

## REASON FOR ABSENCE NOTE

*The first day an absent student returns to school, the parent/guardian must provide the school a signed "Reason for Absence Note", that identifies the reason and date for each student absence.*

\_\_\_\_\_  
*(Student's Name)*

\_\_\_\_\_  
*(Room/Division)*

\_\_\_\_\_  
*Date(s) of Absence(s)*

Indicate below the valid cause for the student's absence(s):

Student's illness

Observance of a religious holiday

Death in the immediate family

Family emergency, Explain: \_\_\_\_\_

Circumstances which cause reasonable concern to you for your child's safety or health,

Explain: \_\_\_\_\_  
\_\_\_\_\_

Other situations beyond the control of the student, Explain: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*(Parent/Guardian Signature)*

\_\_\_\_\_  
*(Phone)*

\_\_\_\_\_  
*(Date)*

----- *Tear here* -----

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*(Phone)*

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*(Date)*