



APPLICATION FOR RESIDENCY

DATE: _____

PLEASE TELL US ABOUT YOURSELF

Full Name	Phone ()	Date of Birth	Social Security No.	Driver's License No. & State
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PLEASE TELL US ABOUT YOUR HOUSEHOLD COMPOSITION

	Full Name	Relationship	Date of Birth	Social Security No.	Driver's License No.	F/T=Full Time P/T=Part Time
1						Student Status o F/T o P/T o N/A
2						Student Status o F/T o P/T o N/A
3						Student Status o F/T o P/T o N/A
4						Student Status o F/T o P/T o N/A
5						Student Status o F/T o P/T o N/A

How Many Pets Do You or Other Occupants Own? _____
 Kind of Pet, Breed, Weight and Age _____

PLEASE GIVE US YOUR RESIDENCE HISTORY

CURRENT ADDRESS _____ Email _____
 Month & Year Moved In _____ Reason for Moving _____
 Apt. Name or Landlord _____ Phone () _____ Monthly Payment \$ _____

PREVIOUS ADDRESS _____
 Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
 Apt. Name or Landlord _____ Phone () _____

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? Yes No
 Been evicted or asked to move out? Yes No Broken a Rental Agreement or Lease? Yes No
 Been sued for damage to rental Property? Yes No Declared Bankruptcy? Yes No

PLEASE GIVE US YOUR EMPLOYMENT HISTORY

YOUR STATUS: Employed Full-Time Employed Part-Time Student Retired Not Employed

CURRENT EMPLOYER (Or Most Recent) _____
 Address _____ Phone () _____
 Date(s) Employed/From _____ To _____ Position _____
 Supervisor _____ Your Gross Monthly Salary \$ _____ Household Gross Monthly Income \$ _____

PREVIOUS EMPLOYER _____
 Address _____ Phone () _____
 Date(s) Employed/From _____ To _____ Position _____ Supervisor _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone _____

PLEASE LIST YOUR BANK REFERENCES

Bank Name & Branch	Checking Account Number	Savings Account Number	Telephone
1			
2			

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____
 Make/Model _____ Year _____ Color _____ Tag No./State _____
 Make/Model _____ Year _____ Color _____ Tag No./State _____
 Give description and tag numbers of any boat, motorcycle, camper, etc. you own _____

IN CASE OF PERSONAL EMERGENCY, NOTIFY: _____ Relationship _____
 Full Address: _____
 Home Phone: _____ Work Phone _____

Applicant has submitted the sum of \$_____ which is a non-refundable payment for a processing charge of this application to include credit and criminal background check. Such sum is not a rental payment or premises deposit. This amount will be retained by management to cover the cost of processing application as furnished by the applicant; any false information will constitute grounds for rejection of application.

_____ DEPOSIT _____

The undersigned warrants and represents the information on the rental application to be correct and hereby authorizes verification of the above items including but not limited to the obtaining of a credit report and criminal background check and agrees to furnish additional credit references on request. All persons and/or firms named may freely give any requested information concerning me and I hereby waive all rights of action for any consequence resulting from such information.

I hereby deposit \$_____ with management as a good faith deposit in connection with this application for residency. If my application is accepted, I understand this amount will be applied toward payment of my total premises deposit of \$_____. If, for any reason, Management decides to decline my application, then Management will refund this good faith deposit to me in full. I understand I will be charged \$_____ for the processing of this application. If this application is approved, and I fail to occupy the premises on the agreed upon date, except for the delay caused by construction or for the holding over of a prior resident, I understand that Management will retain the above referenced deposit. Any interest accrued on subject deposit during the time held by owner shall become property of owner and not subject to refund to resident.

Applicant's Signature

Spouse's Signature

Title VII of the CIVIL RIGHTS ACT of 1968 makes discrimination based on race, color, religion, sex, or national origin illegal in conjunction with the rental of most housing.

EQUAL CREDIT OPPORTUNITY ACT: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of sex or marital status. The Federal agency that administers compliance with this law concerning this company: Equal Credit Opportunity, Federal Trade Commission, Washington, D.C. 20580.

This portion of Application is for Office Use Only

APPLICATION VERIFICATION

Verified by: _____

Date Verified: _____

RESIDENCE HISTORY

Name of Landlord	Payment History	Rent Amount	Length of Occupancy	Any Complaints	Notice Given	Deposit Refunded	Condition	Person Giving Information	Verified By

EMPLOYMENT CHECK

Employer	Date Started	Date Ended	Salary	Satisfaction	Reason for Leaving	Title	Person Giving Information	Verified By

SPOUSE'S EMPLOYMENT

BANK REFERENCES

Date Opened	Rating	Range	Person Giving Information	Verified By
Checking				

CREDIT BUREAU INFORMATION

Date Reported	Date Opened	High Credit	Current Balance	Past Due Amount	Rating	Verified By

Approved _____ Disapproved _____

If this application was disapproved, was applicant given the name and address of the person or the reporting agency that verified the application?

Yes ____ No ____ Date _____ Manager's Signature _____

If this application was disapproved, what was the basis for refusal? Unfavorable Credit Report Unfavorable Report from Previous Landlord
 Unfavorable Employment References Incorrect Information Submitted on Application Number of Occupants Number or Size of Pets
 Other (specify) _____

APARTMENT / MOVE-IN INFORMATION

Apartment No.	Type	Date Leased	Move-In Date	Lease Term
Rent Amount	Deposit Amount	Date Paid	Deposit Paid By	Concession
\$	\$			\$