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**LOCAL GOVERNMENT ACT 1972**  
**NOTICE OF A MEETING OF THE TOWN COUNCIL**  
**NOTICE IS HEREBY GIVEN THAT: -**

A meeting of Cirencester Town Council will be held in the Gallery, Bingham House,  
1 Dyer Street, Cirencester, on Tuesday, 26<sup>th</sup> January 2016 at 7.00 p.m.

Andrew D Tubb, Chief Executive Officer  
19<sup>th</sup> January 2016

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Pledge:

"Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Cirencester."

**A G E N D A**

1. APOLOGIES  
To receive and formally approve the apologies presented.
2. DECLARATIONS OF INTEREST  
To receive declarations of interest and to note any dispensations which have been approved.  
  
Members are reminded to declare pecuniary or non-pecuniary interests on any item on the agenda in accordance with Cirencester Town Council's Code of Conduct.
3. COUNCIL MINUTES  
To approve the Minutes of the Council Meeting held on Tuesday, 10<sup>th</sup> November 2015 and of the Special Meeting held on Tuesday, 1<sup>st</sup> December 2015; also to consider any matters arising.
4. PUBLIC PARTICIPATION (Standing Order 68 refers)  
If a member of the public wishes to speak at the meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the town of Cirencester and those who are excluded from the register by age and who reside in the town. Members of the public who wish to submit a written question for inclusion as part of public participation may do so at any time.
5. YOUTH PARTICIPATION (Standing Item)  
To consider updates from the Youth Town Council, as and when received, and to provide an opportunity for the Youth Town Council to comment on Council reports and raise local matters for future discussion.
6. MEMBER PARTICIPATION (Standing Orders 27 to 30 refer)  
A member may ask the Mayor/Presiding Chairman any question concerning the business of the Council.
7. DELEGATION OF URGENT MATTERS (Standing Order 11 c) refers)  
To provide a summary of any matter which has required urgent attention under Standing Order 11a) and 11b).

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8. PLANNING COMMITTEE  
To note for information the recently considered applications and decisions made at the Planning Committee Meetings held on 3<sup>rd</sup> December 2015 and 14<sup>th</sup> January 2016, including any by the Chief Executive Officer under permitted delegated authority of the Council in accordance with Standing Orders. (Details are available in the Council Office during the working week and at the Council meeting. The agenda and minutes of Planning Committee meetings are circulated to all Members.)
9. CORPORATE GROUP  
To receive, for information, the Notes of the Corporate Group meeting held on 23<sup>rd</sup> November 2015.
10. ESTATE SERVICES GROUP  
To receive, for information, the Notes of the Estate Services Group meeting held on 8<sup>th</sup> December 2015.
11. PERSONNEL GROUP  
To receive, for information, the Notes of the Personnel Group meeting held on 2<sup>nd</sup> November 2015.
12. FINANCE AND AUDIT GROUP
  - i) To receive, for information, the Notes of the Finance and Audit Group meeting held on 26<sup>th</sup> November 2015;
  - ii) To approve the application timetable for the awarding of grants (Note 8c refers).
13. SCHEDULE OF PAYMENTS  
To approve the schedule of payments made during the period 1<sup>st</sup> October to 31<sup>st</sup> December 2015.
14. SCHEDULE OF MEETINGS 2016/17  
To receive and note the Schedule of Meetings for the 2016/17 Municipal Year.
15. INTERIM INTERNAL AUDIT REPORT 2015/16  
To receive and note the interim internal audit report relating to the 2015/16 financial year, further to there being no matters arising or formal recommendations from the Finance and Audit Group.
16. INCOME AND EXPENDITURE 2015/16 UPDATE  
To receive and note an update relating to income and expenditure in 2015/16, including bank balances and investments.
17. BUDGET ESTIMATES 2016/17, THE PRECEPT AND MEDIUM TERM FINANCIAL PLAN  
To consider and approve the budget estimates for 2016/17, the precept and Medium Term Financial Plan.
18. ANNOUNCEMENTS  
To receive and note any important announcements from Members relating to Council business.
19. CORRESPONDENCE
  - a) Council Information Sheet; including details of any actions taken arising from previous meetings.
  - b) Any other correspondence received in accordance with Standing Order 68g).
    - i) St. John's Hospital Trust Report – Mr Geoffrey Adams;
    - ii) The Christopher & Sarah Bowly Almshouse Report – Mr Geoffrey Adams and Mrs Shirley Alexander.
20. MATTERS IDENTIFIED FOR FUTURE CONSIDERATION  
For Members to state a matter they wish to be considered for future discussion within the remit of a respective Group/Committee and which directly relates to the business of the Council.

Please note that this Agenda item is not for the purpose of asking questions or debating any matter which is raised.

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PART TWO  
CONFIDENTIAL

Confidential item in respect of which a resolution may be passed in accordance with the Public Bodies (Admission to Meetings) Act 1960, excluding the press and public.

21. LAND AT PURLEY ROAD/VICTORIA ROAD – BUSINESS PLAN AND FORMAL OFFER

NOTES & INFORMATION

1. All reports referred to, including recommendations, are available to view at the Local Information Centre, Bingham House, 1 Dyer Street, Cirencester.
  2. A Welcome Sheet is available to members of the public at the meeting; and on request via the Local Information Centre.
  3. Please note that in the event of a fire, follow the exit signs, which are clearly identifiable. The primary exit from the Bingham Gallery & Conference Suite is via Bingham House front entrance where the assembly point is located at the entrance to 'The Woolmarket'. The secondary exit is via the back door and through the court yard to the rear of Bingham Library.
  4. Future Meeting Dates: -  
11<sup>th</sup> February – Planning Committee, 1<sup>st</sup> Floor Meeting Room, Bingham House, 1 Dyer Street.  
3<sup>rd</sup> March – Planning Committee, 1<sup>st</sup> Floor Meeting Room, Bingham House, 1 Dyer Street.  
8<sup>th</sup> March – Council Meeting, Bingham Gallery, 1 Dyer Street.
  5. Members of the public are welcome to attend meetings of the Council and its Committees.
  6. Follow us on Facebook and Twitter: @Cirentc
- For details about public participation, please contact the Local Information Centre.



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