

MONMOUTH TOWN COUNCIL

Shire Hall
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Monmouth
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To the Mayor and Members of Monmouth Town Council

You are summoned to attend the Full Council meeting

to be held on Monday 5 December 2016 at 7.00pm at The Shire Hall, Monmouth

for the purpose of transacting the following business:

Mrs S James, Town Clerk, dated: 29 November 2016

AGENDA

- 1. To receive declarations of interest in items on the agenda.**
- 2. To receive apologies for absence.**
- 3. To suspend Standing Orders for a presentation.**

MCC officers Richard Simkins and Tracey Thomas to update and share with the council the exploration of 6 service areas being set up in a new delivery option due to budget pressure on the local authority (MCC).

- 4. To re-instate Standing Orders.**
- 5. To consider and agree any budgetary issues arising from MCC presentation.**
- 6. To confirm and sign the minutes of the meeting held on Monday 24th October 2016.**
- 7. To receive questions from members of the public for a maximum of 10 minutes.**
- 8. To receive the Office report (for information only).**
- 9. To receive correspondence that the Mayor wishes to place before the Council.**
- 10. To answer questions from Councillors.**
(Standing Orders 9: A member may ask the Mayor, the chairmen of Council Committees or the Clerk any question concerning the business of the Council, provided notice is submitted to The Clerk in writing two working days prior to the meeting, and the response will be printed within the minutes of the meeting. Every question shall be put and answered without discussion. Answers to verbal questions put to the Mayor, Chairmen of committees or the Town Clerk may be deferred until no later than the next meeting. No supplementary questions will be allowed.)

- 11. To note the reports, including Annual Committee reports, and minutes of the council's committees and outside bodies:**
- a Planning Committee
 - b Environmental Affairs Committee
 - c Community Affairs Committee
 - d Finance & Policy Committee
 - e Monmouth Partnership Forum
 - f Central Monmouthshire Area Committee
 - g Place Plan (two sets of minutes circulated)
 - h Others:
- 12. To review the Member's attendance summary of committee meetings.**
- 13. To note the Mayors engagements 2016/2017.**
- 14. To confirm and adopt the Local Authorities (Model Code of Conduct) (Wales) Order 2008 as revised by Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.**
All members to sign to agree compliance with the adopted code.
- 15. To confirm and approve review of Standing orders as per Finance & Policy meeting dated 7th November 2016. (review details circulated)**
- 16. To consider and agree that no meeting of the Council or any of its Committees shall commence before 6.00pm. (SC)**
- 17. To receive feedback and agree any required actions from the Cluster meeting held on Tuesday 13 September 2016. (SC and MF -deferred from last meeting)**
- 18. To consider and confirm issues for CSATS.**
- 19. Items for discussion for future meetings.**
To confirm all committee budgets and MTC precept
- 20. To confirm the date of the next meeting.**
Extra Full Council meeting anticipated 3rd January 2017, 7pm
Otherwise, Monday 16 January 2016 at 7.00pm Shire Hall, Monmouth.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.