

Public Disclosure Statements

The Code of Virginia, Section 63.2-1716, allows child day centers operated by religious institutions the opportunity to file for an exemption from licensure by meeting documentation and other requirements specified within the religious exemption law. The statements below have been prepared and distributed to meet the requirements of the religious exemption law.

Religious Exemption

In compliance with the Code of Virginia, Section 63.2-1716, this Center is religiously exempt from licensure and is classified as a "religiously exempt child day center."

Personnel Qualifications

All employees should meet or exceed the following requirements:

- Be an active member in good standing of a local Christian Church.
- Have a personal relationship with Jesus Christ
- **Babies-PK2):** Minimum of two (2) years experience working with children and have or be working towards Child Care Certification.
- **PK3 - PK4:** Minimum of associates degree or equivalent, in Childhood Certification.
- **Kindergarten-8th Grade:** Minimum of Bachelors degree in education.

Facilities Description

The Child Care Center/Academy is located at 9504 Selby Place Norfolk VA 23503.

The square footage of our building is approximately 36,000 sq ft.

The number of rooms used for Preschool Department/Academy: 11 (current)/14 possible.

The kitchen facilities are not available for use by the Child Care Center or Academy. Play equipment consist(s) of one toddler swing set, monkey bars, fireman's pole, and rainbow climber, slide, and train.

Enrollment/Capacity

The maximum number of children the Preschool Department/Academy will enroll: 150.

The maximum number of children to be in care at any one time (as dictated by the local building inspector) is 400.

Food Service (Check appropriate response)

The Center/Academy does not intend to provide food service. The description of the service consist(s) of the following:

- Classroom snacks provided by parents per teacher request.
- Aftercare snacks provided by OVCA.
- Friday Pizza days provided by Pizza Hut or Billy's Pizza.

Staff Health Requirements

Staff employed at the school MUST be certified by a practicing physician to be free from any disability which would prevent them from caring for children.

Documentation is on file at the Center/Academy.

Public Liability Insurance

The school is covered by public liability insurance which provides coverage in the event that someone brings suit for personal or bodily harm suffered during the operation of the school as a result of negligence.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and

- State and local authorities, within a juvenile justice system, pursuant to specific State law.