

Job Announcement

Effective/Last Revision Date: January 2017



Job Title:	ACT Program Manager	FLSA STATUS:	Exempt
Unit:	Flexible-Assertive Community Treatment	Reports to:	Board/CEO

Position Overview

Are you looking for an opportunity to provide clinical and administrative leadership while serving the local counties in which we live and work? Great Rivers Behavioral Health Agency (BHA) is excited to announce the Assertive Community Treatment (ACT) Program Manager position where you will have the ability to lead and build a dynamic team as we model the way towards integrated healthcare. All Team Members are eligible for competitive benefits, while working for an organization that promotes learning and development opportunities, flexible scheduling, and a supportive work/life balance.

ACT Overview

The goal of the flexible Assertive Community Treatment (ACT) Program is to provide services is to assist individuals in obtaining the support, skills, and services necessary to improve their level of functioning within their Cowlitz County and Grays Harbor County and to decrease the need for hospitalization. The services are delivered in a variety of settings including and not limited to in the home, community based settings, or office depending on the needs of the individual. ACT Team Members must demonstrate a commitment to the provision of compassionate, recovery and patient-centered care supportive of the patient's own goals and motivation toward positive health outcomes.

Summary of the Essential Duties and Responsibilities

- Functions as a member of the Management Team, participating in strategic planning for the BHA as well as providing input on day-to-day operations of the BHA.
- Leads or participates on cross-functional teams and committees as determined with the Medical Director and Prescriber, under the overall direction of the Governing Board and Chief Clinical Officer of the BHO.
- Shares responsibility with the ACT Prescriber for clinical supervision and clinical treatment for all ACT Team Members.
- Conduct comprehensive clinical assessments to include facilitation of regularly scheduled treatment team meetings to enhance recovery and person-centered planning, revisions and updates. Include formal and informal supports as appropriate.
- Develop and maintain cooperative and collaborative working relationships with members of the individual in services natural supports. Consult with community agencies and families to maintain coordination in the treatment process, ensuring proper release are in place.
- Ensure interventions are based on recommendations from assessment activities, are supported by documented medical necessity, and are implemented as documented in the Treatment Plan.
- Provide individual supportive therapy, i.e. problem solving, role-playing, modeling and support, social skill development, and assertiveness training to increase client social and interpersonal activities in community settings.
- Provide ongoing measurement of individual in service outcomes and evaluation of intervention effectiveness. Address barriers and potential health problems that impede the development of skills necessary for independent functioning in the community.
- Participates in crisis intervention services with individuals.

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- Perform other duties and projects as assigned by the supervisor.

Minimum Qualifications

- Possess a Master's degree in a clinical field and possess Washington State Behavioral Health Professional license.
- Five (5) years of experience in a behavioral health or healthcare managed care organization, social services entity, or closely related field, in private or public operations. Experience must include: program management, report writing and presentations, and full supervisory and staff management responsibilities.
- Proficient in computer use/applications commonly used in this field/trade/position, including Microsoft Office software.
- Possess and maintain a valid driver's license. Pass and maintain a clear background record as required for healthcare organization under state and federal contracts.

Salary Range Starting: \$ 70,000 - \$88,000 annually

Benefits Package currently includes: Health package (medical, dental, orthodontia, life, long term disability, vision, and prescription coverage); paid observed holidays; Personal Time Off (PTO); employee assistance program; and PERS retirement program through the State of Washington Department of Retirement Systems. Voluntary benefits include: additional life and accident insurance; short term disability; flexible spending accounts; and deferred compensation.

TO APPLY:

Submit your resume and cover letter to careers@greatriversbho.org

This position will remain open until filled or until Great Rivers BHO believes a sufficient applicant pool has been established.

Great Rivers Behavioral Health is an Equal Opportunity Employer.

It is our policy to seek and employ the best qualified personnel and individuals who are the best match for the position(s). We are committed to providing equal opportunity and access regardless of race, color, religion, creed, sex, national origin, age, marital status, the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a disabled person, sexual orientation/gender identity, veteran status or any other status protected by law. We encourage anyone interested in employment to apply, including women, minorities, veterans, and persons with disabilities.