

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt Square
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk

www.monmouth.gov.uk

To the Mayor and Members of Monmouth Town Council

You are summoned to attend a Town Council Meeting to be held

on Monday 23 June 2014 at 7.00 pm

**Council Chambers, Shire Hall, Monmouth
for the purpose of transacting the following business:**

Mrs S James Town Clerk Dated: 17 June 2014

AGENDA

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To receive questions from members of the public for a maximum of 10 minutes.**
- 4. To confirm and sign the minutes of the Annual Meeting held on Monday 12 May 2014.**
- 5. To receive correspondence that the Mayor wishes to place before the Council.**
- 6. To receive the Town Clerk's report (for information only).**
- 7. To answer questions from Councillors.**

(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting. Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. No supplementary questions will be allowed.)

8. **To receive and consider reports and minutes of the council's committees and outside bodies:**
 - a Planning Committee
 - b Environmental Affairs Committee
 - c Community Affairs Committee
 - d Finance & Policy Committee
 - e CSATS
 - f Monmouth Partnership Forum
 - g Vision Monmouth
 - h Central Monmouthshire Area Committee
 - i Others
9. **To review the Member's attendance summary of committee meetings.**
10. **To consider and agree use of Town Field on Sunday 7th September by Monmouth Rotary Club for the Rotary Raft Race.**
11. **To consider and agree recommendations to publish LGPS Employer Policies regarding Monmouth Town Council discretions.**
12. **To confirm and accept the annual review of internal audit for year ended 31 March 2014 and the Report of the Internal Auditor for the year ending 31st March 2014.**
13. **To consider and confirm acceptance of the Annual Return for the year ending 31st March 2014 sections 1, 2 and 4.**
14. **To consider responses to date and agree format / timescale for co-option of councillor for the Town Ward.**
15. **To agree terms of lease to be offered to Monmouth Rowing Club for acceptance or discussion.**
16. **Items for discussion for future meetings.**
17. **To confirm meeting dates.**

Next meeting to be held on date to be arranged for co-option of Town Ward councillor , and/or Monday 4th August 2014 at 7.00pm Shire Hall, Monmouth.

Following the meeting (8.30pm) there will be a presentation to Monmouth Town Football Club to mark the success of the team in winning the Welsh Football League 2013-14 season

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.