

**A Home for Everyone: Executive Committee
Meeting Minutes – June 27, 2014**

Facilitated by: Chair Deborah Kafoury, Sally Erickson

Prepared by: Piset Sao

Reviewed by: Mary Carroll, Sally Erickson

Members Present: Deborah Kafoury, Charlie Hales, Karylenn Echols, Dan Saltzman, Christine Lewis (Office of County Commissioner Jules Bailey), David Widmark. Staff: Sally Erickson.

Agenda Item	Discussion Points	Action
Welcome and introductions	<p>Charlie Hales, Mayor, City of Portland: Welcomed everyone and introductions were made.</p>	
<p>Brief orientation to <i>A Home for Everyone</i> and Executive Committee role and functions</p>	<p>Sally Erickson, Portland Housing Bureau: In 2012 then-Commissioner Kafoury and Commissioner Fish convened an advisory committee to review our existing 10 Year Plan. The result was <i>A Home for Everyone</i>, a “reset” community plan to end homelessness. It was adopted by City of Portland, Multnomah County, Home Forward, and City of Gresham. Their vision is <u>no one should be homeless. Everyone needs a safe, stable place to call home.</u> It briefly outlined the need, and highlighted successes such as housing more than 12,000 homeless families and individuals, opened Bud Clark Commons, developed Short Term Rent Assistance (STRA), launched Bridges to Housing.</p> <p>The role of the Executive Committee is to take shared leadership and ownership of the vision of <i>A Home for Everyone</i>. The Executive Committee’s job is to lead our community to end homelessness.</p> <p>The Executive Committee will provide leadership in establishing processes and strategies that are meaningfully inclusive, directly informed by, and representative of the individuals and communities most impacted. This group will appoint the broader Coordinating Board that will act as the primary advisory body to this work. Also, they will charter subcommittees, taskforces and workgroups to support the work. They will come to a shared understanding of the needs in the community, the budgets and programming that are collected, and the unmet needs and gaps that remain. Committee members will make recommendations to their respective governing bodies regarding efficient ways to deploy</p>	

	<p>the collective resources and oversee an ongoing cross-jurisdictional staffing structure to support the work. They will recognize priorities for identifying resources and leveraging opportunities for ending homelessness work.</p> <p>The Executive Committee will make decisions by majority vote of present members, unless the committee determines otherwise.</p>	
<p>Elect Executive Committee Chair</p>	<p>The Executive Committee Chair’s primary role is to act as the liaison between the committee and the cross-jurisdictional staff that supports its work. The Chair will take an active role in working with Executive Committee colleagues to set priorities for and assist in facilitating future meeting agendas</p> <p>Mayor Hales nominates Chair Kafoury. All in favor.</p>	<p>Multnomah County Chair, Deborah Kafoury elected Chair of the Executive Committee.</p>
<p>Select invitees for Coordinating Board</p>	<p>Deborah Kafoury, Chair, Multnomah County: The Coordinating Board will oversee the federally-funded homeless assistance resources by reviewing local projects annually applying for those funds and recommending to HUD which applicants should be funded. They will understand effective practices and federal regulations and establish community-level policies and priorities for service delivery. The board will do much of the detailed leg-work to develop the shared understanding of needs and effective strategies to address those needs, as well as gaps in our resources. They will help achieve the vision by setting clear goals and measuring the progress. The board will identify leveraging opportunities for additional resources to fill gaps in unmet needs.</p> <p>Ryan Deibert, Portland Housing Bureau: The list of individuals selected for the Coordinating Board was created with two items in mind, broad community outreach and staff-level review. Coordinating Committee to End Homelessness (CCEH) members and jurisdictional staff members agreed on a balance of “usual suspects” with “new players.” The usual suspects are individuals who have depth and breadth of perspective and experience, as well as demonstrated “system” thinking. The new players will bring new perspectives, systems, influence or resources that are necessary to end homelessness. They looked for a mix of demographics and life experience such as gender, race/ethnicity, experience of homelessness, geography, age, LGBTQ and veteran status. The charter calls for the Executive Committee to appoint a minimum of three people</p>	

	<p>from a group of six nominees selected by the community. CCEH and staff recommend appointment of all six. Staff and Executive Committee members reviewed the preliminary selections and identified areas where there's a need to strengthen representation.</p> <p>Sally Erickson, Portland Housing Bureau: If this list is approved, staff will work with the Chair to extend invitations to the individuals. Those who accept will be appointed to the board. The Coordinating Board will convene at the end of July.</p>	<p>Chair Kafoury motions to approve. All in favor.</p>
<p>Update on coordinated efforts to end chronic homelessness among veterans; Request for collaborative communication strategy</p>	<p>Sally Erickson, Portland Housing Bureau: A team from Portland which included Comm. Liesel Wendt, VAMC Director and Sally were invited to Washington DC in March with other cities to participate in the "25 Cities Initiative." Portland was among 25 cities with large numbers of homeless vets, as well as demonstrated effectiveness and willingness to end homelessness. The team agreed to take on the goal to house 100 chronically homeless, disabled vets by Veterans' Day and house all chronically homeless veterans by the end of 2015. Operation 305, a veterans-focused staff group, with multiple providers represented, has agreed to advance the work. Over the next several months they will reach out to landlords and property managers because there is a need for units for disabled veterans who may not have good credit and rental history. The County's Public Information Officer (PIO), Dave Austin, has agreed to take the lead on messaging and will work with PIOs from the other jurisdictions to launch a media effort at the end of October.</p> <p>Deborah Kafoury, Chair, Multnomah County: It's understood that the solution to homelessness is housing. But it will take a long time to create housing for everyone who needs it. Meanwhile, at City and County board meetings, they hear from people who are homeless who need help now. There are almost 2,000 people who sleep outside each night in Multnomah County. At the last CCEH meeting, staff opened the floor to hear from providers, advocates, and people who are currently or formerly homeless to hear what issues they would like to see the Coordinating Board address in the first year. Many talked about the need to keep a strong focus on increasing access to affordable housing and supportive services as well as the survival and emergency services strategies, with acknowledgement that while there is work on long-term solutions to end homelessness thousands of people still sleep on the street every night.</p>	<p>Executive Committee agrees to dedicate the staff necessary to work on shared messaging on housing chronically homeless veterans.</p> <p>Exec. Comm. asks that CCEH sponsor a series of conversations aimed at generating viable opportunities to increase safety and a good night's sleep for people currently experiencing homelessness. CCEH will report back to the</p>

	<p>Chair Kafoury proposes that CCEH sponsor a series of brief, but focused and inclusive conversations aimed at generating viable opportunities to increase safety and a good night's sleep for people currently experiencing homelessness. Report back to the Executive Committee at the September meeting with recommendations for strategies that could be implemented within 3 - 6 months.</p>	<p>Executive Committee at the Sept. meeting with recommendations for strategies that could be implemented within 3 - 6 months.</p>
<p>Next steps, adjourn</p>	<p>Deborah Kafoury, Chair, Multnomah County: Staff will work with the Chair to distribute Coordinating Board invitations and schedule the first Coordinating Board meeting in late July or early August, and continue to work with Executive Committee staff and/or their representatives on the Coordinating Board to outline the Coordinating Board's general work plan for the coming year. The Executive Committee will work with schedulers to schedule a longer September meeting, at which the Executive Committee will begin discussions regarding coordinated budgeting, receive updates on planned changes to align services, and to consider and charter preliminary subcommittees, workgroups, and taskforces.</p> <p>A thank you to the Avengers which include Sally Erickson, Ryan Deibert, Jennifer Chang, Shannon Singleton, Seth Lyons, Rose Bak, Liv Jenssen, Ian Slingerland, Rachael Duke.</p> <p>Meeting is adjourned.</p>	