

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on Monday 13 July 2015 at 7.00pm at The Shire Hall, Monmouth

**Present:** Cllr A Dewhurst (Chair)

Cllr Bradley (RB)	Cllr Fletcher (JF)
Cllr G Bright (GB)	Cllr C Munslow (CM)
Cllr Chivers (SC)	Cllr Pritchard (GP)
Cllr Christopher (TC)	Cllr White (SW)

AGENDA ITEM		ACTION
1.	<b>To receive declarations of interest on items on the agenda.</b>  None received.	
2.	<b>To receive apologies for absence.</b>  Cllr Gunter and Cllr Owen.	
3.	<b>To approve the minutes of the meetings held on Monday 1 June 2015 and Monday 13 July 2015.</b>  Minutes for the 1 June were deferred to the next meeting as not available.  The minutes for Monday 15 June were agreed as a true record and signed.  Proposed: Cllr Pritchard Seconded: Cllr Bright. For: 8 against: 0 abstention: 1.	
4.	No agenda item	
5.	<b>To update the action summary.</b>  All items noted and updated.	

6.	<p><b>To review and approve Committee's expenditure to date.</b></p> <p>The Committee's expenditure to date was approved. Noting the Larger Community Grant is still outstanding for Citizens Advice Bureau.</p> <p>Proposed: Cllr Dewhurst    Seconded: Cllr Pritchard. <b>All in favour</b></p>	
7.	<p><b>To receive correspondence.</b> (listed separately)</p> <p>Noted.</p> <p><b>Number1:</b> Cllr Christopher offered to apply to be the representative for the Town Council on the Local Access Forum. <b>Agreed.</b></p> <p><b>Number 8:</b> A question was raised regarding the Youth Service grant. Cllr Pritchard reported the Youth Service had a Larger Community Grant for their summer activities. Cllr Pritchard, Cllr Dewhurst and Cllr Christopher will report back after the next ATTIK meeting on 14 July 2015.</p>	<p>TJC</p> <p>AD, TJC,GP</p>
8.	<p><b>To note any items to report to CSATs.</b> (SJW)</p> <p>It was suggested that the CCTV questionnaire from MCC Andy Mason (distributed to all Councillors and listed on F&amp;P correspondence), should be answered as a group and not as individuals unless discussed fully.</p> <p>It was also suggested this item be put on the agenda for Full Council on 3 August 2015.</p>	
9.	<p><b>To receive consider and take any action on reports from working parties and sub-committees</b></p> <p>i. <b>Police Report:</b> No report. The Police will now attend if requested for a particular concern. Inspector Jones will attend Full Council in September. Cllr Christopher requested he would like Sergeant Seymour to attend the next meeting regarding an update on drugs and illegal parking. <b>Agreed.</b></p> <p>ii. <b>Carnival/Festival working group</b> (AD, AW, JG, TJC, Chris Were, Les Modget) The insurance this year is more specific than previous years. Entrants have to sign to say they have taken out their own insurance. The Group would appreciate any extra helpers on the day.</p>	

	<p><b>iii. Christmas Event working Group</b> (AD, TJC, JG, JF, D Evans, A Atkinson). No meeting.</p> <p><b>iv. Larger grants/donations</b> (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,)</p> <p><b>v. Community Grants</b> (GB, SC, AD, JF, JG, SW,) Agenda item.</p> <p><b>vi. School Council liaison</b> (AD, TJC, SW,) Cllr Dewhurst and Cllr Christopher will continue to attend the Comprehensive School's Council next year.</p> <p><b>vii. Monnow Vale Users Group</b></p> <p><b>viii. MTC Newsletter</b> (GP, AD) Responses coming in from the newsletter question to the public regarding the CCTV.</p> <p><b>ix. Replacement Service of Minor Injuries Unit.</b> Agenda item.</p> <p><b>x. Others.</b> None received.</p>	
<p><b>10.</b></p>	<p><b>To Confirm and agree the criteria and application form for the Smaller Community Grant Scheme.</b></p> <p>It was suggested to alter the criteria to be the same as the Larger Grant Criteria. After discussion regarding religious applications a working party was asked meet to discuss. Members of the Working Group are SC, AD, GB, JG,JF, GP, TJC &amp; SW.</p>	
<p><b>11.</b></p>	<p><b>To Agree timetable for the award of Smaller Community Grant Scheme.</b></p> <p>The suggested closing date was 12.00 noon on 16 October 2015 with a Working Group to meet immediately after this date, with the presentation taking place 2 weeks later.</p> <p>Working Group will bring their recommendations back to the next Community meeting.</p>	<p>SC, AD,GB, JG,JF, GP, TJC &amp; SW</p>

12.	<p><b>To Agree any further action on Replacement of the Minor Injuries service.</b></p> <p>Bronwen John has asked to attend a future meeting to give an update, it was agreed to ask her to the October meeting. Things are reported as progressing with local Doctors surgeries, and new contracts. Cllr Pritchard and Cllr Christopher will request a meeting with three AM's to ask for their support.</p> <p>Proposed: Cllr Christopher seconded: Cllr Pritchard <b>All in favour.</b></p>	
13.	<p><b>To Agree any further action on the Museum and Cultural Attractions consultation.</b></p> <p>The consultants have acknowledged the committee's summary of its consultations with Monmouth residents.</p> <p>Defer to next meeting.</p>	Office
14.	<p><b>To discuss and agree events for 'Walking with the Wounded' Charity arrival in Monmouth on Friday October 2nd and departure to Chepstow on Saturday 3 October.</b></p> <p>Letter has been received from Mr Mat Fisher regarding this, the Mayor has replied.</p> <p>A working party to be set up.</p> <p>A report will be given to the next meeting.</p>	TJC, SC, CM, SW GP.
15.	<p><b>To agree press release.</b></p> <p>Press release to include the minor injuries, service and MTC action on this.</p> <p>Proposed: Cllr Pritchard seconded: Cllr Dewhurst <b>All in favour.</b></p>	GP/AD
16.	<p><b>Items for discussion for future meetings.</b></p> <p>Agenda item 13.</p>	
17.	<p><b>To confirm date of next meeting.</b></p> <p>Monday 24 August 2015.</p>	

**There being no further business the meeting closed at 9.00pm**