



March 10, 2012

Dear Country Representatives,

Spring is coming and it is time to begin serious preparations for EMTC General Assembly in Tallinn. This March Newsletter contains several tasks and reminders that need to be thought about over the next few weeks.

First, however, we shall sum up our Core Board meeting in Brussels the 23rd and 24th of February. As last year, this meeting provided the opportunity to meet with Mr. Martien, the EMTC accountant. He explained in detail the work that he has done over the past year which Ferdinando will share with you all at the General Assembly.

We prepared the General Assembly and its different agendas. The agenda for the General Assembly and the Financial Report for 2011 will be sent to you by electronic mail on **May 9, Europe Day**. Before that date, however, we would like you to send us any points that you would like to be included.

In the past, every country delegate, when he or she was elected by national music therapy associations was required to transmit an official signed letter certifying that that person was indeed the one person to represent the national country at the EMTC. In an effort to simply and harmonize the documents, we propose a simplified form for the delegates. We are aware that a delegate is elected for a term of 3 years and this does not apply to all delegates attending the G.A. in Tallinn. However, in order to avoid confusion at the voting procedure we will ask all delegates to complete inclosed form and send or mail it to their Regional Coordinator (Kerstin, Heidi or Stefano) before **April 23rd**. As the Country Representative in some countries represents several associations, you are only asked to receive the signature from the chair of *one* of the organisations that you represent. In this way we can provide a list of all the delegates who have the right to vote at the G.A. attached to the agenda.

It is also necessary that your country dues be paid as requested in order to participate actively at the G.A. Those delegates that pay their dues in cash at the G.A. must inform Ferdinando ahead of time, respecting the same deadline as those who pay by bank transfer.

As in the past, each delegate will present a brief oral country report at the G.A. summing up the highlights of the past year. Normally this can be done within about 3-4 minutes for each Country Representative.

EMTC Web-site and Share Point

Pieter van den Berg has retired as EMTC webmaster but continues to be responsible for the SharePoint. Very few delegates, however, seem to access the SharePoint, a real possibility for



professional exchange. We remind you that on the EMTC website, at the very bottom of the site with *Delegates*, you will find the link to the SharePoint, or you can use this direct link: <http://members.mtsharepoint.com/emtc/default.aspx>. If you have misplaced your login, do not hesitate to ask us for this information.

The new template for the EMTC is now completely functional and allows for a simpler and more direct administration of the website. Søren and Kerstin manage the Website but can always rely on Philippe Lecoq as a back-up or to straighten out any bugs.

We ask each delegate to have a look at the site (<http://emtc-eu.com/>) and to check carefully the country reports and the list of delegates as some updates and photos are still missing. Send all updates and photos to Kerstin (kd.erdal@online.no) and to Søren (hald@hum.aau.dk). We also request that you send updates on your training programs to Kerstin and Søren. It is very important that the programs that appear on the website provides an accurate picture of the training available. (In the next two months Søren will be very little responsive as he is writing up his doctoral thesis, but from the middle of May and for the G.A. he will be back again).

General Assembly in Tallinn

Alice and her team are working hard to make the stay in Estonia an unforgettable experience. You have all received the form to be returned about your travel plans that is essential for the organization of the General Assembly. Should anyone need an official invitation for an employer, this request should be sent to Adrienne (adrienerner@wanadoo.fr). The model is on the SharePoint. For those of you who will be unable to attend the G.A., you can vote by proxy by giving another Country Representative power of attorney. In order to do this you need to send in a signed letter of attorney to the regional coordinator where you give a named Country Representative authorization to vote for you.

Working Groups

There will be time allowed to work together in Tallinn, but it is important to prepare ahead in order to make the most of the short time we have at the G.A. For the groups that have been less active over the past months, we encourage the members to renew contacts and to prepare for the G.A.

The most important points have been covered above. We look forward to your responses and to seeing you all soon in Tallinn.

Warm wishes for the coming weeks,
Hanne Mette, Adrienne and Ferdinando