Note: The meeting is officially from 7-8pm. However, since we’re having this in a community space we’re also having “office hours” before and after, where anyone can drop by and ask questions / hang out. It would be nice if you could stay after in case there are questions, but don’t feel obligated to.

Agenda

7:05 - 7:25  UA Involvement Brainstorming
What are actionable ways we can create communication channels to students? Where, when, and how do frustrations get voiced? Whom do students talk to when disappointed with something?

7:25 - 7:30  Officer Updates
- Career Fair
- Wellbeing Hub
- Swipeshare
- Student Life Fee
- TechMart
- Student Center Renovations

7:30 - 7:35  Committee Updates
Please fill out your committee updates from the summer in the table below!
- The Marketing form is open!
7:35 - 7:45  **UA Education: How to run committee meetings**

First meeting of the year example:
https://docs.google.com/document/d/1FIpY1c0ZxIA2v3zEgi6YKIniFMvRnt8RZAHdCrwpp6I/edit?usp=sharing

Weekly agenda example:
https://drive.google.com/open?id=1T-WzD7syiJg0Ko67TMV9sGoYnWrMbXuce7AFpinCqBw

7:45 - 7:55  **Upcoming Events**

**Bold = mandatory**

- **[tomorrow] October 4th 7-9pm in 56-154**
  - First Year Experience forum on the goals of an MIT education, and ideas for a 2023 experiment

- **[Friday] October 5th**
  - Please send Mahi (melango) a list of your committee members so we can update mailing list and keep track of membership
  - October 10th 7:30 - 9pm in W20-400
  - UA Council. VP and Dean of Student Life Suzy Nelson will be speaking about DSL goals

- **October 11th 7-8pm, 20 Chimneys (W20-306)**
  - UA new members welcome dinner

- **October 18 7-8pm, McCormick Penthouse**
  - Cabinet meeting. Send me food requests!

- **October 29th 2-4pm 7-133**
  - Vice Chancellor Waitz Office Hours for feedback on the 2022 experiment

7:55 - 9:00  **Open Office Hours!**
## Attendance + Committee Updates

<table>
<thead>
<tr>
<th>Committee &amp; Chairs</th>
<th>Committee Updates</th>
<th>Present?</th>
</tr>
</thead>
</table>
| Alumni Affairs                      | - Completed Interviews & Finalized Committee Members  
- Currently finalizing alumni panelists for UA Better World Alumni Panel  
- Meeting with Alumni Association tomorrow about advisors  
- Have reached out to contacts for Spring Career Fair Collaboration, Alternative Tent Parties Collaboration, and Externship Collaboration |         |
| Grace Hsu / Michelle Menkiti        |                                                                                                                                                                                                                 |         |
| Campus Planning                     | In process of interviews. Brainstorming small, new ideas                                                                                                                                                           |         |
| Charlotte Chazen                    |                                                                                                                                                                                                                 |         |
| Community & Diversity               | ● Process of recruiting  
● In middle of reaching out to CASE, LCC                                                                                                                                                                         |         |
| Emanuel Perez                       |                                                                                                                                                                                                                 |         |
| Community Service                   | We are going to do community service on Friday  
We accepted 17 new members                                                                                                                                                                                      | ex.     |
| Aaron Robles / Lucy Liao            |                                                                                                                                                                                                                 |         |
| Education                            | - Finalized members, currently getting their gmas and mit id  
- Sent out violations reminder  
- Reached out to Noah about dinners  
- Filled out a marketing form to get poster for dinners  
- Planning project goals for the near term                                                                                                                                                                       |         |
| Jingwei Ma / Daiyao Zhang           |                                                                                                                                                                                                                 |         |
| Events                              | Recruitment went well – we have a team of 11 members!  
FallFEST went great! Approx. 600 people attended the event and everyone seemed to really enjoy it! - Nasim Pedrad was hilarious.                                                                                     |         |
| Alby Joseph / Alice Zhang           |                                                                                                                                                                                                                 |         |
| Finboard                            | Fall Allocations complete-ish                                                                                                                                                                                     |         |
| **Bamlak Gessessew** | Will open appeals applications 10/8  
Wrapping up new team member selection |
|----------------------|------------------------------------------|
| **Innovation**  
**Malte Ahrens** | Had our first five all-team meetings for the semester; grew our committee leadership team; interviewed 70 new applicants to the committee  
Open call for student art in Compton Lounge in collaboration with MIT Student Arts Programs; hosting community events in the lounge in collaboration with PKG, Addir Fellows, and UA Cabinet; working with MIT Mind Hand Heart to offer stress toys and new furniture in the lounge; working with UA Sustainability to have compost bins  
Working to improve quality food options on campus, launching a delivery service pilot with Cambridge vendor “Life Alive” in collaboration with Prof. Mark Bathe  
Developing a room of quiet (a meditation space) in collaboration with MIT Spiritual Life  
Outreach with venture capital (VC) firms  
Reorging the committee for 40 members; onboarding new members; launching the UA Innovation task-forces for 2018-19 |
| **Involvement**  
**Ben Kaplan** | In process of interviews. Beginning to plan out internal UA social events. Reaching out to clubs to raise awareness amongst a wider MIT audience of the various support UA could provide. Developing a plan for lines of communication to develop to better understand student opinions and concerns across campus, will be more actionable after tonight’s meeting. |
| **Marketing**  
**Clare Liu** | 2 new members, yay!  
The marketing form is open: ua.mit.edu/marketing. Please give us 2 weeks turnaround time. |
<table>
<thead>
<tr>
<th>Group</th>
<th>Updates</th>
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<tbody>
<tr>
<td>Public Affairs</td>
<td>Recruited 6 new members. Our projects for this semester will include:</td>
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<tr>
<td>Ashti Shah / Grace Chuan</td>
<td>1.) Publishing and expanding the TerraByte</td>
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<td></td>
<td>2.) Working with Cambridge City council to push for certain education</td>
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<td>reforms in the public school system</td>
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<td></td>
<td>3.) Working with Boston City council and MIT FSILGS to see how we can</td>
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<td></td>
<td>help to build a stronger relationship between the two.</td>
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<tr>
<td>Sustainability</td>
<td>- First GBM went well, we have 34 new members!</td>
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<td>Avital Baral / Rebecca Grekin</td>
<td>- Garden tomato sale tomorrow from 12-2pm</td>
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<td>- Pilot of plate lending program with bon appetitewent well!</td>
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<td></td>
<td>- Fenway volunteering a success, 25 people went and saw the yankees vs</td>
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<tr>
<td></td>
<td>redsox game</td>
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<tr>
<td>Student Support &amp;</td>
<td>1) Held interviews and recruited 3 new members. Still keeping recruit-</td>
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<tr>
<td>Wellness</td>
<td>ment open to pull members from other areas of campus</td>
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<td>Sophia McGowan /</td>
<td>2) Setting up meetings with MIT staff working on projects with us (Free</td>
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<td>Andie Maloney</td>
<td>sanitary hygiene products, MH&amp;C data)</td>
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<td>3) MH&amp;C hallway mural is in progress and we are working on the text for</td>
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<td>plaques that will be placed alongside</td>
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<tr>
<td>Technology</td>
<td>- Had a couple of GBMs. Mostly onboarding. One with Elton Lin who demo’d</td>
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<td>Yaateh Richardson</td>
<td>his feynman.online platform. We may work with him in the future.</td>
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<td>- Still waiting to hear back from a few members, we are currently at 14</td>
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<td></td>
<td>members.</td>
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<td></td>
<td>- App store development</td>
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<td></td>
<td>- Looking into funding and fellowships for the BetterMIT Hackathon</td>
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</table>
Minutes

7:05 Meeting begins

7:06 Ben, UA Involvement Committee

- UA Social Events -- how should thoughts be collected?
  - In person
  - What about other MIT students?
  - Outside Kresge
  - Poll at new members dinner w/ sticky notes
  - Slack poll
- Banana Lounge has had success with comment box. Where should we put comment boxes through campus? Not meant for a specific issue/cause, but general thoughts
  - Libraries
  - 5th floor of Student Center
  - Could do rotations in Lobby 10
  - Respond to MIT Confessions
  - 26-110 (Banana Lounge)
  - Whenever there’s a big initiative, near there
      - TechMart (already has one!)
- How do we make ourselves available to people in our living groups? Would this be valuable?
  - Draft an email
  - Room door signs
      - Kat will send email with form collecting individual information
      - UA Marketing will work on it!
  - Renovating the UA Office
  - Redirect student to appropriate person in UA
- Two main initiative in terms of external communication:
  logistical/administrative support (looking at leadership of clubs), and personal support (came up in UA retreat → hear genuine ideas/opinions, esp. where it might be held)
- Where/when/how/to whom do people share their concerns?
  - Talk to fraternity, sorority, living group presidents
  - Have something on the MIT Mobile app
    - UA Technology will look into it
  - What kind of concerns does the UA take it? People don’t entirely understand.
    - Even though the UA may only work on certain things at one time, we can direct you to the right person/place
  - UA Forums
  - Lobby 7 pillars posters have valuable information
  - UA Whiteboard, use part of the Infinite Poster
  - Guarantee response within 24 hours, and publicize the process we’ve made
  - Make sure all these processes are sustainable
  - Apparel (jackets + reusable forks/knives/etc -- hang them on your backpack!)

7:28 General Officer Updates
- Oversight board/committee of Career Fair, inc. student representatives, staff, admin from Vice Chancellor’s Office
- Wellbeing Hub: Alexa meeting with folks from David Randall’s Office + Medical
  - Building a detailed proposal
- SwipeShare program: can donate regular swipes on top of guest swipes (most of the 1000 swipes donated last year used
- Proposal to split Student Life fee between undergrads and grads so that more accurately reflects where money is being used
- TechMart is now open! They’re constantly updating stock, and reading comment cards
  - Marketing materials coming out soon
  - Please use card/dining dollars until we hopefully roll out card tap
- Student center renovations! 5th floor Athena Cluster + 1st floor

7:32 Committee Updates
- Alumni Affairs: Accepted 15 new members! Meeting people from externship office, GECD, SAA, and alumni association to form partnerships.
  - How can we get students to think about the alumni association when they’re students
- Innovation: Updates written above.
- Tea with Teachers: No big updates -- excited to be closer with the UA.
- Sustainability: Accepted 34 new members! Organic tomato sale in Lobby 10 tomorrow from 12-2pm. Piloted new system with GBM for free plates -- implement with UA meetings.
- Finboard: Fall allocations will be done tonight, send out to students groups on Monday. Appeals will start then.
- Events: Wrapped up FallFest!! Fall study break coming up -- reach out to Ben.
- Marketing: Ordered swag -- to-go packs and jackets. Better social media presence. Internal projects. Request form is up on UA website!
- Public Affairs: Members taking projects themselves and taking lead on it instead of assigning work. More outward facing and building local relationships.
- Education: Sent out email reminder about violations. Dinners are going to start back up once money is transferred. Working with marketing to get posters up!
- Community & Diversity: Working with CASE and LCC to come up with an event.
- Community Service: Doing community service in Boston, get to know potential partners.

7:42 UA Education Meeting -- how is it run?
- List out projects, people can prioritize their lists, and then projects assigned.
- Highs and lows of week. Always end on high! Or thorn!
- Announcements shared.
- Split up by co-chair and discuss specifics with people.