



CPS Guidelines Regarding School Interactions with United States Immigration and Customs Enforcement

Purpose

Protecting the safety and privacy of our students is our top priority at Chicago Public Schools. Given the recent political climate and events which have occurred on a national stage, some of our students and families have expressed concerns about how our schools may interact with the United States Immigration and Customs Enforcement (ICE). The information below provides general guidance. These guidelines are not intended to supersede other CPS policies or Board Rules, but are instead intended to be a resource guide. When an emergency exists, contact the Law Department for assistance at (773) 553-1700.

ICE Access to CPS Property

In line with the City of Chicago's Welcoming City Ordinance, ICE agents will not be permitted access to CPS facilities unless there is a verified, criminal warrant. If ICE agents arrive at a school and present paperwork, please call the Law Department. ICE agents should wait outside while the school is reviewing the matter with the Law Department.

Sharing Student Information with ICE

Principals should not share student records with ICE. If ICE agents request student records, please call the Law Department for further direction. CPS will not share student records with ICE with the rare exception where there is a court order or consent from the parent/guardian.

Please remember, students records are any writing or other recorded information concerning a student and by which a student may be individually identified, maintained by a school or at its direction or by an employee of a school, regardless of how or where the information is stored. Thus, a student's home address is information contained in the student's record that cannot be disclosed without a court order or consent.

Children Left Stranded Because His/Her Parent is Detained by ICE

As a proactive measure, schools should encourage all parents to update the emergency contact form. Please encourage parents to designate an emergency contact that can be available for their student, including back-up contacts.

If a child is left stranded at your school and you suspect it is because his or her parent is detained, please exhaust the child's emergency contact list. Please have a staff member remain with the student until the parent, guardian, or emergency contact can arrive. If the school is unable to reach the parent, guardian or emergency contact, please call the CPS Student Safety Center at 773-553-3335, available 24 hours a day, 7 days a week.

