

MONMOUTH TOWN COUNCIL

Shire Hall
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Monmouth
NP25 3DY



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COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting of the committee

To be held on Monday 17th October 2016 7.00pm

in The Council Chambers at The Shire Hall Monmouth

For the purpose of transacting the following business:

Mrs S James, Town Clerk. Date: 11th October 2016.

AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda.	
2.	To receive apologies for absence.	
3.	To approve the minutes of the meeting held on Monday 9 th September 2016 and the minutes of the extra meeting held on 26 th September 2016 (amended).	
4.	To update the action summary.	
5.	To review and approve committee expenditure to date.	
6.	To receive correspondence.	
7.	To receive consider and take any action on reports from working parties and sub-committees. i. Police Report. - Feedback on Police Commissioner Event (CM). ii. Carnival/Festival Working Group. (AD, AW, JG, Chris Were, Les Modget)	

	<p>iii. Christmas Event Working Group. (AD, JG, JF, D Evans, A Atkinson). - Update and confirm working group members.</p> <p>iv. Larger Grants/Donations. (Excluding Community Grants) (GB, SC, AD, JG, SW)</p> <p>v. Community Grants. (GB, SC, AD, JF, JG, SW)</p> <p>vi. School Council Liaison. (AD, SW)</p> <p>vii. MTC Newsletter. (CM, AD)</p> <p>viii. Replacement Service of Minor Injuries Unit.</p> <p>ix. Others.</p>	
8.	To consider and confirm outstanding decisions on award of Smaller Community Grants.	
9.	To review Smaller Community Grants and Presentation Evening.	
10.	<p>a) To agree and confirm details of the Christmas Event from the Working Group recommendations.</p> <p>b) To agree and award road closure contract and costs as per Working Group recommendations.</p> <p>c) To delegate authority to the Town Clerk for expenditure up to the budget of £3000 (including road closures) for the Christmas Event as per Working Group recommendations.</p>	
11.	To consider the budget for 2016/2017 (to be confirmed at the 28/11/16 meeting)	
12.	To confirm details and costs of commemorative plaque, for oak trees at Chippenham.	
13.	To agree a press release.	
14.	Items for discussion for future meetings.	
15.	<p>To confirm date of next meeting.</p> <p>Monday 28th November 2016.</p>	

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.