

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt
Monmouth
NP25 3DY



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COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting of the committee

To be held on Monday 28th November 2016 7.00pm

in The Council Chambers at The Shire Hall Monmouth

For the purpose of transacting the following business:

Mrs S James, Town Clerk. Date: 22nd November 2016.

AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda.	
2.	To receive apologies for absence.	
3.	To approve the minutes of the meeting held on Monday 17 th October 2016.	
4.	To update the action summary.	
5.	To review and approve committee expenditure to date.	
6.	To receive correspondence.	
7.	To receive consider and take any action on reports from working parties and sub-committees. i. Police Report. ii. Carnival/Festival Working Group. (AD, AW, JG, Chris Were, Les Modget) iii. Christmas Event Working Group. (AD, JG, JF, T Christopher, T Ing, A Atkinson).	

	iv. Larger Grants/Donations. (Excluding Community Grants) (GB, SC, AD, JG, SW) v. Community Grants. (GB, SC, AD, JF, JG, SW) vi. School Council Liaison. (AD, SW) vii. MTC Newsletter. (CM, AD) viii. Replacement Service of Minor Injuries Unit. ix. Others.	
8.	To discuss and agree the Committee's draft budget for 2017/2018 to be recommended to Finance and Policy meeting on 19th December 2016.	
9.	To consider and agree any action to take regarding coach / bus parking on Blestium Street (GB).	
10.	To arrange and agree community decorating of Christmas Tree.	
11.	To agree timetable for Larger Community Grants.	
12.	Review communications with Police.	
13.	To update committee on Christmas Event and agree rotas and running orders.	
14.	To agree a press release.	
15.	Items for discussion for future meetings.	
16.	To confirm date of next meeting. Monday 9 th January 2017	

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.