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# Mary Gage Peterson Elementary

## Report of the Principal for the Local School Council

Tuesday, December 8, 2015

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# Report of the Principal for the LSC

Prepared by: Kate Kane, Principal

## **Budget**

### **Review of Funds**

- 115 (SBB—Local or SBB—*Does NOT Roll Over to Next Fiscal Year*)
- 225 (SGSA—State—*Rolls Over to Next Fiscal Year—Restricted*)
- 332 (NCLB—Federal—*Does NOT Roll Over to Next Fiscal Year—Restricted*)
- 114: Special Education Funds (*Peterson in ALL Means ALL Pilot*)
- 356: Bilingual (0.5 Quota and \$250 in Non-Payroll)
- Fiscal Year: July 1 to June 30



### **Review of Non-Payroll Lines and Buckets**

- Non-Payroll: Instructional Materials, Supplies
- Buckets—Temporary Positions

### **Review of Additional Funds**

- Pointer Lines (290001)

### **Internal Accounts (All Money Collected by the School for Use for Students)**

- Ex: Events, Student Fees
- Field Account:
- New Student Fee: \$50.00 and \$20.00 Goes to Supplies
- School Purchasing All Supplies, Supplementing with External Funds
- Review of Internal Accounts Breakdown and Internal Accounts

## **CIWP (Continuous Improvement Work Plan—Formerly SIPAAA)**

Priorities and Strategies

### **1. CCSS Literacy:**

- Vertical Aligned Program Based on CCSS
- Common Strategies (Universal and Domain Specific)
- Appropriate Resources

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- Strategies Based on Best Practices
  - Data-Driven Approach to Strategies and Students

## **2. CCSS Mathematics**

- Vertical Aligned Program Based on CCSS
- Appropriate Resources
- Common Strategies (Universal and Domain Specific)
- Strategies Based on Best Practices
- Data-Driven Approach to Strategies and Students

## **3) Science**

- Vertical Aligned Program Based on CCSS
- Appropriate Resources
- Common Strategies (Universal and Domain Specific)
- Strategies Based on Best Practices
- Data-Driven Approach to Strategies and Students

## **4) English Learners**

- PLC that Focuses on Best Practices
- Focus (?) on Instructors that are ESL Endorsed (Hire?)
- Newcomer Supports
- Community Partnerships

## **5) Diverse Learners**

- PLC that Focuses on Best Practices
- Pro-Social Experiences
- Focus on College-Ready Interactions

## **6) Attendance (Added After Submission)**

- Curriculum and Instruction that Demands Attendance
- Keen Understanding of Importance of Attendance by All Stakeholders

## **Updates:**

- State of the School and CIWP Kick-Off on 11-10-15
- CIWP Team Created (Community, Parents, Teachers)
- Meetings Start in January 2016 (2x a Month on Thursdays)
- Process:
  - SWOT (Strengths/Weaknesses/Opportunities/Threats) Analysis
  - Clearly Articulated Desired State
  - Clearly Articulated Current Reality Using SWOT
  - Map the Gap (Determine Biggest Leverage Points to Achieve Desired State)
  - Develop CIWP w/Stakeholders
  - Revise CIWP w/Stakeholders
  - LSC Approval of CIWP

## Data and Numbers Updates:

<b>Grade Level</b>	<b>Number of Students 9-15-15</b>	<b>Number of Students 10-13-15</b>	<b>Number of Students 12-8-15</b>
PreK	41 Students	42 Students	42 Students
Kindergarten	106 Students (4 Homerooms)	110 Students (4 Homerooms)	104 Students
1st Grade	100 Students (4 Homerooms)	102 Students (4 Homerooms)	103 Students
2nd Grade	100 Students (4 Homerooms)	100 Students (4 Homerooms)	100 Students
3rd Grade	107 Students (4 Homerooms)	107 Students (4 Homerooms)	103 Students
4th Grade	92 Students (3 Homerooms)	92 Students (3 Homerooms, Dept)	90 Students
5th Grade	95 Students (3 Homerooms)	95 Students (3 Homerooms, Dept)	94 Students
6th Grade	91 Students (3 Homerooms)	91 Students (3 Homerooms, Dept)	92 Students
7th Grade	84 Students (3 Homerooms)	84 Students (3 Homerooms, Dept)	82 Students
8th Grade	109 Students (4 Homerooms)	109 Students (4 Homerooms, Dept)	107 Students
Total	925 Students w/PK	934 Students w/PK (Total 932 Poss. Home)	918 Students

### **SQRP (School Quality Rating Policy)**

- Board of Education Policy for Evaluating School Performance
- *2015 School Quality Rating Report (Peterson Level 1)*
- Measures:
  - Student Growth on NWEA MAP: 25%
  - Student Attendance: 20%
  - Growth of Priority Groups on NWEA MAP: 10%
  - Percentage of Students Making National Average Growth on NWEA: 10%
  - 5 Essentials Survey: 10%

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- Student Attainment Grades 3-8: 10%
  - Student Attainment Grade 2: 5%
  - ELL Language Development: 5%
  - Data Quality: 5%
  - Ratings
    - 1+: Good Standing
    - 1: Good Standing
    - 2+: Good Standing
    - 2: Provisional Support
    - 3: Intensive Support
  - SQRP from SY 14-15 (See Attached)
    - Level 1: Good Standing

### **Attendance:**

- As of 12-8-15: 95.82% Yay!! :- )
- Attendance Team: Marti Hindaileh, Kate Kane, Carina Martino
- Support: Homeroom Teachers
- *Please See Attached Attendance Plan*
  - Tier 1 Interventions
    - Policy Communicated to Families (Newsletter, Meetings)
    - Peterson Homeroom Attendance Champions (Weekly—Announcements, Trophies)
    - Peterson Attendance All Stars (Quarterly)
  - Tier 2 Interventions
    - Daily Robocalls to Tardy Students
    - Friday Make-Up Time for Students with 5 or More Tardies
    - 5+ Absences: Meetings with Students, Parents, Homeroom Teacher, Carina and Kate
    - Attendance Plans with Incentives and Interventions
  - Tier 3 Interventions
    - Daily Robocalls to Tardy Students
    - Friday Make-Up Time for Students with 5 or More Tardies
    - 5+ Absences: Meetings with Students, Parents, Homeroom Teacher, Carina and Kate
    - Attendance Plans with Incentives and Interventions

### **On-Track Data:**

- Week 10: 66.5%
- On-Track:
  - No D or F in Reading or Mathematics
  - 95% Attendance
  - Based on University of Chicago Research
  - On-Track in 3-8 Good Indicator for HS

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## **Staffing Updates**

### **Hiring Process:**

- Resume Review (w/ Teams as Much as Possible)
  - Jendy Barnes and Brian Bochenek Supporting w/ SpEd BOY 2015
- Phone Screens (15 Minutes, 4 Questions)
- Model Lesson and Interview with Team
- Feedback from Team
- Decision
- Staffing through ISBE, CPS

### **Staffing Transitions 2015-2016**

- Parent Worker: Ms. Janet Sotelo (Fluent in Spanish)
- Parent Worker: Ms. Hadeel Abdulkareem (Fluent in Arabic)
- K SpEd: Christine Demetre
- 4th SpEd: Hired—Will Start in January
- 5th SpEd: Hired—Will Start in January
- 7th SpEd: Caty Page—Transferred Back to Previous School
- 7th SpEd: Long Term Sub Jessica Klenck

### **Program Updates:**

- **ASAS (After-School All-Stars) Funding Granted**
  - Name for Program at Peterson: after-hours
  - Coordinators: Michael Coleman and Amy Nelson
  - Scott Topel (AP) and Chuck Deters (Tech Coordinator) Assisting
  - Total Funding Award Provided by CPS: \$26,300.10
  - Total Peterson Match: \$6,575.02
  - Total Program Budget: \$32,875.12
  - *No afterHours Week of 12-14*
  - *Next Session Starts January 4, 2016*
- **I at School**
  - Way to Extend School Day
  - At Peterson
  - Focus: Individualized Homework Instruction, Daily Exercise, Self-Selected Programming

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- **PLTW (Project Lead the Way)**
    - Kathleen Hurley Continuing STEM Classes at Peterson
    - Dave Beucher Went to Training for STEM (Gateway) Over Summer
    - Peterson Wrote Grant for Roberts Award for Gateway Computer Lab
    - *Peterson Received \$12,500 Grant for Roberts Award (PLTW Gateway)!!*
    - *Roberts Grant Used toward Automation and Robotics*
      - *Curriculum for 7th Grade*
      - *Will be Used to Purchase Kits (Approx. \$1,000 Per Kit, 1 Kit for 4 Students)*
  - **Sexual Health Education**
    - For Grades 5-8
    - Peterson Homeroom Teachers and Chicago Women's Health Center
    - Single Sex, Parent Permission Required
    - Delivered through Encore Classes
    - Last Class Thursday, 12-17-15
    - Please see results from previous years.
  - **Arabic TCLP: Teachers of Critical Language Program**
    - Teacher: Ms. Samar Abdelfatah
    - Purpose: Expand Arabic or Mandarin Chinese in K-12 Schools
    - Places EFL Teachers from China and Egypt in USA Host Schools for One Year
    - TCLP Provides Salaries, Healthcare, Roundtrip Airfare, and Support
    - Anand Sukumaran Mentor Teacher

### **Curriculum:**

- Backwards Designed Unit Plans Using Understanding by Design (UbD)
- Aligned to CCSS and NGSS
- Authentic Performance Tasks
- Learning Plans to Accomplish Goals
- Summer Professional Development 2015 for All New Staff, Teachers from Network 1
- ***FoP Funded Unit Planning Winter 2015***
  - *5 Hours of Planning*
  - *\$200 Stipend*
  - ***Product: Well-Developed, Revised Unit Plan***
    - *Transfer Goals*
    - *EUs and EQs*
    - *Knowledge and Skills*
    - *Performance Assessment (Aligned)*
    - *Learning Plan with Objectives, Assessment, Agenda for Each Chunk of Learning*

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- Mathematics Curriculum Updates/Reminders:
    - Mathematics K-5: Investigations in Number, Data, and Space
    - Developed at TERC (Technical Education Research Centers) in Cambridge, MA
    - Week Long Mathematics PD Over Summer
    - Mathematics 6-8: Connected Mathematics Project (CMP)
  - Science Curriculum Updates/Reminders:
    - K, 1 Science: Teacher Created Units
    - 2-5 Science: Seeds of Science, Roots of Reading
    - 3rd Grade: Dedicated Science Hour in Morning
    - Scope and Sequence Developed and Aligned to Next Generation Science Standards
    - 6-8 Science: SepUp: Science Education for Public Understanding Program
    - New SEPUP Texts in 14-15 End of Year, Microscopes
    - PLTW (Project Lead the Way) in Encore (STEM)
    - Grant for Gateway Program (PLTW)
  - English Language Arts/SS Curriculum Updates/Reminders
    - Teacher Created, Backwards Designed Unit Plans with Authentic Tasks
    - Common Rubrics for Writing
    - Revised and Updated Scope and Sequence 14-15 and CCSS Aligned Texts
    - K-3: Use of Pam Allyn Core Ready Lesson Sets as Backbone, Daily 5 as Structure
    - 4-8: Literature Circles and Reciprocal Teaching, CCSS Aligned Tasks, Authentic Tasks

### **Instruction:**

- Targeted Instructional Area: Formative Assessment
- Powerful Practices: Vary by Grade Level and Content Area
- Bi-Monthly ILT Meetings (Instructional Leadership Team Meetings)
- Weekly Wednesday Grade Level Meetings
- After School Wednesday Meetings 1x a Month
- Beginning of Year PD, 4 PD Days Per year
- Focus for Day Long PDs: Unit Planning

### **Observations and Evaluations:**

- System: REACH Students (Teacher Practice and Student Performance)
- Approximately 154 Observations to Complete
- Approximately 5 Hours Per Observation: Total 770 Hours



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- Two Administrators: 385 Hours Each
  - Approximately 48 Work Days Per Person Assuming 8 Hour Day (385/8 Hour Days)
  - 20 PATs/TATs with 4 Observations Each=80 Observations
  - 37 Tenured Teachers with 2 Observations Each=74 Observations
  - Coaching (Desired and *Planned*)
    - Division of Grade Levels between Scott and Kate

### **Assessment:**

- NWEA MAP Window MOY 12-7 to 2-4
- mClass Dibels/TRC (K-2) MOY 12-14 to 2-4
- NWEA MAP Science Window (3-8) MOY 1-16 to 2-4
- ACCESS for ELLs: 1-11 to 2-12

### **Bilingual Education:**

- Number of Students in Program: 298
  - Additional 0.5 BIL Position Secured in November 2015
  - Total: 1.0 Positions for BIL
- Number of Students Who Speak Second Language at Home:
  - Approximately 70% of 920 Students Speak Another Language at Home (644)
  - Approximately 40 Different Home Languages at Peterson
- Services Update:
  - CPS: TBE and TPI
  - TBE: Transitional Bilingual Education
  - TPI: Transitional Program of Instruction
  - Peterson: EL Intervention Services for K-4
    - Provided by Abbie Zodo
    - Use of Researched Based Curriculum for K-2 (National Geographic)
    - Scholastic System 44 for 3rd and 4th Grade
  - Peterson: EL Services for 5-8
    - Sandy Saucedo-Falagan in R180 (Literacy Lab) in Middle School (BIL Spanish)
    - Scholastic System 44
    - Scholastic R180
- In Addition: 22 Staff Members Certified in ESL or BIL Education

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- ACCESS for ELLs: All Staff Trained 12-16-15

### **Special Education:**

- Total 11 Positions (PK-8, Resource 5-8)
- Peterson Moved to All Means All Pilot in April 2015
- Per Pupil Funding—Not Quota System for Positions
- Number of Students with IEPs: Approximately 12% of School
- Professional Development and Work:
  - Meetings Every Thursday at 8am
  - Bucket Created to Compensate for This Time
  - Current Focus: Progress Monitoring

### **Culture and Climate:**

- **School-Wide:** *Connections* (Social Emotional Learning Time) School Wide
  - *Connections* Built into Master Schedule
  - Quarter 1 Goal: Teachers know their students. Students know each other.
  - EQ: What does it mean to really know someone?
  - Evidence of Knowing/Look Fors Established by Teams
- Use of Student Logger for Tracking Positives School Wide (See It, Share It, Celebrate It!!)
- **Counseling Department/Team**
- Goals: Academic, College and Career, Social Emotional
  - Academic: HS Options for 8th Grade and Attendance (95%)
  - College and Career: Awareness of Options for 6th/7th
  - Social Emotional: Conflict Management and Positive Relationship Building
- Plan: Tier 1, Tier 2, Tier 3 Sessions to Accomplish Goals

### **Extracurricular:**

- Winter Sports
- ASAS Programming 2nd Session Beginning January 2016

### **Professional Development (PD):**

- Mathematics Professional Development at Northside (DePaul, CPS)
- PLTW Training Summer 2015

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- Mathematics Investigations PD Summer 2015 at Peterson
  - Understanding by Design PD Summer 2015 at Peterson
  - Science Planning Opportunities
  - New Team Planning Opportunities
  - Guided Reading Professional Development Summer 2015
  - Teach Like a Champion (TLAC) Meetings for New Teachers (Bell, Mistry, Thill)
  - Ongoing Mathematics and Science Planning Opportunities (Fall 2015)
  - Counseling: Theraplay
  - Physical Education PD
  - FoP Funded Unit Planning (Winter 2015)
  - CMP PD Winter 2015
  - CMP PD Winter 2016
  - PLTW Conference Spring 2016

### **Operations:**

- Lunchroom:
  - 3 Lunchroom Staff including Ms. Litsa
  - Current Issue: Ms. Litsa Becoming Elementary Manager
    - *Please see attached letter.*
  - 1 Porter
  - Use of Pin Numbers (So Far...) in 2, 3, 4, 5, 6, 7, 8
- Custodians
  - Reminder: Aramark Privatization of Custodians
  - 3 Total Custodians (1 Day, 2 Evening)
  - 1 Custodian Transition (Day)

### **Community and Parents:**

- See calendar at [Peterson.cps.k12.il.us](http://Peterson.cps.k12.il.us) for all upcoming events.

**Action Items (Budget Issues and Transfers)**

**Budget Transfers**

From Budget Line	To Budget Line	Amount	Rationale	Date
115-53405-11903 5-000575	115-54505-11 9035-000575	\$7,000	Reimbursements for PDs (PE, PLTW) and Payment for Chicago Women’s Health Center	12-8-15
24941.114.513 00.290001.000 092.2016		3,538.77	Move Funds from Pointer to Instructional Materials Lines to Allocate Funds for Instructional Use	12-8-15
24941.115.513 00.290001.000 575.2016	115-53405-11 9035-000575	37,656.37	Move Funds from Pointer to Supply Line to Allocate Funds for Supply Use	12-8-15
24941.115.513 30.290001.000 575.2016	115-53405-11 9-35-000575	10,305.77	Move Funds from Pointer to Supply Line to Allocate Funds for Supply Use	12-8-15
24941.114.513 30.290001.000 092.2016	24941.114.513 50.290001.000 092.2016	392.64	Clear Negative Pointer	12-8-15