

A Home for Everyone Coordinating Board (HFECB) Meeting Minutes – October 8, 2014

Facilitated by: Co-Chairs, Marc Jolin & Alexa Mason
Prepared by: Carrie Young; Reviewed by: Jurisdictional Staff Members

Members present: Michael Anderson-Nathe, Raihana Ansary, Commissioner Jules Bailey, Carolyn Bateson, Ed Blackburn, Stacy Borke, Michael Buonocore (Chair Widmark rep.), Beth Burns, Shannon Callahan (Comm. Saltzman rep.), Lee Po Cha, Jean DeMaster, Susan Emmons, Jillian Detweiler (Mayor Hales rep.), Rob Justus, Chair Deborah Kafoury, Andrew McGough, Art Rios Sr., Nicole Stein, Martha Strawn Morris, Cheryl Thompson, Derald Walker, Joe Walsh (Councilor Echols rep.), Marisa Zapata, Ph.D. **Staff:** Mary Carroll, Jennifer Chang, Ryan Deibert, Rachael Duke, Liv Jenssen, Mary Li, Traci Manning, Shannon Singleton, Ian Slingerland. **Guests:** J. Veronica Bernier, Mike Coriasco, Linda Craig, Moe Farhoud, Debbie Fox, Raphael Goodblatt, Joseph Khouri, Shasta Leming, Susan Madar, Ted Miller, Anna Plumb.

Agenda Item	Discussion Points	Decision/Action
Welcome, Introductions, and Review of Minutes - Marc Jolin and Alexa Mason, Co-Chairs	<p>Interim Co-Chairs welcomed everyone and introductions were made. Co-Chair Jolin noted that comment cards are available for members of the public who would like to share their comments with the board. The comment cards are to be submitted to the Co-Chairs.</p> <p>Members reviewed the minutes. There were no questions, comments or changes.</p>	<p>Motion to approve meeting minutes from the September 3, 2014 Coordinating Board Meeting. All in favor.</p>
Public Comment - Marc Jolin and Alexa Mason, Co-Chairs	<p>J. Veronica Bernier, Community Member, presented comment regarding reassessing the housing needs of seniors when life changes shift the focus of immediate needs for a home. She also commented that making kitchens and bathrooms more accessible for people with orthopedic assistance is needed to open up the housing market for seniors. Full written comment is on file.</p> <p>Raphael Goodblatt, Ah Ha Architecture, presented an affordable housing idea from Moe Farhoud, Stark Firs Management. The idea is to build one bedroom, one bathroom apartments. However, there are some challenges regarding fees and permits. He has a presentation that jurisdictional staff will forward to board members for their review.</p> <p>No other comments.</p>	<p>Jurisdictional staff will forward Moe Farhoud proposal to the Board members to review.</p>
Board Member Conversation - Alexa Mason, Co-Chair	<p>Jennifer Chang announced that board members unanimously selected Alexa Mason and Marc Jolin to fill the two Co-Chair positions for the next 12 months. The Co-Chairs asked members to write down and discuss two questions regarding each person's service on the</p>	

	<p>Board, in an effort to better understand the needs, interests and capacity of the Board and the significant work the group is tasked with. Members had a few minutes to share their responses with a partner. The Co-Chairs collected responses and will compile.</p>	
<p>Complete Conflict of Interest Forms - Jennifer Chang, Portland Housing Bureau</p>	<p>Jennifer shared that the Board will be making many decisions about policy, planning and funding in the months and years ahead. Each member has a shared responsibility to serve in a manner to avoid the appearance, or actual occurrence of a conflict of interest, any favoritism or any special treatment toward any agencies, businesses or individuals. Decisions related to federal funding have specific conflict of interest requirements that are directly governed by federal regulations, specifically 24 CFR §§ 578.95 (b), (d).</p> <p>Each member will adhere to two distinct policies. One is a general conflict of interest form that each member will complete disclosing general conflicts of interest. The second is an annual conflict of interest policy and questionnaire for the Continuum of Care (CoC) that each board member will agree and adhere to. The forms and policies are responsive to federal regulations.</p> <p>Co-Chairs asked the board members to complete the two conflict of interest forms and turn in to Jennifer.</p>	<p>Jurisdictional staff will follow-up with Board members that were not present or still need to complete the two conflict of interest forms.</p>
<p>Homelessness in Multnomah County Presentation - Ryan Deibert, Portland Housing Bureau</p>	<p>Ryan provided an overview on “Homelessness in Multnomah County”, which presented a high level overview of what homelessness looks like in the County. The data for homelessness numbers are from Point-In-Time Counts. The next Point-In-Time Count will be conducted in January 2015.</p>	
<p>Getting Started on the A Home for Everyone Action Plan</p> <ul style="list-style-type: none"> • Update on Planning Process - Marc Jolin, Co-Chair • Charge from the Executive Committee - Deborah Kafoury, Chair 	<p><u>Update on Planning Process:</u> Last month Chair Kafoury charged the Board with having an Action Plan be delivered within six months (by end of March). The Co-Chairs worked with jurisdictional staff to identify four priority areas to focus on and be effective. These areas are: Veterans, Safety off the Streets, Housing and Health. It was proposed that workgroups be formed in these four areas, comprised of board members and other community stakeholders outside of the board. The groups will focus in-depth on the specific focus area and develop an action plan that will be brought back to the full Coordinating Board for discussion and adoption.</p>	<p>Board members voiced the importance of having Employment/ Workforce a focus area.</p> <p>Individual board members signed up</p>

<ul style="list-style-type: none"> • Four Priority Area: Veterans, Safety off the Streets, Housing, Health - Alexa Mason, Co-Chairs 	<p><u>Charge from the Executive Committee:</u> The Executive Committee is charging the Coordinating Board to come back in January with an actionable plan to end homelessness among Veterans and in March come back with strategies for increasing options on safety off the streets. The charge to the Coordinating Board is to take a look further into what it would take and what funds would be needed to reach the goals set forth. With this information, Chair Kafoury should be able to go out and ask for the resources necessary to accomplish the goals.</p> <p>Board members discussed and decided that Workforce/Economic Development also needs to be prioritized.</p> <p><u>Five Priority Areas Breakout:</u> Co-Chair Mason asked members to visit the five stations to discuss and make suggestions about other individuals, agencies and/or networks to engage in each priority topic area.</p> <p>Board members were asked to sign-up to participate in one (or more) priority area(s) and commit time and work to contribute to forming the action plans.</p>	<p>to participate in a minimum of one workgroup.</p>
<p>A Home for Everyone Committee Updates/Board Endorsements</p> <ul style="list-style-type: none"> • Continuum of Care (CoC) 2014 Taskforce Recommendations on Rating and Ranking, Tier1 and Tier 2 Projects Application, and New Permanent Supportive Housing Project Opportunity • HMIS Data Management Committee 	<p><u>Continuum of Care (CoC) 2014 Taskforce Recommendations on Rating and Ranking, Tier1 and Tier 2 Projects Application, and New Permanent Supportive Housing Project Opportunity:</u> At the last Coordinating Board in September, the Board adopted a rating and ranking framework for evaluating all HUD/CoC-funded renewal projects and established a CoC 2014 Taskforce to rate and rank projects using the adopted framework and recommend to the board which project applications to forward to HUD in the 2014 CoC application. HUD published its NOFA for 2014 Funds in the CoC Program Competition on September 16. The Multnomah County/Portland CoC application is due on October 30. HUD expects to fully fund all existing renewal projects, regardless of Tier 1 and Tier 2 placement. Also, HUD is additionally making available funding for permanent supportive housing (PSH) bonus projects serving chronically homeless individuals and families. The Multnomah County/Portland CoC is able to submit a single application in bonus project funding. Staff notified existing renewal projects of the 2014 rating and ranking framework and process, completed the quantitative analysis to conduct the rating, solicited letters of intent to apply for the PSH bonus project, and convened the CoC 2014 Task Force on October 6, to review results and make recommendations for Coordinating Board endorsement. The three</p>	<p>Motion to approve the three recommendations from the CoC 2014 Taskforce recommendations on rating and ranking, Tier1 and Tier 2 projects application, and new permanent supportive housing project opportunity. All in favor.</p>

<p>- Ryan Deibert, Portland Housing Bureau</p>	<p>recommendations from the CoC 2014 Task Force the Board will vote on today are as follows:</p> <p><u>Renewal Project Rating and Ranking:</u> Staff conducted rating and ranking analysis using the adopted framework and scored and ranked projects as summarized in the 2014 Rating and Ranking Final Score Summary handout provided to board members. The taskforce recommended approving the ranking for the purpose of the 2014 HUD CoC application.</p> <p><u>Placement of Projects into Tier 1 and Tier 2:</u> Though HUD has indicated that available funding is sufficient to fund all renewals, HUD still requires that we submit applications in two financial “tiers.” HUD will fund all projects in Tier 1 nationally prior to funding any projects in Tier 2. HUD will fund renewal permanent housing projects in Tier 2 prior to funding any other project types in Tier 2. Renewal permanent housing projects therefore have the highest likelihood of being funded of any Tier 2 projects Given these factors, Home Forward has voluntarily agreed to place a single renewal permanent housing project (SPC 6) into Tier 2. The CoC 2014 Task Force recommends that the Board place Home Forward’s SPC 6 renewal permanent housing project as the lowest ranked project so that it is the sole project placed in Tier 2.</p> <p><u>Selection of a Permanent Supportive Housing Bonus Project:</u> The staff solicitation of letters of intent to apply for the PSH bonus project funding yielded only one project application, but it is highly responsive to HUD’s selection criteria. The CoC 2014 Task Force recommends that the Coordinating Board select the PSH bonus project proposal lead by Central City Concern for inclusion in the 2014 CoC application.</p> <p><u>HMIS Data Management Committee:</u> The HMIS Data Management Committee that was approved for creation at the September Board meeting was official chartered by the Executive Committee. At the next meeting the jurisdictional staff will bring the Board specific charges for the HMIS Data Management Committee and get direction from the Board regarding early priority for this subcommittee.</p>	<p>Staff will bring recommendations for HMIS Data Management Committee priorities for the Board.</p>
<p>Portland Human Rights Commission (HRC) Housing Forum November 2014</p>	<p>Mr. Lazo made an introduction to the board about the Portland Human Rights Commission. Commissioners are volunteers appointed by the Portland City Council who work without compensation. The HRC provides the City Council with advice around issues of human rights and social justice. In June 2013, the HRC conducted a Roundtable that produced clear set of</p>	<p>Staff to provide the Board with further information regarding the 2014</p>

<p>- Allan Lazo, Human Rights Commission</p>	<p>issues that the HRC should focus on. One of those focus areas was around those experiencing homelessness in the community, and how to create and maintain long term affordable housing. The HRC in partnership with the Interfaith Initiative on Family Homelessness is organizing a half day forum on November 21st. November 21 marks the Day of Homelessness Awareness in Portland and Multnomah County. The day's events begin at 7:30 AM with the Walk of Homelessness Awareness, starting at Goose Hollow Family Shelter. Following the walk, participants are invited to a forum on Creative Solutions to Homelessness, sponsored by the Portland Human Rights Commission. The forum will take place at First Unitarian Church from 9:00 AM to 1:00 PM. Breakout sessions at the forum will focus on topics such as micro-housing, social enterprise, and a proposed housing trust fund.</p>	<p>HRC Housing Forum.</p> <p>HRC will provide a summary of the outcome of the Housing Forum back to the HFE Coordinating Board</p>
<p>Closing Comments/Next Meeting - Marc Jolin and Alexa Mason</p>	<p>Co-Chairs will work with staff on proposals for the next meeting. The next meeting will be Wednesday, November 5th, 2014, from 3:00-5:00pm. Meeting is adjourned.</p>	