

MONMOUTH TOWN COUNCIL

Shire Hall
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Monmouth
NP25 3DY



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To the Mayor and Members of Monmouth Town Council

You are summoned to attend the Full Council meeting

to be held on Monday, 7 December 2015 at 7.00pm at The Shire Hall, Monmouth

for the purpose of transacting the following business:

Mrs S James, Town Clerk, Dated: 2 December 2015.

AGENDA

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To confirm and sign the minutes of the meeting held on Monday 26 October 2015.**
- 4. To receive questions from members of the public for a maximum of 10 minutes.**
- 5. To receive the Office report (for information only).**
- 6. To receive correspondence that the Mayor wishes to place before the Council.**
- 7. To answer questions from Councillors.**
(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.
Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. (No supplementary questions will be allowed.)
- 8. To confirm recommendations of Finance & Policy Committee (23 November 2015) for a total Council budget of £277,108 for 2016/2017 ENC1**
- 9. To confirm recommendations of the Finance and Policy Committee (23 November 2015) that the precept request for 2016/2017 should fully fund the budget of £277,108.**

10. To confirm the recommendation of the Finance & Policy Committee to agree the acquisition of the Agincourt Street toilets from Monmouthshire County Council.
11. To confirm the recommendation of the Finance & Policy Committee to agree the Shire Hall Service Level agreement with Monmouthshire County Council. **ENC 2**
12. To discuss and agree a response to the request from HMS Monmouth for a Freedom Parade to be held on Sunday 20 March 2016. (GP)
13. To discuss the possibility of the appointment of an administrative assistant
14. To note the reports of Council Committees and outside bodies:
 - a Planning Committee
 - b Environmental Affairs Committee
 - c Community Affairs Committee
 - d Finance & Policy Committee
 - e CSATS
 - f Monmouth Partnership Forum
 - g Vision Monmouth
 - h Central Monmouthshire Area Committee
 - i Others: Neighbourhood Plan
15. To note the Mayor's engagement list. **ENC 3**
16. To review the Member's attendance summary of Committee meetings. **ENC 4**
17. Items for discussion for future meetings.
18. To confirm the date of the next meeting.

Monday 18 January 2016 at 7.00pm Shire Hall, Monmouth

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.