Website Accessibility Statement
Cirencester Town Council

This accessibility statement applies to Cirencester Town Council’s website - www.cirencester.gov.uk. This website is run by Cirencester Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We’ve also made the website text as simple as possible to understand.

AbilityNet’s website – www.abilitynet.org.uk has advice on making your device easier to use if you have a disability.

How accessible this website is
We know some parts of this website are not fully accessible:

- most older PDF documents are not fully accessible to screen reader software
- some links don’t make sense on their own
- not all of our title pages adequately describe the content of the page
- some headings may be non-hierarchical
- not all of our images have alternative text or sufficient colour contrast

Feedback and contact information
If you need information about Cirencester Town Council in a different format such as an accessible PDF, large print, audio recording, braille or a language other than English please contact us:

Email info@cirencester.gov.uk
Telephone 01285 655646
Come into our Local Information Centre at Bingham House, 1 Dyer Street, Cirencester, GL7 2PP. If you would like directions call us on 01285 655646 and we will give you directions.

We may not be able to meet your requirements immediately but we will consider your request and get back to you within 5 working days.

**Reporting accessibility problems with this website**
We’re always looking to improve the accessibility of our website. There are times, however when we don't get it right the first time we publish something. If you find any problems not listed on this page or think we’re not meeting accessibility requirements, contact:

- Email info@cirencester.gov.uk  
  Telephone 01285 655646  
- Come into our Local Information Centre at Bingham House, 1 Dyer Street, Cirencester, GL7 2PP

**Enforcement procedure**
The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the ‘accessibility regulations’). If you’re not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

**Technical information about this website’s accessibility**
Cirencester Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

**Compliance status**
This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances and exemptions listed below.
Non-accessible content
The content listed below is non-accessible for the following reasons.

Non-compliance with the accessibility regulations

Images - Insufficient alt text
Some images don’t have a text alternative, so the information in them isn’t available to people using a screen reader. This doesn’t meet WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images.

When we publish new content we’ll make sure our use of images meets accessibility standards.

Branded text such as logos, slogans or other marketing messages, may not be included in the alt-text if they are not relevant to what the image is conveying.

Images - Insufficient colour contrast
Some images contain text that does not meet minimum colour contrast requirements.

Images with insufficient colour contrast are not compliant with WCAG guideline 1.4.3.

We will correct the contrast on these images over time as we review each page.

Links indistinguishable from text
On some pages links may not be underlined and only identifiable by colour: Users with visual impairments cannot see these links.

This is not compliant with WCAG guideline 1.4.1.

We will correct these links over time as we review each page.

Disproportionate burden
Navigation and accessing information
There’s no way to skip the repeated content in the page header (for example, a ‘skip to main content’ option).
It’s not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content.

It’s not possible for users to change text size without some of the content overlapping.

Content that’s not within the scope of the accessibility regulations

PDFs and other documents

Many of our older PDFs and Word documents don’t meet accessibility standards. For example; they may not be structured so that they’re accessible to a screen reader. This doesn’t meet WCAG 2.1 success criterion 4.1.2

Some of our PDFs and Word documents are essential to providing our services, for example; we have a grant application form published as a PDF, and Word document. By December 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations don’t require us to fix PDFs or other documents published before 23 September 2018 if they’re not essential to providing our services. For example; we don’t plan to fix our guide to places to visit in Cirencester.

Any new PDFs or Word documents we publish will meet accessibility standards.

Video

We do not currently use video on our website. If we do add video, we do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

What we’re doing to improve accessibility

Our accessibility roadmap shows how and when we plan to improve accessibility on this website:

- Produce accessibility statement – Completed August 2020
- Accessibility audit – Completed August 2020
- PDF accessibility audit – September 2020
- Replace essential pdfs – December 2020
Check and edit all links – January 2021

Action issues arising from accessibility audit – January 2021

Test website – February 2021

**Preparation of this accessibility statement**

This statement was prepared in August 2020. It will be reviewed annually.

This website was last tested in August 2020. The test was carried out by Cirencester Town Council.

We tested a sample of pages using WAVE, SiteImprove and Powermapper.