

A Home for Everyone (AHFE) Coordinating Board

DRAFT Meeting Minutes – December 6, 2017

Facilitated by: Marc Jolin, Initiative Director, Stacy Borke and Shannon Singleton, Initiative Co-chairs

Prepared by: Erin Burrise; **Reviewed by:** Jurisdictional Staff Members

Members present: Seraphie Allen (Ted Wheeler rep.), Alexandra Appleton, Stacy Borke, Beth Burns, Tou Cha, Christian Gaston (Deborah Kafoury rep.), Marc Jolin, Susan Madar, Alexa Mason, Monique Menconi, Michael Parkhurst, Art Rios Sr., Patricia Rojas, Tawna Sanchez, Shannon Singleton, Michael Thurman, Derald Walker, Joe Walsh (Karylenn Echols rep.), Marisa Zapata. **Jurisdictional Staff present:** Maria Alvarez-Lugo, Jackie Arbour, Jeston Black, Erin Burrise, Jennifer Chang, Nathan Clark, Chantia Clarke, Katie Dineen, Christian Elkin, Sally Erickson, Jane Marie Ford, Lucas Hillier, Renee Huizinga, Mike Jaspin, Liv Jenssen, Erin Pidot, Michelle Plambeck, Anna Plumb, Bimal RajBahandary, Walter Robinson II, April Rohman, Alison Sachet, Andrew Scott, Ian Slingerland, Denis Theriault, Carrie Young. **Guests:** Liora Berry, Joel Broussard, Rachel Carlson, Sandi Delarosa, John Duke, John Elizalde, Michael Fisher, Laura Golino de Lovato, Roy McKenzie, Emily Nelson, Robbie Noche, Dirk Vanderhaul, Tate Waggoner, Lauren Waude.

Agenda Item	Discussion Points	Decision/Action
<p>Welcome, Introductions and Minutes</p> <p>– Marc Jolin, Initiative Director</p> <p>– Shannon Singleton, Initiative Co-chair</p>	<p>Marc Jolin, Initiative Director, called the meeting to order and Shannon Singleton, Co-chair, facilitated introductions.</p> <p>November minutes were not brought to the board for approval.</p>	<p>November minutes to be presented at the January meeting for approval.</p>
<p>Public Comment</p> <p>– Stacey Borke, Initiative Co-chair</p> <p>– Marc Jolin, Initiative Director</p>	<p>No public comment was brought to be heard. The floor was opened to board members to share updates. The time allotted for public comment was used to briefly discuss the topic of the sidewalk management plan.</p> <p>Marisa Zapata, board member, asked about Mayor Wheeler's decision to designate eight new blocks of downtown sidewalks as Pedestrian Use Zones and asked for clarification on the process used when deciding which sidewalks to focus on. Marisa Zapata added that in the past there has been a public process.</p> <p>Seraphie Allen, Office of Mayor Wheeler, explained that the policy has been in place and that they are working on expanding it. She further explained that the objective of the plan is to create spaces for people to be able to use the sidewalks while having thriving businesses.</p> <p>Art Rios, Sr., board member, added that the word target is discriminatory and that effort should be placed on engaging people experiencing homelessness. He added that sweeps in the middle of the night is unacceptable.</p> <p>Seraphie Allen offered to speak offline about encampment removal and clean-up, and apologized for using the word target.</p> <p>Marc Jolin, Initiative Director, requested board members share parameters of what they would like to have and if a Sidewalk Management Plan update should be a future Coordinating Board agenda item.</p>	
<p>2018 Legislative Priorities Update</p> <p>– Jeston Black, Multnomah County Government Relations</p>	<p>Jeston Black, Multnomah County Government Relations, gave an overview of likely priorities for the short legislative session. The County Board of Commissioners has not yet adopted a formal agenda for the 2018 legislative session. They are continuing to brainstorm ideas and recommendations. Jeston Black highlighted the following four topics that the County is reviewing that will likely be priorities for the agenda:</p> <ul style="list-style-type: none"> • Protecting funding for county safety-net programs • Action on housing and homelessness 	

	<ul style="list-style-type: none"> • Funding for the behavioral health system • Funding for family shelter and sheltering specifically in Multnomah County <p>There is roughly 12 million dollars of unspecified funding cuts in the human services budget that the county is interested in getting back. The goal is to work with the County board members to solidify an agenda by mid-January.</p> <p>A guest reported that the Oregon Housing Alliance has been talking about a constitutional amendment that would give local governments more flexibility in spending general obligation dollars. The Private Activity Bonds is an important tool for affordable housing and is one of the provisions in the new federal tax bill. Protecting the Private Activity Bonds could mean up to one million units of affordable housing.</p>	
<p>Coordinated Access and Continuum of Care Update</p> <p>– Katie Dineen and Erin Pidot, Joint Office of Homeless Services</p>	<p>Erin Pidot and Katie Dineen, Joint Office of Homeless Services, provided a Coordinated Access Update that included an overview of Coordinated Access in our community, a Coordinated Access for Adults update, and a review of HUD’s January 23, 2018 deadline for Continuum of Care Coordinated Access Written Guidelines.</p> <p>A review and explanation was given that Coordinated Access is a system for individuals and families to be able to go to one organization to complete a standardized assessment and subsequently be placed in a centralized database for a range of resources across multiple organizations. In Multnomah County, Coordinated Access includes distinct access, assessment, and prioritization approaches for four subpopulations: survivors of domestic violence, unaccompanied youth, families with minor children, and adults unaccompanied by minor children.</p> <p>Katie Dineen explained that Permanent Supportive Housing (PSH) was fully incorporated in the Adult System in July 2017. There are currently 14 housing providers participating in PSH and 17 organizations have been doing assessments and referring people to the current list for adults. Since the implementation of PSH, there have been 79 referrals. Monthly Leadership Team meetings are held and the team includes participation from 18 different organizations. The Leadership Team reviews process outcome data and uses that data to identify necessary system changes. The Leadership Team is currently working on how to operationalize the equity lens within the team and within the adult system.</p> <p>Bi-weekly Case Conferencing Team meetings are held and the team has participation from 24 different organizations. These meetings are a time for housing providers to talk about their projects and for direct staff to come together to provide updates and discuss housing options for individuals who have the most need and rising to the top of the list.</p> <p>The Coordinated Housing Assessment Team (CHAT) was also implemented in July 2017 and is led by Transition Projects, in cooperation with Urban League of Portland and El Programa Hispano Católico. This team supports the adult system and are the main point of access for individuals who do not already have a relationship with an organization with access to services. The team also focuses on supporting individuals with becoming document ready as they are being referred into housing.</p> <p>Incorporation of Continuum of Care Rapid Rehousing and Transitional Housing is also in the works. This includes three Transitional Housing projects that are all recovering housing and five Rapid Rehousing project programs. There is a collaborative effort with the organizations working on Rapid Rehousing and Transitional Housing to create a proposal of incorporating both projects into the Coordinated Access system for adults.</p>	<p>Draft Coordinated Access Guidelines will be sent to board members to review and provide feedback on December 14, 2017.</p> <p>Revised and Final Draft Coordinated Access Guidelines will be presented for the board to vote on at the January meeting.</p>

	<p>Data of the adults on the Coordinated Access list and have been referred into permanent supportive housing was shared. The data presented displays the percentage of each race and ethnicity of the adults referred to PSH and this data is brought to the Leadership Team to help support the application of equity lens.</p> <p>A proposed set of written policies and procedures for HUD requirement guidelines needs to be completed by January 23, 2018 and must address key components of Coordinated Access. The intent is for the guidelines for it to be living document that can continually be updated, improved and evaluated both at the Leadership Team level and with the Coordinating Board. The AHFE Racial Equity Lens is actively being used when thinking about what policies and procedures should look like and being incorporated into the written guidelines. Culturally specific providers are playing an important role in each system and each are represented on the Leadership Team.</p> <p>Board members raised concerns about Coordinated Access for the Adult System not being able to be completely equitable because it is federally funded. It was suggested that the discussion should happen of where funding for this system should come from and what will work best for what the community wants and to be able to gain the outcomes that the board wants to see. The written guidelines do not contain a set of agreed on outcomes of Coordinated Access. A suggestion was made that the Equity Lens Task Force should collaborate with the Coordinated Access Leadership Team to ensure the focus on equity is continually implemented in this system.</p>	
<p>City and County General Fund Forecast</p> <p>– Mike Jaspin, Multnomah County Budget Office</p> <p>– Andrew Scott, City of Portland Budget Office</p> <p>– Marc Jolin, Initiative Director</p>	<p>Mike Jaspin, Multnomah County Budget Office, reviewed the Multnomah County General Fund Forecast presentation with the attendees. The presentation included the following highlights:</p> <ul style="list-style-type: none"> • FY 2018 General Fund revenue forecast increased \$2.3 million (0.47%) • FY 2018 General Fund contingency balance of \$1.3 million (unallocated) <ul style="list-style-type: none"> ○ Plus \$2.0 million remaining from State/Fed Ramp-down and OPI Restoration • Revenues just cover costs of current programs in FY 2019 • No new, ongoing programs can be supported in FY 2019 absent additional revenues or reallocation of existing resources <ul style="list-style-type: none"> ○ Deficit grows to \$27.1 million by FY 2023 ○ \$25 to \$30 million of new revenue or program reductions needed over next 5-years versus year-by-year reductions • FY 2019 General Fund one-time-only resources of \$19.2 million, assuming no new programs • Major risks, uncertainties, and issues include: <ul style="list-style-type: none"> ○ Open Labor Contracts and associated costs (including PERS) ○ Downtown Courthouse and other capital project funding <p>Andrew Scott, City of Portland Budget Office provided a review of the October 17, 2017 City Council Budget Work Session presentation. The presentation included the following highlights:</p> <ul style="list-style-type: none"> • FY 2017-18 property taxes will be about \$1 million above forecast – ongoing add • Record Third quarter Business License Tax payments – up 50% from last year • Lodging tax collections slowing, but yet to see “eclipse” receipts • New revenue from state marijuana tax will add approximately \$1 million ongoing • New ongoing costs: <ul style="list-style-type: none"> ○ Labor contracts <ul style="list-style-type: none"> ▪ \$3.6 million already committed, PFFA & DCTU could add \$6 million more 	

	<ul style="list-style-type: none"> ○ Joint Office of Homeless Services IGA <ul style="list-style-type: none"> ▪ Roughly \$7.5 million ○ Increased COLA/PERS obligation in forecast <ul style="list-style-type: none"> ▪ COLA will likely be closer to 4% this year, increasing personnel costs by \$4-\$5 million above typical year ▪ PERS unfunded liability increased, may need to re-evaluate forecasted rates – potential increased costs of \$2 -\$4 million ● Lots of unknowns, but projected ongoing deficit between \$5 - \$25 million ● Does not include new requests, new priorities or unanticipated expenses ● 1% reduction = \$5 million ● Excess \$45.3 million surplus revenue was distributed to various agencies including police bureau, Joint Office, transportation and housing bureau. <p>Marc Jolin, provided high level overview of the Joint Office of Homeless Services FY 2019 Budget, including FY 2018 general fund sources, AHFE strategies to reduce homelessness, review of FY 2018 budget priorities, overview of current investments by service, intervention and population, and FY 2019 budget approach, milestones and process.</p>	
<p>Strategic Priorities Discussion – Marc Jolin, Joint Office of Homeless Services</p>	<p>Marc Jolin, Initiative Director, continued to the next agenda topic and led attendees through a presentation of the AHFE Strategic Priorities. The presentation included a review of the process for collecting recommendations and identifying priorities. Survey was distributed to all Coordinating Board and its subcommittees and received 79 responses from the AHFE Strategic Priorities survey. The following AHFE Community Strategic Priorities were identified:</p> <ul style="list-style-type: none"> ● Where to invest any additional funding in priority order –by top rank: <ul style="list-style-type: none"> ○ Permanent supportive housing (9) ○ Housing placement & retention (9) ○ Shelter/Mental Health & Addiction/Eviction Prevention & Diversion (6) ● Where to invest any additional funding in priority order –by top three rankings: <ul style="list-style-type: none"> ○ Shelter (17) ○ Permanent Supportive Housing (16) ○ Housing Placement and Retention (15) ○ Mental Health and Addiction Services (14) ○ Flexible Rent Assistance (11) ● Population priorities: <ul style="list-style-type: none"> ○ Families w/ children ○ People with disabilities & elderly ● How to reallocate within existing budget –top five: <ul style="list-style-type: none"> ○ More funding to Communities of Color (10) ○ More funding toward families (6) ○ Keep the current allocation (5) ○ More funding to employment services (4) ○ More funding toward elderly with disabilities (3) ● What to protect from reductions –top five: <ul style="list-style-type: none"> ○ Permanent housing placement/Shelter (14) ○ Supportive housing (8) 	

	<ul style="list-style-type: none"> ○ DV services (4) ○ Family shelter/Youth shelter/Services for POC/Employment services (2) <p>A suggestion was made that the categories Housing Placement & Retention and Flexible Rent Assistance should be combined. For some board members, flexible rent assistance dollars would include expenses for a family that are not rent specific, like legal expenses, car repair, needing to pay for traffic tickets, etc.</p> <p>Additionally, the following pathways to improve racial equity lens tool were identified from the survey:</p> <ul style="list-style-type: none"> ● More experience/instruction using the tool ● Provide accompanying data on disparities and need ● Facilitating dialogue that centers voices of people affected ● Focus on outcomes/effectiveness of investments, not just amounts 	
<p>Severe Weather Response Plan – April Rohman, Joint Office of Homeless Services</p>	<p>April Rohman, Joint Office of Homeless Services, gave a brief update on the Severe Weather Response Plan, and reviewed the thresholds and levels of response. April Rohman highlighted that there are over 400 beds for short term winter shelter. If capacity is reached and resources are exhausted at severe weather shelters, the next step would be to request the services of Multnomah County and City of Portland Emergency Management to assist with an expansion beyond the plan in place. The presentation prepared for board members was not shown due to time constraints and is available at ahomeforeveryone.net/s/CB_PPT_Severe_Weather_20171206.pdf.</p>	