last meeting)</p> <p>Cllr Christopher declared an interest on this item.</p> <p>This item to be discussed with The Rotary Club with the possibility of them taking charge of an event to hang Christmas tree ornaments and for them to liaise with Cllr Christopher on the location and number of trees to be decorated. (Not illuminated decorations.)</p> <p>Proposed: Cllr Pritchard Seconded: Cllr Were For: 8 Against: 0 Abstention: 1</p>	<p>TJC</p>
<p>11.</p>	<p>To review Candlelit procession event (11/12/14). (Deferred from last meeting)</p> <p>Written responses received from the Town Clerk and Cllr Hall.</p> <p>Cllr Christopher asked for this item to be placed on the Forward Plan for July 2015 under 'Christmas Event'. 'The Working Group to discuss Candlelit procession event.</p> <p>Cllr Pritchard offered to canvass local businesses to sponsor the Christmas Event</p>	<p>Town Clerk</p> <p>GP</p>

<p>12.</p>	<p>To consider large project grants criteria, details, timetable for award from April 2015 and agree any advertising costs (Closing date of 31/3/15 agreed)</p> <p>A meeting to be arranged for 10.00 am on Thursday 2nd April 2015 to discuss the applications. Anyone from the Committee can attend the meeting as this will be recommendation only; applications will be agreed at the Committee meeting of 20th April 2015.</p> <p>Proposed: Cllr Dewhurst seconded: Cllr Pritchard All in favour.</p> <p>There will not be a presentation evening, but local press will be invited for a photo opportunity (placed on Facebook and Newsletter), for successful recipients, when receiving their grants.</p> <p>Proposed: Cllr Dewhurst seconded: Cllr Christopher All in favour.</p> <p>£100 to be used for advertising the Larger Grants scheme 2015. (To be taken from this year's Larger Grants budget 2014.)</p> <p>Proposed: Cllr Pritchard seconded: Cllr Bright All in favour.</p> <p>Proposed changes to section 2 of the criteria ' Who can apply' 'notification of applications that will not be considered' were: To add <i>'Organisations seeking to promote, support or oppose any religious group'</i>.</p> <p>Proposed: Cllr Pritchard seconded: Cllr Bright All in favour.</p> <p>Last year's details to be removed from the website as a matter of urgency.</p>	<p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p>
<p>13.</p>	<p>To consider reports from previous recipients of large project grants and any updates required.</p> <p>Reports received from Bridges, Monmouth Festival, MCC Summer Play Scheme and an e-mail received from CAB apologising that the report could not be finished in time for this meeting.</p> <p>It was noticed that one of the Festival reports was sent from the previous year, in error. Correct one to be requested.</p> <p>Reports Acknowledged.</p>	<p>AD</p>

14.	<p>To consider and respond to MCC Licensing Act – Policy Consultation. (Closing date 27/3/15) Useful details in the act were noted. It was proposed to respond in support of the Act.</p> <p>Proposed: Cllr Dewhurst Seconded: Cllr Pritchard All in favour</p>	Town Clerk
15.	<p>To agree press release.</p> <p>To include the Larger Grants Scheme.</p>	AD
16.	<p>Items for discussion for future meetings.</p> <ul style="list-style-type: none"> • To confirm the recommendations of the Working Group of the Larger Community Grants. • To report back after discussion with Rotary Club regarding the possibility of taking charge of a Christmas tree decorating event (Not illuminated decorations.) 	
17.	<p>To confirm date of next meeting.</p> <p>Monday 9th March 2015, 7.00pm, Shire Hall, Monmouth</p>	

There being no further business the meeting closed at 21.06