



Kitsap Regional Coordinating Council (KRCC)
Draft Transportation Policy Committee (TransPOL) Meeting Summary
 February 15, 2018 Meeting | 1:00-2:30 PM | Kitsap Transit, Bremerton
 v. 3/11/2018

Decisions		
TransPOL decided to... <ul style="list-style-type: none"> Approve the draft December 7, 2017 TransPOL meeting summary as final. Have KRCC staff will conduct the air quality scoring for the Countywide Competition with clear communication with TransTAC about assumptions being included. Include a criterion for a commitment from the jurisdiction’s elected officials to complete the project phase proposed for the Countywide Competition scoring. 		
Actions	Who	Status
Provide TransTAC will the spreadsheet used to score air quality.	KRCC staff	Ongoing
Update calendar invitations for TransPOL and PlanPOL meetings.	KRCC staff	Complete
Document TransTAC’s process to rank the Health and Equity criteria.	KRCC staff	Ongoing
Add the date of RPEC recommendations for Regional Competition projects to the Competition Calendar.	KRCC staff	Complete
Remove preview of projects from March 6 Board meeting agenda.	KRCC staff	Complete
Add the presentation of proposed Regional Competition projects as an agenda item to the March TransPOL meeting agenda.	KRCC staff	Ongoing

A. WELCOME AND APPROVAL OF DRAFT DECEMBER 2018 MEETING SUMMARY

Sophie Glass, KRCC Transportation and Land Use Program Lead, welcomed participants to the meeting (see Attachment A for a list of TransPOL members and observers) and led a round of introductions. She acknowledged the new meeting times of TransPOL and PlanPOL and subsequent notifications from these changes.

TransPOL approved the draft December 7, 2018 meeting summary, contingent on Commissioner Gelder’s first name being included in the participant list.

B. PREPARING FOR THE 2018 COUNTYWIDE COMPETITION

TransPOL members reviewed the draft Countywide Competition call for projects, which includes the programming process, local centers, and evaluation criteria, and made the following comments regarding each component:

Programming process:

- Non-motorized projects:** No changes were made for non-motorized projects since the 2016 competition.
- Preservation set aside:** TransTAC recommended that the preservation set aside to maintain existing roads will not score for safety/capacity and air quality. Instead, these criteria are valued under other considerations.

- **Balancing by year:** The \$9.4 million available for Countywide Competition funding will be split between 2021 and 2022 resulting in \$4.7 million available each year. The funds are balanced by year so that money is not over-obligated. Councilmember Ashby reported that flexibility on balancing the funds is minimal and only considered once all applications are received.

Evaluation criteria:

- **Ranking system:** Kitsap will use a high, medium, low ranking system to allow for a better discussion of projects. Numerical values will not be attributed to a project’s score for criteria.
- **Air quality scoring:** By TransPOL request, KRCC staff will conduct the air quality scoring, as previously done in 2016, acknowledging that PSRC will review the scoring. KRCC staff will provide TransTAC with the spreadsheet used to score air quality.
- **Commitment from elected body:** Councilmember Ashby requested that a criterion for a commitment from the jurisdiction’s elected officials to complete the project phase be included, acknowledging that jurisdictions must complete the project phase to avoid returning funds and that PSRC requires a letter of commitment in its screening process.
- **Cross jurisdictional coordination opportunities:** This criterion is intentionally vague so that it can be scored on the high, medium, low ranking system. An example of a low score may be a letter of support while a high score may be a documented financial commitment.
- **Health and Equity:** Commissioner Gelder inquired about the metrics used to rank the Health and Equity criterion, encouraging standardized metrics to be used for comparison purposes. TransPOL members requested that TransTAC’s process to rank the Health and Equity criterion be documented. PSRC has a resource to measure health and equity, which they recommend using to score this criterion.
- **Local Centers and corridors that serve them:** LUTAC identified local centers for their jurisdictions. Overall, the changes from the previous funding cycle are minimal and are mostly changes to the names of the centers. Countywide projects must support at least one of these local centers.

C. PREPARING FOR THE 2018 REGIONAL COMPETITION

TransPOL discussed preparation for the Regional Competition and made the following comments:

- **Funding:**
 - Kitsap can compete for \$9 million of the \$47.5 million. Due to geographic equity, Kitsap is typically awarded at least one project.
 - Confirmation from PSRC is needed regarding whether jurisdictions can apply for the same project phase for both the Countywide and Regional Competition, and furthermore, whether jurisdictions can receive funding for the same project phase from both the Countywide and Regional Competition.
 - Councilmember Ashby encouraged Kitsap jurisdictions to propose as many projects as possible in order to demonstrate the need for transportation funding and noted that not doing so would limit potential future funding.
- **Competition Calendar:** TransTAC recommended holding the Countywide Competition project selection workshop after the results of the Regional Competition are known on May 24. The date of RPEC recommendations for Regional Competition projects will be added to the Competition Calendar.

- **Potential projects:**
 - Kitsap County may apply for funding for a ridgetop boulevard widening and complete streets development in Silverdale.
 - Bremerton may apply for funding for a pedestrian improvement project on Warren Avenue Bridge.
- **KRCC Board approval:** Prior to the April 3 Board meeting in which the Board will vote on the Regional Competition projects, TransPOL will preview the proposed projects and discuss their level of support at their March 15 meeting. Due to the short turn around time as a result of the need for the Board to approve the projects prior to the [Regional Competition deadline] , the Board will be expected to review the written descriptions of proposed projects in their meeting materials for the April 3 Board meeting. Project sponsors, including Bremerton, would be invited to the Board meeting to discuss the projects.

D. CONTINGENCY LIST AND FUNDING PROCESS FOR 2018 EXPECTED RETURNED FUNDS

PSRC has reported that there are \$848,635 of returned funds available to Kitsap jurisdictions. The funds must be obligated by 2020. The funds must be designated for a project on the contingency list rolled into future Countywide Competition funding. TransTAC will discuss the contingency list at their March 15 meeting and recommend to Transpol whether it should be used for a contingency project or added to the Countywide pot of funds.

E. REGIONAL TRANSPORTATION PLAN

TransPOL acknowledged that the comment period for PSRC’s Regional Transportation Plan is closed. The plan will be voted on at the May 31, 2018 General Assembly meeting. Kitsap Transit shared that they provided a comment on the plan.

F. 2018 KRCC TRANSPORTATION PROGRAM WORK PLAN

TransPOL discussed priorities for KRCC’s transportation program in 2018. Although the transportation competitions will be a significant focus of the committee, Councilmember Ashby proposed that the committee continue SR 306 and 16 studies and find consistent transportation funding for Kitsap’s military corridors. Mayor Erickson added that the committee should establish a method for long-term continuity on corridor projects because of their long term nature. TransPOL will revisit this agenda item once the transportation competitions are over.

G. CORRIDOR UPDATES

This item was postponed to a future meeting.

H. ANNOUNCEMENTS AND NEXT STEPS

The next TransPOL meeting will be on March 15 from 3:15 – 4:45 PM.

I. PUBLIC COMMENTS

There were no public comments.

The meeting adjourned at 2:35 PM.

Attachment A: Meeting Attendees

NAME	JURISDICTION (ALPHABETICAL)
TRANSPOL MEMBERS:	
Councilmember Matthew Tirman	City of Bainbridge Island
Mayor Rob Putaansuu	City of Port Orchard
Councilmember Bek Ashby	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Rob Gelder	Kitsap County
Executive Director John Clauson	Kitsap Transit
Commissioner Axel Strakeljahn	Port of Bremerton
Jay Mills	Suquamish Tribe
OBSERVERS:	
Barry Loveless	Bainbridge Island
Don Willott	Bainbridge Multi-Modal Transportation Advisory Committee
Tom Knuckey	Bremerton
Chal Martin	Bremerton
David Forte	Kitsap County
Mark Dorsey	Port Orchard
Dennis Engel	WSDOT
Roger Gay	Kitsap Taxpayer
Steffani Lillie	Kitsap Transit
Lynn Wall	Naval Base Kitsap
Duane Lenius	Poulsbo
Andrzej Kasiniak	Poulsbo
Fred Salisbury	Port of Bremerton
STAFF:	
Betsy Daniels	KRCC Program Director
Sophie Glass	KRCC Transportation and Land Use Program Lead
Mishu Pham-Whipple	KRCC Coordination Lead