

FOUNTAIN CITY
PRESBYTERIAN CHURCH
Job Description

JOB TITLE: Director of Youth and Young Families

DATE: June 6, 2017

Salaried; FLSA Status: Not Covered

EMPLOYEE: OPEN

REPORTS TO: Pastor

SUMMARY: Responsible for primary development and hands-on leadership of the FCPC Youth Program for middle and senior high students in order to grow and mature their Christian faith. Responsibilities include overall program development, volunteer staffing, program leadership, teaching, mentoring, coordination with church leadership, and worship service leadership. Steers youth and young families into participation in churchwide activities. Participates in presbytery activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Develops and leads a comprehensive year-around youth program for middle and senior high students for the purpose of growing and maturing the students' Christian faith. The program includes curriculum development, volunteer leader recruitment and cultivation including both parents and church-wide participants, integrated weekly programs for Sunday evenings and Wednesday evenings, special programs for retreats and trips, and youth missions. Sunday morning activities should include a rotating participation in senior high, middle school, and adult Sunday school classes, monthly Youth mission preparations, and worship service leadership as scheduled.

Teaches and leads devotions as appropriate and supervises/equips teaching and devotion leadership by volunteers and youth group members. Co-teaches confirmation classes.

Leads/propels youth group members and their families into participation in churchwide activities including worship, music, fellowship, service, stewardship, and intergenerational events. Continues promotion and involvement for youth as they transition into college age for both local and remote youth alumni.

Mentors youth both through planned one-on-one time and as needed; communicates with and relates to parents and other family members as needed and appropriate; assures compliance to FCPC Child Protection procedures.

Prepares, accompanies, and chaperons Youth for PCUSA events (e.g. Youth Summit, etc.) and for FCPC Youth events (e.g. Montreat, beach trip). Assures that appropriate arrangements are carried out in order that safety, spiritual, and bonding experiences are completed as planned on each trip.

Complies with overall and specific FCPC Christian Education direction and initiatives. Regularly interacts and meets with Christian Education Director, Pastor, and Youth Committee through conversations, meetings, and joint activities.

Contributes, suggests, and collaborates with others for the overall Christian Education program especially as it relates to youth and young family participation.

Participates in Presbytery activities as is appropriate and practical in consideration of other job duties.

Performs other duties as required.

QUALIFICATION REQUIREMENTS:

Christian Commitment: Sincere love and faith in Jesus Christ. Hunger for and knowledge of Scripture. A calling to build disciples in Christ. Knowledge of Reformed theology and its practice, however, membership to a Presbyterian church is not a requirement.

Education and/or Experience: Bachelor's degree or relevant equivalent experience required. Work experience in youth ministry in a church or para-church capacity. Knowledge and ability to teach Reformed theological tenets.

Language Skills: Ability to read and comprehend instructions, memos, manuals, rules, etc. Ability to read, analyze, and interpret church and secular policies, journals, publications, curricula, etc. Ability to write documents, lesson plans, instructions, etc. Ability to speak effectively to or in presentation to small groups and one-on-one in classroom, meeting, and individual settings. Ability to listen and to comprehend spoken word effectively. Ability to understand, interpret, and apply theological terms.

Mathematical Skills: Ability to add, subtract, multiply, and divide in units of measure, using whole numbers, common fractions, decimals, and percentages.

Reasoning Ability: Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists.

Other Skills and Abilities: Computer skills including basic typing/keyboarding, proficiency with Word, Excel, PowerPoint, e-mail, social media. Demonstrated proficiency in organizational, time management, interpersonal, leadership, and teaching skills. Licensed driver with safe driving record. Maintains an appropriate level of conventionality and conformance in regard to FCPC culture and tradition as expressed in church policies, procedures, and expectations of the leadership and congregation. Relates well with others including, but not limited to youth, co-workers, supervision, volunteer leaders, members, visitors, and vendors. Assumes appropriate role(s) when working in a team environment. Responds appropriately to unexpected and/or continuing situations that develop in the work environment. Maintains an appropriate level of propriety within the community.

Physical Demands: Employee regularly is required to use hands to handle or feel objects and use arms to reach and hold. Employee regularly is required to stand, walk, sit, stoop, kneel, or crouch. Employee regularly is required to talk and hear and to use both close and distance vision. Employee frequently must lift 30 pounds and occasionally lift and/or move up to 60 pounds.

Work Environment: Normal work environment has comfortable noise level, temperature, and cleanliness. Regularly performs duties remotely from church facility.

Please submit a resume to: loudin21@gmail.com

Or, review the Indeed job posting for:

Youth Director, Fountain City Presbyterian Church – Knoxville, TN