

# THE truffles GROUP

VANCOUVER ISLAND'S PREMIER HOSPITALITY EXPERIENCE

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## Assistant Operations Manager Truffles Catering

Are you a catering professional looking to push the boundaries of innovation? Join a team of industry-leading hospitality professionals at Truffles Catering! This is a permanent full-time leadership position.

Primarily focused at The Parkside Hotel, the Assistant Operations Manager is responsible for running events and overseeing food and beverage operations conducted by Truffles Catering. Working with a team of servers, bartenders and culinary, your role is to bring the events and meetings developed by our planners and the client to life. This involves directing and leading the team in set-up, service and take down, and being the go-to person for the client. Full training will be provided in our systems, standards and processes.

Community-oriented and locally sourced wherever possible, Truffles Catering's menus are innovative and full of integrity. We have become Victoria's leading professional caterer for corporate events, weddings, office functions, social occasions and celebrations, and are the proud catering partner to some of Victoria's best venues including the Royal BC Museum and Royal Roads University.

### You Enjoy...

- Leading and working as part of an engaged team to create a memorable experience for our guests, delivering outstanding service and creating customer loyalty
- Meticulously planning and directing staff in the execution of events
- Coordinating with the client throughout to ensure their vision of the event is carried out
- Looking for ways to improve the operations and stand out from the competition
- Multi-tasking in a fast-paced environment with a friendly and upbeat attitude
- A love of great food, and the belief in its ability to inspire and entertain
- Being part of a team of positive, high achievers who care about their guests and the company they are representing

### You Have...

- Minimum 2 years' experience, with increasing responsibilities and leadership, within the service industry, ideally in events or banquets
- Great presentation, guest service skills and a positive attitude



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- Serving It Right certification
- Your own vehicle
- A warm, confident and customer focused personality
- The ability to work well independently and as a team
- The ability to follow instructions and work a fast pace with a high level of attention to detail

## We Offer...

- A dynamic work environment with great people
- A focus on ethical and sustainable business practices
- Cross-training, growth opportunities and staff discount privileges with The Truffles Group of partner businesses ([www.trufflesgroup.com](http://www.trufflesgroup.com))
- Complimentary entry to community events
- Contribution towards your professional development
- Extended health & dental
- Paid volunteer days
- Donation matching

If this is you, let us know by forwarding your resume and cover letter to [jennifer@truffles catering.net](mailto:jennifer@truffles catering.net). Only those who qualify will be contacted.

The Truffles Group is a collection of rapidly growing businesses with a big vision. Locally owned and operated, we are a people-powered group of companies devoted to changing the way people think about Vancouver Island's hospitality, tourism and beverage retail industries.

