

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt Square
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk

www.monmouth.gov.uk

To the Mayor and Members of Monmouth Town Council

You are summoned to attend the Full Council meeting

to be held on Monday 29 February 2016 at 7.00pm at The Shire Hall, Monmouth

for the purpose of transacting the following business:

Mrs S James, Town Clerk, Dated: 23 February 2016

Mr Tom Locke (Hive Social) will give a presentation on the new proposed Town Council website.

AGENDA

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To confirm and sign the minutes of the meeting held on Monday 18th January 2016, Pink Paper 18 January 2016 and 1st February 2016.**
- 4. To receive questions from members of the public for a maximum of 10 minutes.**
- 5. To receive the Office report (for information only).**
- 6. To receive correspondence that the Mayor wishes to place before the Council. ENC1.**
- 7. To answer questions from Councillors.**
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.
Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. (No supplementary questions will be allowed.)*

- 8. To note the reports of Council Committees and outside bodies:**
- a** Planning Committee
 - b** Environmental Affairs Committee
 - c** Community Affairs Committee
 - d** Finance & Policy Committee
 - e** CSATS
 - f** Monmouth Partnership Forum
 - g** Vision Monmouth
 - h** Central Monmouthshire Area Committee
 - i** Neighbourhood Plan
 - j** Others:
- 9. To confirm Sunday 10 July 2016 for the provisional date for the Civic Service.**
- 10. To discuss and agree to adopt the Green Book which is the National agreement on pay and conditions of service for Local Government. (GP)**
- 11. To note the appointment of Ms Dee Lovering from 14 March 2016 as the Committee Assistant for the Community Affairs and Environment Affairs Committees.**
- 12. To Note the Mayor's engagement list. ENC 2.**
- 13. To review the Member's attendance summary of committee meetings. ENC 3.**
- 14. Items for discussion for future meetings.**
- 15. To confirm the date of the next meeting.**

Monday 11 April 2016 at 7.00pm Shire Hall, Monmouth.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.