

# MONMOUTH TOWN COUNCIL

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**To the Mayor and Members of Monmouth Town Council**

**You are summoned to attend the Full Council meeting**

**to be held on Monday 24<sup>th</sup> October 2016 at 7.00pm at The Shire Hall, Monmouth**

**for the purpose of transacting the following business:**

**Mrs S James, Town Clerk, dated: 18 October 2016**

## AGENDA

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To confirm and sign the minutes of the meeting held on Monday 12<sup>th</sup> September 2016.**
- 4. To receive questions from members of the public for a maximum of 10 minutes.**
- 5. To receive the Office report (for information only).**
- 6. To receive correspondence that the Mayor wishes to place before the Council.**
- 7. To answer questions from Councillors.**  
*(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting. Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. No supplementary questions will be allowed.)*

8. **To note the reports, including Annual Committee reports, and minutes of the council's committees and outside bodies:**
  - a Planning Committee
  - b Environmental Affairs Committee
  - c Community Affairs Committee
  - d Finance & Policy Committee
  - e Monmouth Partnership Forum
  - f Central Monmouthshire Area Committee
  - g Place Plan (*Mr D Farnsworth, 2 sets of minutes circulated*)
  - h Others:
9. **To consider and accept Member's attendance summary of committee meetings.**
10. **To note the Mayors engagements 2016/2017.**
11. **To consider the Issues Arising Report for Monmouth Town Council Audit for year ended 31/3/16 from the External auditor and to agree an action plan for addressing issues raised**
12. **To consider, approve and accept the Annual Return of Monmouth Town Council for year ending 31/3/16 following External audit.**
13. **To receive feedback and to agree any required actions from the Cluster meeting held 13<sup>th</sup> September 2016 (*SC and MF from last meeting*)**
14. **To consider and confirm issues for CSATS.**
15. **To consider and agree closure of the MTC Facebook page(*MF from Finance & Policy Committee*)**
16. **To confirm Committee membership of Cllr N Friend**
17. **Items for discussion for future meetings.**
18. **To confirm the date of the next meeting.**

Monday 5<sup>th</sup> December 2016 at 7.00pm Shire Hall, Monmouth.

MCC presentation on identifying potential options available to the local authority, to find ways of reducing costs without service cuts or changes and create sustainability and growth

*For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.*