



Disclaimer

(a) Important Information

- (i) Coaching is intended to teach you how to plan, organise, automate, outsource and move forward. It is not a substitute for financial, legal or personal advice or counselling and cannot be used for any other purpose.
- (ii) I endeavour to fulfil my responsibilities by giving you open and honest feedback and information, by being completely transparent in my skills, ability, confidence and competence and to let you know if I am feeling 'out of my depth'. I will try to find resources and other experts to refer you to if needed and will listen to your concerns, fears and feedback.
- (iii) My qualifications and experience includes
 - a. Business Operations Management experience since 2002
 - b. Sole trader businesses since 2011
 - c. Diplomas in Business, Management and Human Resource Management, and natural / alternative therapies
- (iv) Some precautions and considerations you may need to take to ensure your own suitability and safety are:
 - a. Ask for help and expert advice for personal matters if needed
 - b. Take care when arriving at and leaving from venues
 - c. Be careful of your step (watch for cords and obstructions)
 - d. Be aware of allergies (food, pets etc.)
 - e. Give honest information
- (v) You are responsible for your own wellbeing and safety at all times. Please inform me if you feel, at any time, unable to participate fully, or if you feel that you may be at risk.
- (vi) Coaching is not therapy or substitute for therapy
- (vii) At times before and throughout our sessions, I may advise you to consult a financial professional or other expert before making certain decisions. You are solely responsible for following through with this advice, for the selection of an appropriate professional, and for implementing any suggestions that they may make.

(b) Source of Claims

- (i) In my advertising and promotional material, I claim that I will help you to "Create Consistent Content". I will show you the systems and tools to do this but it's up to you to follow through, prioritise and make time to do it. The basis of this claim is my experience with most people, that having systems and strategies in place leads to a greater impression of productivity.

(c) Guarantees and Warranties

- (i) Results are dependent on each individual client's commitment, focus, follow-through, implementation, skills, and communication.
- (ii) Completing agreed tasks between sessions, communicating with me and other people and committing dedicated time to implement strategies will have a direct effect on your results.

(d) Limitations

- (i) I am not a lawyer, organisational psychologist, financial planner, or counsellor and I have no formal 'coaching' qualifications outside of Business, Management and HR tertiary study and extensive OTJ training and experience.
- (ii) I recommend you seek professional advice and / or notify me as soon as practicable if you have any concerns or difficulties with changes, tools and plans we discuss.