Annual General Meeting.  7.30 pm
28th November 2016
Venue
Hinguar School, New Garrison Road

Your chance to say what you want for your neighborhood, to the people who can help to make it happen.

If you live on The Garrison, you are invited to attend this year’s AGM, to hear what your committee has achieved in its efforts to keep the Garrison a pleasant place to live.

This is your opportunity to meet with Ward Councilors who can lobby on your behalf; Policing representatives; Our Managing Agents, who use your management fees to maintain the Garrison as well as the Prospective Directors of The Shoebury Garrison Management Company Limited and Essex Wildlife Trust Gunners Park Ranger.

There are still many local issues to be addressed that may affect you including:

• Handover of the Garrison management to the residents.
• Traffic management across the Garrison.
• The proposal to convert the Garrison Chapel to a wedding venue.
• The future use of the Gun and Carriage Shed (heritage centre)
• The impact on the Garrison of the proposed Shoebury Primary Care Centre
• Management of the public leisure facilities on the Garrison.
• The effect on the Garrison of the proposed Coastal Community Park

You will also have the opportunity to nominate yourself and others to join the GRA committee; **we urgently need more committee members.**

We particularly need residents with legal and planning experience to join us in dealing with the above and on future issues on your behalf.

If you have any matters you wish to raise on the night please email Pamela Deakin **pameladeakin45@btinternet.com** with details and we will endeavor, time permitting, to address them.
THE GARRISON RESIDENTS’ ASSOCIATION

Annual General Meeting
Monday 28th November 2016, 7.30 pm,
Hinguar School, New Garrison Road

AGENDA

1. Apologies

2. Approve Minutes from 2015 AGM. Discuss any matter arising

3. Approve Constitution

4. Committee’s Report

5. Honorable Treasurers Report

6. Future of GRA and Status update on handover to Shoebury Garrison Management Company Ltd.

7. Election of Chairperson, Officers and Committee Members.

8. Management Agent (Fowler & Spenceley) Report

9. Opportunity to hear from and ask questions to Sgt Knights from the Southend Community Policing Team

10. Primary Care Centre Update from Katy Low

11. Essex Wildlife Trust update and Questions on Gunners Park

12. Q&A with Local Ward Councilors.
GRA NOMINATION FORM FOR COMMITTEE 2016/17

Notes:

The nominee must be willing to stand. Members may nominate themselves. Nominations be proposed and seconded (this can be done by the Committee if necessary, so return the form in anyway).

**NOMINATIONS**
You may make one or more nomination. Please circle as appropriate

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Your Name: ____________________________________________________________

Address: ________________________________________________________________

_____________________________________________________________________

Telephone No: ______________________

Email Address: ______________________

Please return form to:

Pamela Deakin, 3 The Pavilions, Magazine Road, SS3 9QA or send an email to pameladeakin45@btinternet.com. Alternatively please fill in the form on our website: http://www.shoeburygarrison.com/news/2016/9/29/join-the-gra
To arrive not later than 20th November 2016
THE GARRISON RESIDENTS’ ASSOCIATION
PROXY VOTING FORM

Proxy Form for voting for proposals to be put before the AGM.

Complete this form and return only if you wish to vote and will not be attending the AGM

Proposals to be put before members of the AGM on 28th November 2016

I/we authorise the GRA Committee to vote on my/our behalf at the AGM as follows:

Signed:

Name (Block Capitals):

Address:

Date:

Completed form to be returned to:
Pam Deakin
3 The Pavilions, Magazine Road, The Garrison

To arrive not later than 20th November 2016
1. NAME
1.1 The name of the Association shall be THE GARRISON RESIDENTS’ ASSOCIATION (the Association)

2. THE PROPERTY
2.1 All of the houses and flats, amenity areas and common areas of and at the premises known as Shoebury Garrison.

3. OBJECTS OF THE ASSOCIATION
3.1 To promote and protect the common rights and interests of the members of the Association relating to the use and enjoyment of the property.

3.2 To exercise the rights conferred upon the Association by recognition under the Landlord and Tenants Act 1985 or such other statutory rights that may be given by any subsequent enactment.

4. MEMBERSHIP
4.1 All persons over 18, by virtue of ownership of the property (whether resident or non-resident), are members of the Association, but may opt out upon notifying the Treasurer of the Association Committee in writing that they do not wish to be a member.

4.1.2 Voting shall be restricted to two votes per household, irrespective of the number of persons in a household. Membership is open to resident non-owners, subject to voting rights restricted as 4.1.

4.1.3 Where any vote of the Association pertains to the business of Shoebury Garrison Management Company Limited or its successors that vote shall be limited to those members of the Association holding a “B Share” certificate in the said Shoebury Garrison Management Company Limited or its successors.

4.2 Membership of the Association shall terminate:

4.2.1. upon a member giving written notice to that effect to the Honorary Secretary.

4.2.2. upon a member ceasing to be either a resident or non–resident owner
of a dwelling within the Property.

4.3 Membership of the Association shall be confirmed upon formal acceptance by the proposed member of the rules and constitution of the Association.

4.4 A copy of this constitution shall be given to each member in electronic or hard copy upon request.

4.5 Neither “Gladedale Group” (Gladedale Rochester Ltd), its group undertakings from time to time, unincorporated joint ventures to which Gladedale is a party and any other entity in which Gladedale:

(a) controls the right to appoint at least 25% of the board of directors
(b) controls at least 25% of the voting stock
(c) is entitled to at least 25% of the distributable profits or dividends
(d) nor its successors shall be a member or associate of the Association

5. PRIVACY
5.1 The Association will maintain a Register of Members that contains name and contact details (including postal address, telephone, email address) for each member to allow tracking of membership status and to enable the Association to distribute relevant documents, including Newsletters and Circulars by the most appropriate means. The contents of the Register are available to Officers of the Association for the sole purpose of fulfilling the objectives of the Association only. A member’s details held within the Register will not be made available to third parties nor to any other member without their permission. A member can request to verify or amend their own details within the register upon request to the Treasurer.

6. THE OFFICERS
6.1 The Officers of the Association shall comprise a Chairman, Honorary Secretary and Honorary Treasurer who shall be members of the Association.

6.2 The Officers shall be elected annually at the Annual General Meeting and serve for one year. If nominated they may be re-elected.

7. THE COMMITTEE
7.1 The Committee of the Association shall consist of not less than five and no more than nine members of the Association and the Officers of the
Association.

7.2 Committee members shall be elected annually and serve for one year. If nominated they may be re-elected.

7.3 The committee shall be empowered to co-opt other members of the Association for a period not exceeding six months for the purpose of forming sub-committees or to consider such matters as the committee or the Association shall determine and the decisions of such sub-committees shall be ratified by the Committee before implementation.

7.4 A quorum for any meeting of the Committee shall be at least five, of whom at least two must be Officers.

7.5 The Committee shall implement the objects of the Association and the resolutions of the Association.

8. ELECTIONS
8.1 The election of the Officers and Committee shall take place at the inaugural Annual General Meeting and all subsequent Annual General Meetings.

8.2 Nominations for the appointment of Officers and for membership shall be proposed and seconded by two members of the Association in writing and lodged with the Honorary Secretary fourteen days prior to the Annual General Meeting and shall include the written consent of the nominee. Proxy votes shall be lodged with the Honorary Secretary not later than 24 hours before the meeting.

8.3 The Committee shall be empowered to fill any casual vacancy occurring on the Committee or among the Officers and any person so appointed shall serve until the next Annual General Meeting of the Association. Members of the Association shall be informed of such appointment within 14 days.

9. FINANCES
9.1 The financial year of the Association shall end on 31st August each year.

9.2 Accounts shall be prepared for the Association each year.
9.3 Auditors shall be appointed at the Annual General Meeting. Officers and Committee members shall not be eligible for appointment as auditors.

9.4 The Accounts shall be presented for adoption by the Association at the Annual General Meeting.

9.5 The property and funds of the Association shall be held and administered by the Committee.

9.6 A resolution of the Committee shall be sufficient authority for payments or the incurring of liability for payments up to a limit not exceeding five hundred pounds. Beyond such limit, the Committee shall seek approval of such expenditure by the Association either at the Annual General Meeting or at an Extraordinary General Meeting.

9.7 A bank account shall be opened in the name of the Association and all cheques shall be signed by two of the three named Officers.

9.8 The annual subscription of the Association shall be decided for the ensuing year at the Annual General Meeting but shall not be altered save by a simple majority of the members attending such a meeting.

9.9 On cessation of the Association, any monies accrued shall be distributed by agreement of members at the closing Extraordinary General Meeting.

10. MEETINGS
10.1 The Annual General Meeting of the Association shall be held each year during the last full week in November.

10.2 The Honorary Secretary shall convene an Extraordinary General Meeting of the Association at any time either upon the written instructions of the Committee or upon a written request signed by no fewer than ten members of the Association.

10.3 Any changes or additions to the constitution of the Association shall be an item for consideration at the Annual General Meeting and will be adopted by a simple majority of the members attending the meeting.