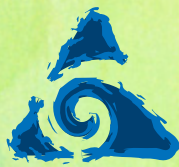


PEGASUS BAY



Art Show



OCT. 2017

EXHIBITOR GUIDELINES

OPENING FRIDAY OCTOBER 13

OPEN TO THE PUBLIC 10-4PM SATURDAY 14 AND SUNDAY 15 OCTOBER

This event is open to all NZ artists. It is anticipated that the majority of artists exhibiting will be from the Waimakariri, Hurunui, Christchurch and Selwyn Districts.

Exhibitor categories include - painting, drawing, print (giclee, lithograph, linocut, woodcut, etc), mixed medium, collage, photography, sculpture, ceramics, glass, jewellery, woodwork, metalwork, textiles, natural fibre and craftwork. Please contact the committee via email if any clarification is required.

Work must be the sole work of the named artist, in any medium and must be **original**. Work made from a pattern or commercial kitset is not acceptable.

Each artist must complete an Application Form. If two artists share one panel - both will need to submit an application form. All applications will be reviewed by the committee who shall be wholly responsible for maintaining a high, suitable and representative level of exhibitors. Exhibits will be on show within a School environment (appealing to a wide audience) and therefore should not be distasteful or vulgar in content.

An Artists successful application/entry to the show will be confirmed via email or phone.

STANDARD EXHIBITION RULES APPLY, BEING:

All diptychs, triptychs and sets (miniatures, jewellery, etc) must be priced as a **singular item** and will be listed as such in the catalogue.

All art and photographic works must be suitably presented, with necessary fittings.

Art displayed on a panel must NOT exceed 75% of the display space or overhang the panel. If any work overhangs the panel it will be removed.

A high standard of presentation is necessary. Members of the committee reserve the right to remove **poorly presented exhibits or works with wet paint**.

All works must be clearly labelled with details of name, address, phone, title, medium and price. Works will be identified by a catalogue number. (A list of works will be required. Artists that have registered to exhibit will be contacted closer to the event in regards to when and how this list will be submitted)

Please limit all promotional material to one business card holder for 90 x 55mm business cards. The committee reserves the right to remove any further material. Exhibitor's panels will be labelled appropriately.

Artists are responsible for the hanging or display of their own work. Pegasus Bay Art Show will supply suitable screws for hanging works on panels. Artists should bring a power drill. For smaller lighter artworks Artists may wish to use Velcro tabs instead of screws. There will be helpers available should anyone need assistance.

Photography both prior to, and during the exhibition is prohibited except by the official Event photographer who will be identified by a pass. Signage will indicate "No photos, except with permission of artist". This will also be repeated in the exhibitor's catalogue.

Entries will be numbered upon receipt of application. The exhibition space is limited to 80.

The Committee is not responsible for uncollected purchases at the end of the exhibition. Artists should record accurately and contact buyers to arrange collection at a later date if need be.

All displayed artwork should be available for sale. Exhibitors are prohibited from displaying artworks or items that are NOT for sale.

EFTPoS will be available. There is no transaction fee for the use of this facility.

COMMISSION on sales is 25%.

LIABILITY/INSURANCE No liability for any loss or damage will be accepted by the organising committee, WAI (Waikuku Arts Incorporated) or Pegasus Bay School or its Parent Teacher Association. Entries remain the sole responsibility of the entrants at all times.

APPLICATION CLOSING DATE Friday 1 September 2017. No late entries will be accepted.

RECEIVING DAYS FOR ART WORK: Thursday 12 October 2017 6.30pm–8.00pm and also Friday 13 October 2017 9.00am–12 noon. Alternative times may be possible by arrangement with the committee. Works must be listed in the catalogue.

BEFORE THE EVENT All works must be clearly labelled with name, address, phone, title, medium and price. This will reduce any delays during registration.

Catalogue numbers will be supplied at registration. Exhibit catalogues will be available at the Official Opening starting at 7.30pm on Friday 13 October 2017.

PACK DOWN Early pack down is prohibited. The Art Show is strictly open until 4pm on Sunday 15th October 2017.

COLLECTION OF UNSOLD WORK Sunday 15th October 2016 4.30–5.30pm. Any unsold items **MUST** be removed by 5.30pm. No responsibility will be taken by Pegasus Bay School or WAI for items remaining after this time.

COLLECTION OF SOLD WORK Purchasers are to collect their items on Sunday 15th October 2017 4.00–4.30pm. All artists should be available from 4pm for this purpose. Artists or a nominated person are solely responsible for supplying suitable wrapping materials for items sold i.e. bubble wrap or other.

FRIDAY EVENING OFFICIAL OPENING Artists will be offered one complimentary ticket to the Official Opening as part of their registration package along with name tags. Additional tickets are available (first ticket \$10, additional tickets \$20).

A complimentary glass of wine and catered finger food will be provided. Please dress appropriately i.e. Smart casual. Art works for sale purchased on the evening must be collected or arrangements made for collection on Sunday between 4.00pm and 4.30pm.

CONTACT DETAILS If you have any questions for the committee please contact either:

Mandy Palmer 0274 880 366 or Rosie Coster 021 143 9986 or email pegasusbayartshow@gmail.com

Please visit our facebook page (keywords) Pegasus Bay Art Show

Pegasus Bay Art Show, Pegasus Bay School, 5 Solander Rd, Pegasus 7612