

MONMOUTH TOWN COUNCIL

Shire Hall
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Monmouth
NP25 3DY



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To the Mayor and Members of Monmouth Town Council

**You are summoned to attend the
Annual Meeting**

to be held on

Monday 12th May 2014

at 7.00pm at The Shire Hall, Monmouth

for the purpose of transacting the following business:

Mrs S James, Town Clerk, Dated: 6th May 2014

AGENDA

- 1. To elect the Mayor (Chair) of the Town Council**
- 2. New Mayor installation and Acceptance of Office**
- 3. To elect the Deputy Mayor**

Blessing to be given by Fr David McGladdery
- 4. To receive declarations of interest in items on the agenda**
- 5. To receive apologies for absence**
- 6. To confirm and sign the minutes of the meeting held on Monday 31st March 2014**
- 7. To appoint members to serve on various outside groups and outside organisations (see schedule attached)**
- 8. To appoint members to serve on committees of the Council (see schedule attached)**
- 9. To confirm the assets list (see schedule attached)**

- 10. To receive questions from members of the public for a maximum of 10 minutes**
- 11. To receive the Clerk's Report**
- 12. To receive correspondence that the Mayor wishes to place before the Council**
- 13. To answer questions from Councillors** (*Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting.*
Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting (No supplementary questions will be allowed.))
- 14. To note the reports, including Annual Committee reports, and minutes of the council's committees and outside bodies:**
 - a Planning Committee
 - b Environmental Affairs Committee
 - c Community Affairs Committee
 - d Finance & Policy Committee
 - e CSATS Committee
 - f Monmouth Partnership Forum
 - g Vision Monmouth
 - h Central Monmouthshire Area Committee
 - i Others
- 15. To review and confirm Member's attendance at meetings.**
- 16. To confirm recommendations of Planning Committee regarding consultation response to Assessment Panel recommendation on s106 monies distribution**
- 17. To consider and confirm support and funding for the Literary Festival referred from Community Affairs Committee**
- 18. Items for discussion for future meetings.**
- 19. To confirm meeting dates.**

Next meeting to be held on Monday 23rd June 2014 at 7.00pm Shire Hall Monmouth.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.