

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on Monday 16 November 2015 at 7.00pm at The Shire Hall, Monmouth

Present: Cllr A Dewhurst (Chair)

Cllr G Bright (GB)
Cllr S Chivers (SC)
Cllr T Christopher (TJC)
Cllr J Fletcher (JF)
Cllr J Gunter (JG)

Cllr Munslow (CM)
Cllr Owen (AO)
Cllr Pritchard (GP)
Cllr S White (SW)

Presentation by Mr Brian Counsell and Ms Shirley Lightbound re first three months of service of Monmouthshire CAB.

(See attached notes)

Questions raised:

Question: Would money given from the Community Grant Scheme be directly for Monmouth CAB?

Answer: Cannot guarantee it would be spent in Monmouth but could ring fence funds for Monmouth.

Question: As the Monmouth office is only open 3 days a week (less than all the other offices,) is there anything hampering opening on a Monday also as many volunteers would like?

Answer: No, if supervisors will open can be found to man it.

| AGENDA ITEM | | ACTION |
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| 1. | To receive declarations of interest on items on the agenda. Cllr White agenda item 8. | |
| 2. | To receive apologies for absence. Cllr Were. | |

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| 3. | <p>To approve the minutes of the meetings held on Monday 5th October 2015</p> <p>The minutes were agreed as a true record and signed.</p> <p>Proposed: Cllr Christopher Seconded: Cllr Fletcher. All in favour.</p> | |
| 4. | <p>To update the action summary.</p> <p>Cllr Gunter was asked to maintain a watching brief on the Hub,i.e. the One Stop Shop/Library All Councillors to record any comments or problems from the public.</p> <p>All other items noted.</p> | JG All |
| 5. | <p>To review and approve Committee's expenditure to date.</p> <p>The Committee's expenditure was approved.</p> <p>Proposed: Cllr Pritchard Seconded: Cllr Fletcher. All in favour</p> | |
| 6. | <p>To receive correspondence</p> <p>Noted.</p> | |
| 7. | <p>To receive consider and take any action on reports from working parties and sub-committees</p> <p>i. Police Report: Cllr Dewhurst had written to Sgt Seymour re illegal parking, skate park supervision and CSO presence. His response was read to the committee.(attached)</p> <p>ii. Carnival/Festival working group (AD, AW, JG, TJC, Chris Were, Les Modget) Meeting arranged for 6.00pm Tuesday 24 November.</p> <p>iii. Christmas Event working Group (AD, TJC, JG, JF, D Evans, A Atkinson). Agenda item 10.</p> <p>iv. Larger grants/donations (Excluding. Community grants) (GB, TJC, AW, SC, AD, JG, GP, SW,) Agenda item 8.</p> <p>v. Community Grants (GB, SC, AD, JF, JG, SW,AW)</p> <p>vi. School Council liaison (AD, TJC, SW,) No meeting.</p> | |

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| | <p>vii. Monnow Vale Users Group. No meeting.</p> <p>viii. MTC Newsletter (GP,TJC,CM, AD) The Chair distributed a copy of the next newsletter to be distributed on 1 December.</p> <p>ix. Replacement Service of Minor Injuries Unit. Cllr Pritchard is in contact with Nick Ramsey AM and should have answers and news by the next meeting, which will include an update presentation by Aneurin Bevan Health Board and a representative from Monnow Vale.</p> <p>x. Others: None received.</p> | GP |
| 8. | <p>To agree action on Larger Grant application by Monmouthshire C.A.B, following the report of their first three months of service.</p> <p>Cllr Pritchard proposed that a business plan for Monmouth's part in the organisation be requested by the end of November. The Larger Grants Working Group to then meet to discuss and put plans forward for recommendation to the Community Affairs meeting on 21 December 2015.</p> <p>Proposed: Cllr Pritchard Seconded: Cllr Christopher. All in favour.</p> | Larger Grants WG |
| 9. | <p>To agree any further action on the Museum and Cultural Attractions consultation</p> <p>The Chair will contact MCC C. Cllr R Greenland and Mr Roger Hoggins for an update.</p> | AD |
| 10. | <p>To agree action recommended by the Christmas Event working group.</p> <p>Chair gave an update on the Christmas Candlelit Musical event.(Details as poster attached)5.30pm Thursday 10th Dec</p> | Volunteers required as marshalls |
| 12. | <p>The Chair brought forward agenda item 12.</p> <p>Proposed: Cllr Dewhurst Sec Cllr Gunter All in favour</p> <p>Concerns raised re huge jump as previous year's Christmas Festival was £1,500 and now increased to £3,000. Suggestion that next year this heading to be called Community Events.</p> <p>Cllr Pritchard proposed to vire £4,000 to the Christmas Festival</p> | |

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| | <p>heading from Community Grants heading in 2015/16 budget</p> <p>Proposed: Cllr Pritchard Seconded: Cllr Bright. For: 10 against: 0 abstention: 1</p> | | | | | | | | | | | | | | | | | |
| 11. | <p>To discuss and agree the Committee's budget recommendation for 2015/16.</p> <p>The figures for 2016/2017 are as follows:</p> <table> <tr> <td>Community Grants</td> <td>£8,000</td> </tr> <tr> <td>Larger Community Grants</td> <td>£21,000</td> </tr> <tr> <td>Community Events</td> <td>£3,000</td> </tr> <tr> <td>Library Newspapers</td> <td>£300</td> </tr> <tr> <td>Communication & publicity</td> <td>£600</td> </tr> <tr> <td>Monmouth Town Guide</td> <td>£500</td> </tr> <tr> <td>MTC Newsletter</td> <td><u>£1,100</u></td> </tr> <tr> <td>Total</td> <td>£34,500</td> </tr> </table> <p>After discussion (Item 12 above) it was proposed to accept these figures.</p> <p>Proposed: Cllr Pritchard seconded: Cllr Fletcher. For: 10 against: 0 abstention: 1</p> | Community Grants | £8,000 | Larger Community Grants | £21,000 | Community Events | £3,000 | Library Newspapers | £300 | Communication & publicity | £600 | Monmouth Town Guide | £500 | MTC Newsletter | <u>£1,100</u> | Total | £34,500 | |
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| Total | £34,500 | | | | | | | | | | | | | | | | | |
| 12. | <p>To agree the virement of £4,000 from the Smaller Community Grants scheme budget to other Community budgets.</p> <p>Item brought forward and discussed before agenda item 11.</p> | | | | | | | | | | | | | | | | | |
| 13. | <p>To agree action on Christmas Tree decoration event.</p> <p>It was agreed to hold a second Christmas tree event to decorate the tree at Shire Hall, subject to permission and not to include the bouncy castle offer. Saturday 12 December 2015.2-3.30pm</p> <p>Proposed: Cllr Pritchard seconded: Cllr Fletcher. All in favour.</p> | Volunteers required | | | | | | | | | | | | | | | | |
| 14. | <p>To agree the press release.</p> <p>Cllr Dewhurst as Chair will write the press report.</p> | AD | | | | | | | | | | | | | | | | |
| 15. | <p>Items for discussion for future meetings.</p> <p>Discuss update from Aneurin Bevan Health Board Review both Christmas events</p> | | | | | | | | | | | | | | | | | |

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| 16. | To confirm date of next meeting. Monday, 21 December 2015. | |
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There being no further business the meeting closed at 9.27pm