



# Workforce & Economic Opportunity Workgroup Minutes

**DATE:** Friday, August 4, 2017

**TIME:** 10:00 AM – 11:30 AM

**LOCATION:** Lincoln Building  
Oak Conference Room  
421 SW Oak Street  
Portland, OR 97204

**ATTENDEES:** Caitlin Campbell, Freda Ceaser, Tou Cha, Tim Finnegan, Ricardo Lopez, Patricia McClean, Naimo Nur, LeRoy Patton, Rachel Post, Walter Robinson II, Blair Schaeffer-Bisht, Chuck Smith, Kenyatta Trice, Leisl Wehmueller, Megan Wilson

## MEETING DISCUSSION

- Coordinating Board Presentation Planning
  - A presentation from the Employment Workgroup is confirmed on the A Home for Everyone (AHFE) Coordinating Board agenda for September 6, 2017. Blair Schaeffer-Bisht and Freda Ceaser from Central City Concern (CCC) will be building and facilitating the presentation with assistance from Walter Robinson II in the Joint Office. Following are points made by the group about areas to cover in the presentation:
    - Get data on the AHFE and Joint Office funded employment services (data will include start of program through August 15, 2017), including existing employment services with CCC and BPI. All projects funded under AHFE will report on consistent measures to be collected by end of August.
      - A list of measures developed in the subcommittee group was reviewed and everyone agreed to report these measures and to add the number and percentage of people that increased their earnings during program participation.
      - Make clear that the model is long-term career track employment and stress that outcomes can take a long time to reach as you are working to stabilize participants and build their skill levels.
    - Articulate who the referrals sources are into these programs.
    - How are employment services aligned with other system of care?
      - Human success, housing and delivery through community.
    - Introduce at the start of the presentation:
      - Purpose of our committee
      - Who sits at the table in our committee
      - Current funding and goal of alignment with housing
    - Send the message to stay tuned for the work we are doing around the program inventory and answering the question about how many homeless people in our community are in need of employment services and supports.
  - Prior to the Employment Workgroup presentation, Patricia McLean from Human Solutions will present before the Coordinating Board and will highlight systems alignment between rent

assistance and City of Portland sources. A participant will come and share the impact of these supports.

- This presentation will be the first of what will be regular presentations before this body to keep them informed of the impacts of these services and to provide education on why they are an important piece of stabilizing people and working towards ending the cycle of homelessness.
- Future presentations can address:
  - The work we are doing as a committee to enumerate the number of people who need employment services
  - Examples of stories of people who have been served
  - Leverage: How these investments are helping to leverage other federal funds
  - How we are getting to our overall objective of aligning employment services and housing
- Program Inventory: Subcommittee Meeting Review
  - The subcommittee is going to meet following the September 6th presentation to continue work on the Employment Program Inventory. We will include Ryan Deibert and Caitlin Campbell from the Joint Office, Wendy and Hunter from the City Service Point/Data team, Stacey and Blair Schaeffer-Bisht from Work Systems, Rachel Post and evaluation staff from Central City Concern, Liesel Wehmuller and Megan Wilson from IRCO, and possibly someone from Portland State University that worked on the Point-in-Time Count.
  - In addition to developing a comprehensive inventory of services, our goal is to gather data to help us get to a number that shows the total need for employment services among the homeless population. This will help inform us about whether or not we have enough services available in the community to meet the need or not, what types of services are needed most, etc.

## ACTION ITEMS

### ITEM

1. Schedule subcommittee meeting to finalize the Employment Program Inventory.

### ASSIGNED

Emily Volpert

## NEXT MEETING

Wednesday, September 1, 2017

10:00 AM – 11:30 AM

Lincoln Building

421 SW Oak Street

Portland, OR 97204