

## Parent Advisory Council (PAC) Meeting

Minutes completed by: Lynda Gibson

**Date:** November 2, 2017

**Time:** 8:45AM-9:45AM

**Total Present:** 25—Lynda Gibson, Rose Faburada, Meriem Mansour, Diny Oran, Mary Peer, Emily Berman, Bashkio Mustafa, Margarita Pimentel, Yolanda Rosales, Erika Sanchez, Juliana Midari, Fatima Machtache, Melanie Shank, Judy Edstrom, Monica Thomas, Rachida Dini, Sabiha Zohra, Maria Ciccone, Jessica Espinosa, San Juan Salazar, Catherine Korda, Megan Trinter, Rosa Buzo, Zehar Sebh

**Peterson administrator(s) and staff present:** Principal Kate Kane, Assistant Principal Scott Topel, Resident Principal Yalil Nieves, Behavior and Student Support Staff Member Amy Washington, and Counselors Carina Martino & Michael Coleman

Refreshments were provided. Spanish translation was provided by staff member Migdalia Rodriguez

### There were 3 key agenda items for this meeting:

1. Discuss upcoming “Hate Has No Home Here” event
2. Winter Gear Swap
3. Staff Presentation: Interventions at Peterson & Restorative Practices

### *details for all agenda items are provided below*

- The call to order and welcome was completed by PAC President, Catherine Korda
- PTA President Megan Trinter provided an overview of the upcoming “Hate Has No Home Here” event. This event will be Nov 8<sup>th</sup> 6-8PM at Peterson Elementary and will be a way to connect with members of the community and discuss the HHNHH initiative. There is limited space for this event (approx 120 slots). Dinner will be provided and childcare is available. Those interested should register at [www.goo.gl/rS7nKN](http://www.goo.gl/rS7nKN)
- Parents were encouraged to bring winter gear (such as hats, gloves, coats) they were no longer using as part of PAC’s annual winter gear swap
- A presentation focused on helping parents understand the discipline system was given by Peterson Staff
  - **Multi-Tiered Intervention Support System**
    - Tier 1: support offered to all students as part of the core curriculum (e.g. PAWS, Second Step program, vision values, classroom management tools and strategies)
    - Tier 2: targeted support to some students (e.g. social skills groups and 4 square clubs)
    - Tier 3: intense support for individual or few students (e.g. check-in/check-out (CICO) with adult, individual behavioral plan, and individual counseling)
  - **Problem Solving Process: *How are appropriate supports determined?***
    - Define: What is the problem?
    - Analyze: Why is it occurring?
    - Implement: What are we going to do about it?
    - Evaluate: Is it working?
  - **Second Step Curriculum**
    - Second step is an evidence-based social and emotional learning program that is part of a grant awarded to Peterson and is being implemented for the first time this year. There are

lessons for grades K-5 and four units for each grade which focus on building developmentally appropriate skills in the areas of Skills for Learning, Empathy, Emotion Management, and Problem Solving

- **What is the Incident Intervention Process/Components?**
    - Gathering information
    - Discussing the situation
    - Conducting restorative conversations
    - Assigning the intervention
  - **When and how are parents contacted if an incident occurs?**
    - Parents may receive a message via class dojo, email, phone call, or in-person notice
    - Reasonable efforts are made to contact parents for minor infractions
    - Parents are always reached for major infractions
  - **Which staff are responsible for incidents in which grades and who can parents contact if there is a question regarding an incident at school or Peterson's discipline system?**
    - Amy Washington: Grades K-2
    - Yalil Nieves: Grades 3-5
    - Scott Topel: Grades 6-8
- Additional Information/Topics Discussed:
    - Catherine Korda distributed a handout created by the North River Commission with information for several social service resources and programs in Albany Park. The handout included information for health care & mental health, youth programming, adult education, and living assistance

**Upcoming PAC Meetings/Events:**

Dec 7	8:45AM	PAC Meeting (topic: learning about Arabic curriculum/culture w/ Ghada Shehata)
Jan 25	5:30PM	Literacy Night
Feb 8	8:45AM	PAC Meeting (topic: CPR Training w/ Swedish Covenant Hospital)

**Upcoming Peterson/Community Events:**

Nov 8	6-8PM	Hate Has No Home Here event
Nov 9	5:30PM	PTA Meeting
Nov 14	6-7PM	State of the School

*ESEA Title I Part A Funds were used to support this activity*