

A Home for Everyone (AHFE) Coordinating Board

Meeting Minutes – May 4, 2016

Facilitated by: Initiative Director and Co-chair

Prepared by: Kelsey Coulter; Reviewed by: Jurisdictional Staff Members

Members present: Raihana Ansary, Alexandra Appleton, Stacy Borke, Michael Buonocore, Henry Burton (Jules Bailey rep.), Shannon Callahan (Dan Saltzman rep.), Sam Chase, Julia Delgado, Jillian Detweiler (Charlie Hales rep.), Brooke Gray (Ben Sand rep.), Shane Kinnison, Monique Menconi, Anne O’Malley, Patricia Rojas, Shannon Singleton, Liz Smith Currie (Chair Kafoury rep.), Becky Straus, Martha Strawn Morris, Cheryl Thompson, Derald Walker, Joe Walsh (Councilor Echols rep.), Marisa Zapata. **Staff:** Dana Brandon, Caitlin Campbell, Jennifer Chang, Fran Davison, Ryan Deibert, Sally Erickson, Debbie Fox, Torrey Giaquinta, Liv Jenssen, Tiffany Kingery, Kari Lyons-Eubanks, Bimal RajBhandary, Neisha Saxena, Ian Slingerland, Wendy Smith, Rebecca Stavenjord, Tia Williams, Carrie Young. **Guests:** Chelse Bender, Liora Berry, Kristi Bugge, Jacob Engstrom, Janet Hamilton, Troy Hammond, Kiera Hansen, Nancy Jason, Susan Madar, Blair Schaeffer-Bisht, Roy Scholl, Kate Schwab, Brandi Tuck, Jill Weir.

Agenda Item	Discussion Points	Decision/Action
Welcome, Introductions and Minutes - Shannon Singleton, Co-chair	Co-chair called the meeting to order and commenced introductions. April 2016 minutes were approved by consent; no objections.	
Public Comment - Stacy Borke, Co-chair	No public comments. Stacy Borke opened the floor for other updates: Liz Smith Currie and Marc Jolin reminded everyone of the upcoming budget hearings for the City and County. Sam Chase, from Metro, announced that Metro has \$500,000 available for affordable housing planning. Local jurisdictions may apply for funding. Marisa Zapata, with Portland State University, announced that there will be a lecture on May 11 at PSU on AHFE work and the idea of collaborative governance across jurisdictions, with specific emphasis on equity work. Joe Walsh, with the City of Gresham, announced that Gresham is assembling citizen led task force on homelessness. They have had 50 applicants and are in the process of conducting interviews. Gresham is also in the process of hiring homeless services specialist.	
Initiative and Community Updates - Marc Join, Initiative Director - Jillian Detweiler, Mayor’s Office - Liz Smith Currie, Chair’s Office	<u>Housing State of Emergency:</u> Marc Jolin St Vincent’s Property: County closed on the purchase of the St. Vincent’s property on SE Milwaukie and 17 th Avenue. The new shelter will serve single women and couples, with community services on site. The goal is to get this shelter up and running by the end of the summer. Navigation Center: Marc attended a Buckman Neighborhood meeting, where community members discussed the potential navigation center shelter site, to be located just south of Washington High School. A number of neighbors are very concerned. This is likely to be an ongoing discussion with the neighborhood. There was a large scale clean up on the Springwater Corridor on May 3, moving about 100 people between SE 82 nd and 90th, cleaning up tent sites, etc. Marc reported that the clean up went about as	

well as could be expected, engaging outreach teams, contract workers and law enforcement. This clean-up effort is coupled with a conversation out of the Mayor's office, asking that all jurisdictions that touch the Springwater Corridor work together to come up with a strategy, on both the public safety side and public services side.

There are still ongoing discussions regarding other potential shelter sites, including with several churches. They are still negotiating with Hazelnut Grove and Forgotten Realms, and they continue to work on a plan to address RV camping.

Other updates on new programs resulting from the recent infusion of resources, including:

A letter of inquiry has gone out on the Tenant Protection Team, which will extend legal services for people facing evictions.

Sally Erickson, Portland Housing Bureau, reported that the Travel Assistance Program should be up and running in the next few days. They have selected 211info to run the program. There has been a lot of interest from people stranded in Portland who are looking for ways to get back to a place where they have a support network.

Derald Walker, from Cascadia Behavioral Healthcare, announced that they have signed a lease to convert a motel on Sandy Blvd. to house veterans. They hope to get the location up and running in the next month, anticipating that they will have approximately 32 placements.

Derald also reported that they will be building a 52 apartment unit on Martin Luther King, Jr Blvd for low income and specialty housing. The project, funded by NOFA, should break ground in September.

Rachel Carlson, on behalf of the VA Medical Center, announced that they just received 60 additional VASH vouchers, bringing them up to 585.

Joint Office of Homeless Services: Marc Jolin

Discussions for the joint office are going well and there appears to be support from both the city and county elected leadership. The target date for the joint office is still July 1, 2016. The office will be located on the ground floor of the Lincoln Building. The office will start out with nine staff members from the City and from the County. Staff is working on the details in anticipation of new funds and services to be provided. They are working hard to make sure that services will not be disrupted during the transition.

City Budget: Jillian Detweiler, from the Mayor's Office, provided an overview of the Mayor's proposed budget. The budget includes \$31.8 million in new investments, including increased spending on housing and homelessness. The Mayor's proposed budget fully funds the requests made by AHFE. The Mayor plans to fund these new investments through a .3% increase in the business income tax which would raise \$8 million, as well as a proposed bond against future Airbnb revenue. The Mayor accepted \$5.2 million in cuts of those proposed. For more information on the budget, please visit the Mayor's website (www.portlandoregon.gov/mayor/) and the City Budget Office

	<p>website (www.portlandoregon.gov/cbo/).</p> <p>Jillian Detweiller and Marc Jolin provided a summary of the proposal for a new diversion program. The idea is based on a Seattle model for a law enforcement assisted diversion program, which gives police officers an alternative to issuing citations or making arrests for low level drug offenses or crimes related to homelessness. Rather than a citation or arrest, officers are able to offer individuals the alternative option of transporting them to a facility where they can connect with case managers and receive services. The idea is to keep people out of the court system and instead get them access to services that the need.</p> <p>Board members expressed concerns including the details of the Mayor’s proposed business tax increase and funding for affordable housing. Board member encouraged the Portland Housing Bureau to focus on funding affordable housing at or below 30%.</p> <p><u>County Budget:</u> Liz Smith Currie provided a summary of the Chair’s proposed budget, focused on the AHFE portion of the budget.</p> <p>The Chairs office has made a \$10 million commitment to address homelessness, focused on the recommendations made by AHFE. The majority of this funding is one time only, because of very limited ongoing resources.</p> <p>Chair Kafoury can no longer make changes to the proposed budgets, and any changes must be made by amendment. Therefore, individuals will need to contact county commissioners in order to request any chances.</p> <p>For more information, the proposed budget and full program offers are available online at multco.us/budget/fy-2017-chairs-proposed-budget.</p> <p>Board Members discussed advocacy regarding commissioners and council members. In response to Board Member questions, Marc Jolin provided additional information on getting the new funds out to providers and the procurement process.</p>	
<p>Community Advisory Forum Updates - Shannon Singleton, Co-Chair - Stacy Borke, Co-Chair</p>	<p>Shannon announced that the Community Advisory Forum (CAF) hosted a a listening session on April 20, 2016</p> <p>The last listening session was focused on getting feedback on the Safe Sleep Guidelines. Several Board Members who attended the listening session provided feedback. Many found the experience to be very meaningful, but noted that many individuals had little or no knowledge of the Safe Sleep Guidelines. Issues surrounding addiction and the current mental health crisis were prevalent, with several reports of the urgent need for more treatment services. There was some critique on the questions themselves, for example the fact that people were not asked what they think they need in order to succeed.</p> <p>The next listening session is scheduled for June 15, which will have similar but revised questions.</p> <p>The goal is to have these listening sessions in a variety of communities, in different areas with</p>	<p>CAF Steering Committee will send CAF Listening Session invite to board members.</p> <p>Board members interested in hosting a listening session to contact Stacy Borke or Shannon Singleton.</p>

	<p>different populations, reflecting a variety of experiences with homelessness.</p>	
<p>Homeless Management Information System (HMIS) Policies and Procedures, Community Data Standards, Data Expectations and Exceptions, and Data Quality Plan - Wendy Smith, Portland Housing Bureau</p>	<p>Wendy Smith, from the Portland Housing Bureau, explained the HMIS documents that were distributed to Board Members. HUD has three requirements for the continuum of care regarding HMIS, including a privacy plan, a security plan, and a data quality plan. HUD is also planning on releasing additional rules this summer, which will need to be discussed and presented to the Board.</p> <p>Wendy shared the proposed plans and explained the development process behind the plans. Through the data and management workgroup, volunteers were requested to review and develop policy and procedures for these HUD requirements. The volunteers conducted the first level of review and development, then worked with the data management workgroup. After conversations with key users from various agencies and input from the community and staff involved with HMIS, they developed the proposed plans that were distributed to this Board.</p> <p>Board Member expressed concern re privacy requirement and protecting personal information collected through the HMIs process. Wendy shared that there will still be opportunities in the future to review these documents and make changes. Following Board approval, the plans will also be subject to a final legal review.</p> <p>Motion to adopt the documents. Approved.</p>	<p>Motion to adopt HMIS Plans. Majority in favor. No objections. Five abstained.</p>
<p>Continuum of Care Update and Preparation for the 2016 Application - Jennifer Chang, Portland Housing Bureau - Julia Delgado, Urban League of Portland</p>	<p>Jennifer Chang, from the Portland Housing Bureau, presented updates on the 2015 Continuum of Care (COC) and preparation for the 2016 application.</p> <p><u>2015 Continuum of Care NOFA Awards:</u> HUD has awarded the COC all five of the project requests, totaling \$4.8 million, including new funding in the amount of \$2.4 million for two bonus projects. The remainder will fund three renewal projects. SEI will be the lead on the two bonus projects, partnering with the Urban League and other organizations, expecting to provide rapid rehousing for 90 households and permanent supportive housing for 50 households. The project proposals were targeted to address disparity of homelessness among the African American population. AHFE continues to look at ways to better advance racial equity in their planning, programming, and policy.</p> <p><u>2016 Continuum of Care NOFA Application:</u> HUD sent out registration notices, which are due by May 11, requiring COCs to register prior to the application process. Because of the upcoming transition to the Joint Office, there is a recommendation to designate the Portland Housing Bureau (PHB) as the collaborative applicant to register. Upon formation of the Joint Office, the collaborative applicant would be transferred to Multnomah County.</p> <p>Board members thanked Jennifer, Ryan and Sally for all of their hard work on this.</p> <p>Motion to authorize PHB to register to be the applicant for the Continuum of Care. Approved.</p>	<p>Motion to authorize PHB to register to be the applicant for Continuum of Care. Majority in favor. No objections. No one abstained.</p>
<p>Proposed Plan for Coordinated Access for Adults</p>	<p>Jennifer Chang, Portland Housing Bureau, explained the process behind the proposed coordinated access plan. They are looking to expand their work and services around coordinated access,</p>	<p>Motion to create Coordinated Access</p>

<p>& Task Force Creation - Jennifer Chang, Portland Housing Bureau</p>	<p>particularly related to services for adults. The plan is to build on the coordinated access programs that already exist within other systems, including the family, youth and domestic violence. Jennifer provided a summary of what coordinated access is and how it works. Jennifer shared that, with the help of the HOPE Collaborative, they piloted a coordinated access process and developed the proposed plan that has been distributed to the Board.</p> <p>In order to move forward with expanding coordinated access for adults, Jennifer asked the Board to create a Coordinated Access Task Force. Board members discussed who should be on the task force. There has been no limit set on the number of task force members, but the intent is that board members who are interested can participate, along with recruiting specific individuals from the various systems. Marc Jolin asked that the Board create the task force, as well as give authorization for the task force to appoint its own members.</p> <p>Motion passed. No opposed, no abstained.</p> <p>The recommendation is for the Task Force to have four to six meetings.</p>	<p>Task Force. Majority in favor. No objections. No one abstained.</p> <p>Board Members with proposal for Task Force membership to contact Jennifer Chang.</p>
<p>Next Meeting - Marc Jolin, Initiative Director - Stacy Borke, Co-Chair</p>	<p>The next meeting: Wednesday, July 6, 2016, from 3:00-5:00 pm.</p> <p>Meeting is adjourned.</p>	