

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt
Monmouth
NP25 3DY



Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk

COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting of the committee

To be held on Monday 9th January 2017 7.00pm

in The Council Chambers at The Shire Hall Monmouth

For the purpose of transacting the following business:

Mrs S James, Town Clerk. Date: 3rd January 2017.

AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda.	
2.	To receive apologies for absence.	
3.	To suspend Standing Orders.	
4.	To receive presentation from Les Modget re Festival of Light Christmas Event and to ask and receive questions.	
5.	To re-instate Standing Orders.	
6.	To consider and agree committee support for Festival of Light and to incorporate with the Town Council Christmas Event.	
7.	To agree and recommend support and funding for the Festival of Light to Full Council for budget setting inclusion.	

8.	To approve the minutes of the meeting held on Monday 28 th November 2016.	
9.	To update the action summary.	
10.	To review and approve committee expenditure to date.	
11.	To confirm and agree newsletter costs of printing and distribution.	
12.	To review content of the newsletter (JG).	
13.	To receive correspondence.	
14.	To receive consider and take any action on reports from working parties and sub-committees. i. Police Report. ii. Carnival/Festival Working Group. (AD, AW, JG, Chris Were, Les Modget) iii. Christmas Event Working Group. (AD, JG, JF, T Christopher, T Ing, A Atkinson). iv. Larger Grants/Donations. (Excluding Community Grants) (GB, SC, AD, JG, SW) v. Community Grants. (GB, SC, AD, JF, JG, SW) vi. School Council Liaison. (AD, SW) vii. MTC Newsletter. (CM, AD) viii. Replacement Service of Minor Injuries Unit. ix. Others.	
15.	Review the Christmas Event.	
16.	To consider and confirm Larger Grant criteria and application process, including timescales (grant payments to be made from 2017/18 budget, i.e. after 1/4/17)	
17.	To agree any response to the Welsh Transport Appraisal Guidance 2017 consultation document (response required by 2/3/17).	
18.	To agree a press release.	
19.	Items for discussion for future meetings.	
20.	To confirm date of next meeting. Monday 20 th February 2017	

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.