

# MONMOUTH TOWN COUNCIL

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**To the Mayor and Members of Monmouth Town Council**

**You are summoned to attend the Full Council meeting**

**to be held on Monday 20 June 2016 at 7.00pm at The Shire Hall, Monmouth**

**for the purpose of transacting the following business:**

**Mrs Jane Lloyd, On behalf of Monmouth Town Council dated: 14 June 2016**

## **AGENDA**

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To confirm and sign the minutes of the meeting held on Monday 9 May 2016. (Annual Meeting)**
- 4. To receive questions from members of the public for a maximum of 10 minutes.**
- 5. To receive the Office report (for information only).**
- 6. To receive correspondence that the Mayor wishes to place before the Council. Enc:1.**
- 7. To answer questions from Councillors.**  
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.  
Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. (No supplementary questions will be allowed.)*

**8. To note the reports of Council Committees and outside bodies:**

- i. Planning Committee.
- ii. Environmental Affairs Committee.
- iii. Community Affairs Committee.
- iv. Finance & Policy Committee.
- v. CSATS
- vi. Monmouth Partnership Forum
- vii. Vision Monmouth
- viii. Central Monmouthshire Area Committee
- ix. Place Plan
- x. Others:

**9. To accept the resignation of Cllr Owen from Dixton and Osbaston Ward.**

**10. To receive the Annual Finance & Policy Committee Report for 2015/2016. (GP) Enc: 2**

**11. To receive and approve expenditure for 2016/2017. (*Deferred from last F&P meeting*)**

**12. To receive the Internal Auditors report for the year ended 31 March 2016. Enc: 3**

**13. To agree the Annual return for the year ended 31 March 2016.**

**14. To receive an update on the register of gifts to members (F&P or FC?).**

**15. To agree the use of the Town Field by the Rotary Club on Sunday 4 September for the annual Monmouth Raft Race.**

**16. To agree the use of the Town Field by the Rowing Club on 24/25 September 2016 and 10 December 2016 for the annual 'Heads of the River' events.**

**17. To report on the proceeds of the Mayors Charity Fund raising for 2015/2016. (GP)**

**18. To discuss and agree the cost of a long service medal for Mr J Blake. (SC)**

**19. To discuss and agree the confirmed terms and costs of the 1 year extended MCC Maintenance contract for Drybridge Park.**

**20. To Note the Mayor's engagement list. Enc: 4.**

**21. To review the Member's attendance summary of committee meetings. Enc: 5.**

**22. Items for discussion for future meetings.**

**23. To confirm the date of the next meeting.**

Monday 1 August 2016 at 7.00pm Shire Hall, Monmouth.

- 24. To resolve to exclude members of the press and public from the meeting during consideration of the following items of business, by virtue of the Public Bodies (Admission to meetings) Act 1960, Section 1 (2), on the grounds of confidentiality.**
- 25. To confirm Miss D Lovering to join the Local Government Pension Scheme**

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*