

MONMOUTH TOWN COUNCIL

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COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs Committee Meeting held on Monday 13th June 2016 at The Shire Hall, Monmouth

PRESENT: Chair: Cllr A Dewhurst (AD)

Cllr G Bright (GB)	Cllr C Munslow (CM)
Cllr S Chivers (SC)	Cllr A Were (AW)
Cllr J Gunter (JG)	Cllr S White (SW)

In attendance: Dee Lovering

AGENDA ITEM		ACTION
1.	To elect the Chair for the forthcoming year. It was proposed that Cllr Dewhurst be re-elected as Chair. Proposed: Cllr White Seconded: Cllr Munslow All in favour	
2.	To elect the Deputy Chair for the forthcoming year. It was proposed that Cllr Gunter be re-elected as Deputy Chair. Proposed: Cllr White Seconded: Cllr Dewhurst All in favour	
3.	To receive declarations of interest on items on the agenda. None received.	
4.	To receive apologies for absence. Cllr Fletcher and Cllr Pritchard.	

5.	<p>To approve the minutes of the meeting held on Tuesday 3rd May 2016.</p> <p>The minutes were agreed as a true record and signed.</p> <p>Proposed: Cllr Gunter Seconded: Cllr Munslow All in favour</p>	
6.	<p>To update the action summary.</p> <p>Write again to Highways regarding the lack of co-ordinated traffic management preparation in Priory Street to clear the street for double yellow lining. Write a letter on behalf of the whole committee.</p> <p>Monitoring of the effectiveness of One Stop Shop/Library 'Hub' to be added to the 2016/17 Forward Plan.</p>	<p>AD</p> <p>Office</p>
7.	<p>To review and approve committee expenditure to date.</p> <p>All expenditures were noted and a query forwarded to the office.</p>	<p>Office</p>
8.	<p>To receive correspondence. (listed separately)</p> <p>Letter number 21 from Rachel Jupp Re: The revival of the 'Friends of Chippenham Mead' community group was read to the committee.</p> <p>Letter number 19 from One Family Foundation: Community Awards and funding available to groups that are nominated. Cllr Dewhurst suggested that members think of any possible community groups that could be put forward for nomination and let her know as soon as possible.</p>	<p>All</p>
9.	<p>To receive consider and take any action on reports from working parties and sub-committees.</p> <p>i. Police Report. No report.</p> <p>ii. Carnival/Festival Working Group. (AD, AW, JG, Chris Were, Les Modget) The carnival was well promoted at Saturday's Queen's Birthday Picnic event and lots of raffle tickets were sold to the public before the draw took place at the end of the afternoon.</p> <p>iii. Christmas Event Working Group. (AD, JG, JF, D Evans, A Atkinson). No report.</p> <p>iv. Larger Project Grants. (Excluding Community Grants) (GB, SC, AD, JG, GP, SW,) No report.</p>	

11.	<p>To discuss the Block Street Trading Licence and report back to the Finance & Policy Committee on the 7th June meeting (Forward from Finance & Policy meeting 16th May)</p> <p>Cllr Dewhurst gave an update stating that Monmouthshire County Council was now taking full responsibility for the Block Street Trading Licence and that Monmouth Town Council were not liable in any way.</p>	
12.	<p>To agree press release.</p> <p>Cllr Dewhurst to write a letter of thanks to the volunteers who helped at the Queen's Birthday event on Saturday and send it to the local press.</p>	AD
13.	<p>Items for discussion for future meetings.</p> <p>Aims & Objectives / Forward Plan 2016-17</p>	
14.	<p>To confirm date of next meeting.</p> <p>Monday 25th July 2016</p>	

With there being no further business the meeting closed at 8.40pm.