

## STUDENT RECORDS

Joy Christian Preschool abides by the provision of the Buckley Amendment, also known as the Family Educational Rights and Privacy Act. **Parents who wish to review their child's record must submit the written request to the Director 24 hours in advance.**

This school abides by the provisions of the Buckley Amendment with respect to the right of non-custodial parents. In the absence of a court order to the contrary, the school will provide the non-custodial parent with access to the academic records and to other school-related information regarding the child. If there is a court order specifying that no information is to be given, it is the responsibility of the custodial parent to provide the school with an official copy of the court order. In addition, the mere payment of tuition or child support payment does not, in and of itself, allow access to education information concerning the child. The school requests divorced parents to furnish the school with a copy of the custody section of the divorce decree. This information will also help the school in determining when, if ever, the child can be released to the non-custodial parent.

## SUNSCREEN POLICY

Joy Christian Preschool requests that you apply the first application of sunscreen to your child enrolled in the ***Full-time Preschool program*** before arriving at school each day. In the event that you forget to apply sunscreen, there will be sunscreen available for you to apply at school. State requires that we have an *Over-the-counter Permission Form* on file in order to reapply sunscreen during the day. This form is available from the office staff. Sun Wise recommends the use of a wide-brimmed hat and sunglasses for outdoor playtimes.

## TRANSPORTATION

Transportation arrangements to and from the school are the responsibility of the parents.

**In the event of a medical emergency, and/or if we cannot contact you, we reserve the right to arrange emergency transport at the expense of the child's family.**

## VIOLENCE AWARENESS/PREVENTION

Joy Christian Preschool recognizes a responsibility for providing and nurturing a nonviolent environment. Children learn to accept or reject violent behavior at an early age. We take very seriously the responsibility of modeling and teaching appropriate behavior and helping children change inappropriate behavior.

Physical aggression in early childhood is a developmentally expected behavior based on a variety of factors. Joy Christian Preschool staff is trained to use both redirection and conflict resolution to help children learn appropriate ways to deal with situations that sometimes bring out physical aggression.

- War toys and items with character logos that promote violent conflict resolution are prohibited at Joy Christian Preschool.
- Any threats of violence toward another person are never accepted and will result in the following actions: