



Meeting Objectives:

- Subcommittee/Working Group updates
- Review ECLC Policies
- Discuss Current Membership Processes
- Public comment

**ECLC Subcommittee and Working Group
Co-Chair Meeting
Tuesday, June 6, 2017
2:30 pm – 4:00 pm
Colorado Department of Human Services
1575 Sherman St, 8th Floor Conference Room;
Denver, CO
or Call: 515-739-1223 Code: 690666**

Attendees: Pamela Harris, Katherine Casillas, Dalia Milford, Barb Grogan, Melissa Colman, Ann Bruce, Nancie Linville, Tom Massey Kristina Mueller, Charlotte Brantley

Co-Chair Introductions: The meeting commenced at 2:34pm. Kristina Mueller welcomed everyone and had each person introduce themselves along with the subcommittee/working group they chair. Next they reviewed the meeting minutes from April 4, 2017. Melissa Colman moved to approve the minutes. Tom Massey seconded and the motion was unanimously approved.

Review ECLC Policies: To ensure alignment, the attendee's reviewed the Meeting and Membership Policy, the Subcommittee and Working Group Policy, and the Presentation and Public Comment Policy. There was a consensus for using the simple majority strategy for collecting votes during subcommittee and working group meetings.

Discuss Current Membership Processes: The group discussed the different processes they have each utilize for adding new members. It was determined the ECLC should review memberships of all subcommittee/working groups on a yearly basis. The Commission should evaluate the subcommittee's purpose and whether it have sufficient representation across the varying sectors with in early childhood, including parent representatives.

Subcommittee/Working Group updates:

Program Quality and Alignment Subcommittee: Melissa Colman shared that at the last meeting the subcommittee voted on their approval of the Professional Development Workforce Plan. The plan will now go to the ECLC for endorsement.

Communications Subcommittee: Tom Massey informed everyone the Communications had a focus group meeting on May 15th, 2017 to review the Early Childhood Communication Collaborative' recommendations and create strategies to recommend to the ECLC. The recommendations and strategies will be presented to the ECLC on June 22nd, 2017.

Data Subcommittee: Charlotte Brantley stated the Data Subcommittee will be reconvening in the coming months. They will be working with the Professional Development Advisory Working Group and the Framework Working Group to identify members for the data subcommittee to ensure they have adequate representation for working towards future goals.

Framework Working Group: Kristina Mueller state the next working group meeting will take place on June 19th, 2017. They will be reviewing initial designs for the Framework online platform.

Professional Development Advisory Working Group: Pamela Harris stated the group will be presenting the EC Workforce 2020 Plan to the ECLC on June 22nd, 2017 for endorsement.

Young Child Wellness Council Working Group: Ann Bruce and Katherine Casillas discussed the success they've had with slowly transitioning the leadership roles to the co-chairs and less on the staff to create more sustainability. They've done so with the assistance of Jodi Hardin who has been a great support to the co-chairs.

Closing comments: Kristina Mueller asked the group to provide feedback on what discussion topics the co-chairs would find most beneficial for the following meetings.

Upcoming Co-Chair Meetings:

Tuesday September 5th, 2017 (2:30-4:30pm) at the Colorado Department of Human Services - 8th Floor Conference Room - 1575 Sherman St.; Denver, CO

Tuesday December 5th, 2017 (2:30-4:30pm) at the Colorado Department of Human Services - 8th Floor Conference Room - 1575 Sherman St.; Denver, CO

For information about future meeting dates, times and locations, visit www.earlychildhoodcolorado.org.