

# MONMOUTH TOWN COUNCIL

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## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on Monday 8<sup>th</sup> February 2016 at 6.30pm at The Shire Hall, Monmouth

**Present:** Cllr A Dewhurst (Chair)

Cllr G Bright	(GB)	Cllr Gunter	(JG)
Cllr S Chivers	(SC)	Cllr C Munslow	(CM)
Cllr Dewhurst	(AD)	Cllr A Were	(AW)

Monmouth Comprehensive School gave a presentation in aid of funding for two events for the Literary Festival.

The festival is to bring together all schools and feeder groups along with the Community.

A Business Plan has been put together for members to view. This year they plan to concentrate on Primary schools, and the overall aim is for the festival to become a legacy of Monmouth.

The school will apply for the Larger Project grant which is opening shortly.

AGENDA ITEM		ACTION
1.	<b>To receive declarations of interest on items on the agenda.</b>  None received.	
2.	<b>To receive apologies for absence.</b>  Cllr Bradley, Cllr Fletcher, Cllr Pritchard, Cllr Owen and Cllr White.	
3.	<b>To approve the minutes of the meeting held on Monday 21<sup>st</sup> December 2015.</b>  The minutes were agreed as a true record and signed.  Proposed: Cllr Bright Seconded: Cllr Were <b>All in favour</b>	



	<p><b>from working parties and sub-committees.</b></p> <p><b>i. Police Report:</b> No report.</p> <p><b>ii. Carnival/Festival working group:</b>  (AD, AW, JG, Chris Were,(now chair)Rob Campbell, Terry Christopher, Les Modget)</p> <ul style="list-style-type: none"> <li>• Written report Ms Cerys Watts.</li> <li>• Next meeting 16 February.</li> </ul> <p><b>iii. Christmas Event working Group.</b>  (AD, JG, JF, D Evans, A Atkinson).  Incident with driver on John Street should have been followed up straight away. Information now is no longer logged.  Cllr Munslow reported road closure men were in a van, Chair &amp; J Lloyd will contact. (J Lloyd previously contacted.)</p> <p><b>iv. Larger Project grants.</b> (Excluding. Community grants) (GB, SC, AD, JG, GP, SW,) Written report from Monmouth Festival (Correspondence item)  Agenda Item</p> <p><b>v. Community Grants.</b> (GB, SC, AD, JF, JG, SW,)</p> <p><b>vi. School Council liaison.</b> (AD, SW,)  No report.</p> <p><b>vii. Monnow Vale Users Group.</b></p> <p><b>viii. MTC Newsletter.</b> (GP, AD, CM)  The newsletter was handed out at the Town Council's 'surgery' at The Priory coffee morning  No report.</p> <p><b>ix. Replacement Service of Minor Injuries Unit.</b>  Mr J Hayman will speak at the meeting on 21 March on behalf of Aneurin Bevan Health Board about the updated arrangements for access to services for those with minor injuries. Surrounding Community and Town Councils have been invited</p> <p><b>x. Others.</b></p>	<b>AD/office</b> <b>e</b>
<b>9.</b>	<b>To confirm the criteria and dates for the Project Grant</b>	

	<p><b>Scheme 2016/2017 Financial year. (Deferred from last meeting).</b></p> <ul style="list-style-type: none"> <li>• Closing date for the grants will be Tuesday 15 March 2016.</li> <li>• Working Group will meet at 10.00am on Thursday 17<sup>th</sup> March to discuss the applications.</li> <li>• All recipients from 2015 have now returned reports, but the CAB Monmouthshire £7,000 allocation is still unresolved. We are awaiting their response to the committee's offer.</li> </ul> <p>Advertisement will go to the paper as soon as possible.</p>	<p><b>AD, JF GB, SW, SC, JG, GP.</b></p> <p><b>AD/ Office</b></p>
10.	<p><b>To report on the return of funding given by Smaller Community Grants to Carbonne Twinning.</b></p> <p>Letter accepted.</p>	
11.	<p><b>To Discuss and agree any actions concerning Mrs R. Jupp's question at Full Council on the lack of parking enforcement in Monmouth.</b></p> <p>Cllr Munslow read out a report. The responsibility for enforcement of traffic and street parking regulations remains with the police (not MCC) on the insistence of the Police Commissioner The Chair will write to the Police Commissioner to invite him to see Monmouth parking for himself. Residents pay their permitted parking tickets to MCC.</p>	<p><b>AD</b></p>
12.	<p><b>To discuss and agree action on Police and coach parking at the Link Road Monmouth.</b></p> <p>The Chair will contact Sergeant David Seymour to thank him for dealing with the situation on entrance to the Link Road</p>	<p><b>AD</b></p>
13.	<p><b>To discuss and agree action on lack of parking and a drop off point for coaches at the top of town.(AD)</b></p> <p>The Chair will write to MCC Paul Keeble regarding David Cummings letter regarding coach parking at the rear of the proposed Premier Inn or Rockfield Road.</p>	<p><b>AD</b></p>
	<p>8.40: Cllr Were left the meeting.</p>	
14.	<p><b>To discuss and agree action for The Queen's</b></p>	

	<p><b>birthday.</b></p> <p>Cllr Munslow proposed that Wyesham Scouts would light a beacon on the 21<sup>st</sup> April celebrations.</p> <p>The committee would consider possibilities of a celebration party on Her Majesty's official birthday in June.</p>	<b>CM</b>
<b>15.</b>	<p><b>To agree press release.</b></p> <ul style="list-style-type: none"> <li>• To include invitation to apply for a Larger Project Grant.</li> <li>• To invite ideas and volunteers for the Queens official birthday celebrations.</li> </ul>	<b>AD</b>
<b>16.</b>	<p><b>Items for discussion for future meetings.</b></p> <ul style="list-style-type: none"> <li>• To approve the recommendations of the Project Grant Scheme.</li> <li>• To discuss the monies left over for 2015/2016.</li> <li>• To discuss any action following presentation from Aneurin Bevan NHS</li> </ul>	
<b>17.</b>	<p><b>To confirm date of next meeting.</b></p> <p>21st March 2016</p> <p><b><i>(Please forward questions to the Town Clerks office for Mr Julian Hayman Development Manager Aneurin Bevan UHB, who will be attending the next meeting.)</i></b></p>	

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*