Cabinet Meeting 1

September 5, 2019 7:00PM in W20-400

Agenda

7:05 - 7:10  Welcome + Housekeeping
Reviewing the meeting schedule, monthly reports, Google Calendar, Google Drive, UA Website, and Committee Bylaws

7:10 - 7:20  Committee Updates
Please fill out your committee updates from the summer in the table below!

7:20 - 7:25  Retreat / How to run a committee
If you don’t want to submit feedback on the anonymous form, feel free to write them below and we’ll discuss it.

7:25 - 7:40  Committee Application / inter-committee collaboration

7:35 - 7:45  UA Committee Members Welcome Dinner

7:45 - 7:55  Open Discussion
Any questions on your mind? Ideas for future Cabinet meetings? Comment them below and we’ll make sure to talk about it!
# Attendance + Committee Updates

<table>
<thead>
<tr>
<th>Committee &amp; Chairs</th>
<th>Committee Updates</th>
<th>Present?</th>
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| Alumni Affairs           | - Trying to work with outside groups to better connect with alums  
                          - Working with Elena with the externship office, tups and tricks event  
                          - Working with Multi-Cultural programs for Externship grant  
                          - Working with Tianna from CAPD, unconventional speaker series; mixer between speakers and students  
                          - More student/alum mixers  
                          - Work with alumni leadership conference  
                          - Colab with sustain alum dinner                                                                                                                                  |         |
| Campus Planning          | - Internal recruitment and retention  
                          - Collab with sustain for new green space (next to reif’s house)  
                          - Focus group for the new welcome center in Kendall  
                          - Gateway/campus signage  
                          - Fair for the reduction of waste footprint on campus                                                                                                           | x       |
| Community & Diversity    |                                                                                                                                                                                                                |         |
| Community Service        | - Trying to organize more community service outings  
                          - Colab with PKG  
                          - Trying to bring in Comm Service orgs                                                                                                                              | x       |
| Education                | - Outlined projects (violations, student-faculty interactions)  
                          - Working on internal retention  
                          - Faculty Advising - connect with Noah  
                          - Vice-Chancellors office took over student-faculty dinners (loop in UAEd)                                                                                     | x       |
| Events                   | - Fall Fest; comedian (Michelle Wolf)  
                          - Tickets live on the 13th; event on Oct 4th                                                                                                                      | x       |
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<thead>
<tr>
<th>Section</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Finboard</td>
<td>- Thinking about revamping Spring Fest reveals</td>
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<td>- Going to keep trying to stay under budget</td>
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<td>- Lots of returning members</td>
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<td>Innovation</td>
<td>- Prepared Compton Lounge sustainability brief; presented to admins, UA Council</td>
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<td>- Relaunched Compton Lounge</td>
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<td>- Grew committee leadership</td>
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<td>- Scheduled interviews</td>
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<td>- Focused on short/long term projects (10day/10yr)</td>
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<td>- Expanding into the arts; better food options</td>
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<td>- Piloting sanitary products (MHH, Pleasure, ResLife)</td>
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<td>- Working on how to transition UA Inn</td>
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<td>Involvement</td>
<td>- Improve branding and marketing</td>
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<td>- The shift from comment boxes to digital forms</td>
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<td>- Made an internal FB group for the UA</td>
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<td>Marketing</td>
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<td>Public Affairs</td>
<td>- Mayor has agreed to come to campus end of September</td>
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<td>- Link in with City Councilors</td>
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<td>- Problem with recruitment/retention</td>
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<td>Sustainability</td>
<td>- Student-run garden (produced produce)</td>
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<td>- Want to improve retention rate, branding</td>
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<td>- Just had T2T; very successful this year</td>
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<td>- Need a better way for individual UA subcommittee chairs to have access to t</td>
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<td>- Student-run thrift store on campus</td>
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<td>- Space reservation signatories</td>
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<td>Student Support &amp; Wellness</td>
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<td>Technology</td>
<td>- Working with Rami</td>
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<td>- Issues with recruitment and retention</td>
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<td>- Projects took too long to implement</td>
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<td>- Focus on smaller projects</td>
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Minutes

- Meeting starts at 7:10
- Introductions
- Suggestions for holding Cabinet meetings elsewhere?
  - Banana Lounge
- Monthly reports: UA sends report to undergrads@, fill out by Sept. 31st
- Put weekly committee meetings on Committee Calendar
- Also reserve rooms through calendars
- Shared Google Drive with everyone
  - Can be shared with all UA
- Update committee pages on UA Website
  - Be sure to add contact info
- Review committee bylaws!!
  - Make bylaws if committee doesn’t have them
- Review committee updates
- How many people will UA Education take?
  - ~20 people
  - Will schedule interviews
- Campus Planning: meeting tomorrow
- Innovation: 70 people applied; already scheduled interviews
- Student Support & Wellness: will conduct group interviews, potentially present survey results
- Sustain: proposal for large community garden done by January; checked in with all 6 subcommittees; scheduled interviews for everyone
- Public Affairs: articles for TerraByte already written; want to be more outward facing
- Marketing: package for reusable utensils arrived? Will bring it to dinner meeting with new members; will reach out to those who applied soon
- Technology: Decided on projects to work on; will do beta for app; will reach out to applicants soon
- Alumni Affairs: looked at interview process, and will contact applicants tomorrow
- Finboard: Hard to do travel grants based on deadlines because some people have conferences that are between deadlines, so need to do on rolling basis
  - Do on monthly basis?
  - Will reach out to applicants soon
- Community Service: Kat reviews updates
  - People have mandatory class → Kat will send our survey for new members to RSVP
- Events: buy tickets to FallFest!!
- Any feedback for retreat?
  - Willy had a great time
  - Can anonymously submit through form
- 150 applicants!!
- Make sure new members have something to do
- Applicants will get to decide which committee to join (if accepted to multiple)
- Innovation: turnaround of Oct 1 is pretty soon with so many applicants
- Instead of GBM, welcome dinner on Oct 3 with all new members and old members
  - How many people? Probably 100–150
  - Likely in stud
  - Walker, Lobby 13, Building 7 5th floor (exhibition space - Long Lounge) are options
  - Nicer space
  - 5–10 min introductions
  - Nametags
  - Poster of everyone on website/projector
  - Photos of what UA did last year → send to Kat
  - Move GBM to 17th? Monday night? → Kat will decide date soon
- Send committee members + their kerberos to Mahi
- Next meeting with overlap with FYE forum
  - Want feedback
  - Any new ideas?
  - Everyone should go to forum!
- Brainstorm for bonding events?
  - Succulents (poke UA sustain)
- Experiment with cabinet meetings
  - Circulate around
- GBM as science fair style
- Randomize very small groups
- Meeting ends at 7:54PM