

# MyNetball Learning PARTICIPANT GUIDE



## Overview

MyNetball Learning is Netball's learning management system. It records learning that has been undertaken by netball participants as well as offering online courses and assessments. MyNetball Learning is part of MyNetball and requires participants to have a MyNetball login.

This guide steps through activities that you will need to undertake when interacting with MyNetball Learning. It covers common questions such as:

### **How do I enrol in a course?**

Start at page 2

### **I have to take a break from my course, how do I pick up from where I left off?**

Start at page 12

### **MyNetball isn't showing my course enrolments. What should I do?**

Start at page 14

### **How do I download a certificate for a course I have completed?**

Start at page 15

### **How do I obtain the Foundation Manual?**

Start at page 17

Good luck with your learning and if you have any difficulties please contact your relevant Member Organisation or email [learning@netball.com.au](mailto:learning@netball.com.au).

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

You can enrol in and access netball related courses through [MyNetball](http://my.netball.com.au) (<http://my.netball.com.au>). The following steps will guide you through the process.



1. Existing participants can login by entering a username and password in the login panel. Make sure to check 'Participant' before pressing the Login button.

**Note:** If you are unsure of your username and password, or are new to netball, follow the appropriate link.

# MyNetball Learning PARTICIPANT GUIDE

## Course Enrolment



The screenshot shows the MyNetball participant profile page for Jessica Davies-Z. The user is logged in as Jessica Davies-Z, Netball Australia. The page includes a navigation menu with options: My Details, Affiliations, Activity, Club, Learning, and Log out. The main content area displays the user's name, ID (2874498), and affiliation (Netball Australia -). Below this, there are sections for 'My Forms and Purchases' and 'My Learning'. The 'My Learning' section contains a table of courses.

Name	Status	Completion Date	Result
Community Coaching General Principles	Browsed		
Mentoring	Browsed		
Netball Inclusion Course	Browsed		
Practical Test – C Badge	Completed	08/04/2016	

2. Once logged in, verify that you are viewing your record and not that of another family member

**Note:** If other members of your family have the same email address recorded against their account, all the accounts can be linked and accessed via a single login. Use the Participant Selector and the Linked Records drop down list to switch to the appropriate person if required.

This screenshot shows the same MyNetball participant profile page as above, but with a dropdown menu open. The dropdown menu is titled 'LOGGED IN PARTICIPANT' and shows the user's name, ID, and login ID. Below this, there is a 'Linked Records' section with a dropdown list. The dropdown list is open, showing a list of linked records with columns for ID, Name, and a 'Remove This' link. The first record is highlighted.

ID	Name	Remove This
2874498	Jessica Davies-Z	
1483232	Reyon Threw	

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning participant guide interface. The user is logged in as Jessica Davies-Z. The 'Learning' menu is highlighted with a red box, and the 'More...' link in the 'My Learning' widget is also highlighted with a red box.

My Details

Jessica Davies-Z  
ID: 2874498  
Netball Australia -

My Forms and Purchases

Online Registration Forms | My Purchases

- Netball Australia NetSetGO
- MyNetball Participant Sign Up
- Membership Signup Template

My Learning

Name	Status	Completion Date	Result
Community Coaching General Principles	Browsed		
Mentoring	Browsed		
Netball Inclusion Course	Browsed		
Practical Test – C Badge	Completed	08/04/2016	

3. Access the My Learning page by using the **Learning** > **Online Learning** menu options

Alternatively you can use the **More...** link on the header of the My Learning widget.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the 'My Learning' page in the MyNetball Learning system. At the top, there is a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, and a 'Log out' button. The user is identified as 'Jessica Davies-Z' under 'Netball Australia'. A 'Print Friendly' link is visible in the top right. Below the navigation, there is a 'Transfer to Learning Dashboard' button. A green box contains a note: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' The main content area features two tabs: 'My Courses' (selected) and 'Available Courses'. Below the tabs is a table with the following data:

ID	Name	Type	Enrolment Date	Status	Completion Date	Result
AB1AA	Community Coaching General Principles	📖	13/05/2016	🟡 Browsed		<a href="#">Info</a>
NMC	Mentoring	📖	31/07/2015	🟡 Browsed		<a href="#">Info</a>
AFOCB	Netball Inclusion Course	📖	13/05/2016	🟡 Browsed		<a href="#">Info</a>
AF0ANU1	Practical Test – C Badge	📖	08/04/2016	🟢 Completed	08/04/2016	<a href="#">Info</a>
NU1	Section 1 Umpire Exam	📖	08/04/2016	🟡 Not Attempted		<a href="#">Info</a>

Below the table is a 'Refresh Activity' button. At the bottom, there is a 'Powered by InteractSport' logo and a 'Contact Support' link.

The My Learning Page shows courses that you have enrolled in under the 'My Courses' tab and courses that you can enrol in under the 'Available Courses' tab.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning dashboard. At the top, there is a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, along with a 'Log out' button. The user is identified as 'Jessica Davies-Z' from 'Netball Australia'. Below the navigation bar, there is a 'My Learning' section with a 'Transfer to Learning Dashboard' button and a 'Print Friendly' link. A note states: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' Below the note, there are two tabs: 'My Courses' and 'Available Courses'. The 'Available Courses' tab is active, displaying a table of courses. The table has columns for ID, Name, Type, Status, and Enrol. The 'Enrol' column contains green buttons with the text 'Enrol', which are highlighted with a red box. A mouse cursor is pointing at the top 'Enrol' button.

ID	Name	Type	Status	Enrol
AFAC	Select for Netball Success	📄	● Open	Enrol
NCC	Club Champions	📄	● Open	Enrol
AF1AF	Expect respect - Community (Netball community members)	📄	● Open	Enrol
AF1AE	Expect respect - Youth (players 13-17 years)	📄	● Open	Enrol
AF1AB	Expect respect - Young adult (Players 18-25 years)	📄	● Open	Enrol
AF1AD	Level One Umpires Course	📄	● Open	Enrol
AF1AH	Bench Officials Education Course	📄	● Open	Enrol
AF1AJ	Coaching Our Way - Player Centred	📄	● Open	Enrol
AF6AXC1	Foundation Face to Face Coach Accreditation	📄	● Open	Enrol

4. View the Available Courses and click the 'Enrol' button next to the course that you would like to undertake to transition to MyNetball Learning.

**Note:** You may need to scroll down the page to find the course you are looking for.

# MyNetball Learning PARTICIPANT GUIDE

## Course Enrolment

netball AUSTRALIA

Search

Jessica Davies-Z

My Learning My Learning Transcript Return to MyNetball

**Enrol**

### Select for Netball Success

Enrolment Status Not enrolled

#### Overview and Instructions

Welcome to Select for Netball Success.

This course will take you through the principles and practices of netball selection. Netball is a team game however the performance of individual athletes and the combination of athletes in playing positions is critical to the success of the team.

This course is aimed for any netball selector or coach commencing the process of team selection, but anybody is welcome to enrol in the course and learn about the principles and practices that may be used to select netball athletes for a squad or team.

The course looks at:

1. The principles of selection
2. Guidelines for individual athlete selection
3. Guidelines for netball position selection and what to look for in each position
4. How to achieve team balance in selection
5. Some practical tips to assist in running a selection session

Good luck!



5. Check that this is the course that you would like to enrol in by reviewing the course instructions. If this is the correct course, click **Enrol**.

The steps required for enrolment vary depending on whether the course requires payment of a fee or selection of a session. These options are described in the following alternative steps.

**Note:** If you do not see a screen similar to the one on the left and instead see the main MyNetball page (as shown below), just press the back button on your browser and try clicking the 'Enrol' button again.

mynetball netball AUSTRALIA

My Team: Netball Australia

HOME MATCHES LADDERS STATISTICS ORGANISATION HELP

Search Club Player

### LOGIN

2860996

\*\*\*\*\*

Administrator Participant

Lost Password? New to MyNetball? LOGIN

### FIND A CLUB

Suburb or Postcode

OR Select State SUBMIT

NETBALL AUSTRALIA TWITTER

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the netball AUSTRALIA logo, a search bar, and a user profile for Jessica D. Below the navigation bar, there are tabs for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area is titled 'Select for Netball Success' and includes a group photo of athletes. A progress indicator shows 'Enrolment Status: Not Attempted'. Under the 'Overview and Instructions' section, there is a welcome message and a list of course topics: 1. The principles of selection, 2. Guidelines for individual athlete selection, 3. Guidelines for netball position selection and what to look for in each position, 4. How to achieve team balance in selection, and 5. Some practical tips to assist in running a selection session. A graphic with the text 'ACHIEVE IN SPORT DON'T LET DRUGS DESTROY YOUR FUTURE' is also visible. At the bottom, there is a 'Launch' button highlighted with a red box, and a progress bar showing 0% completion.

6a. If the course does not require payment you will be enrolled and can immediately start learning by clicking **Launch**.

**Note:** You may need to scroll down the page to find the Launch button.



# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the Netball Australia logo and a user profile icon labeled 'Person Three'. Below the navigation bar, there are tabs for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area displays the program name 'Program: Foundation Online Coach Accreditation' and a red-bordered 'Enrol' button. Below this, the price is listed as '\$51.20', with a red arrow pointing to it. The 'Overview' section contains the following information:

- Information**  
The online Foundation Coach Accreditation Course is targeted primarily at beginner coaches, teachers, parents and NetSetGO coaches and outlines introductory coaching information and basic netball techniques. The Course is the first step in the national coaching accreditation framework and is an important step along the knowledge pathway for a coach.
- Pre-requisites**  
There are no pre-requisites to complete the online Foundation Coach Accreditation course.
- Enrolment Rules e.g. age restrictions**  
Participants must be at least 14 years of age to access the accreditation.
- Enrolment process**  
The Foundation Coach Accreditation Course is an online course that is accessible all year.  
The Foundation Coach Accreditation Course costs participants \$50 to enrol.  
In 2016, learners can access the Foundation Coach Accreditation course either online or through a face-to-face workshop delivered by their state or territory netball association. Successful completion of either course will result in the awarding of the Foundation Coach Accreditation.
- Discipline**  
Coaching
- Accreditation**  
Foundation Coach Accreditation
- Refund Policy**  
Netball Australia does not provide refunds for its online courses.  
If the course enrolment has been entered into by mistake, and the course has not been attempted, a refund may be requested by emailing

6b. If the course requires payment the price will be shown as part of the course information. Click **Enrol** to work through the payment process.

After your payment has been accepted you can start learning by clicking **Launch**.

**Note:** Course enrolment fees can be paid by Visa or MasterCard.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the Netball Australia logo, a search bar, and a user profile icon. Below the navigation bar, there are links for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area is titled 'Learning Event: Foundation Face to Face Coach Accreditation'. It contains several sections: 'Information' (describing the accreditation level), 'Pre-requisites' (completion of the ASC Community Coach General Principles course), 'Enrolment Rules e.g. age restrictions' (participants must be at least 14 years of age), 'Enrolment process' (managed by Member Organisations), 'Discipline' (Coaching), and 'Accreditation' (Foundation Coach Accreditation). Below these sections, the price is listed as '\$5.00'. A red box highlights a 'Search for Sessions' button and a table of sessions. The table has columns for 'When and where', 'Price', 'Register by', and 'Places Available'. One session is listed: 'Netball HQ - Fitzroy' on 'Sunday June 19 2016 from 9:00 AM to 5:00 PM (Cairns, Melbourne, Sydney UTC+10)' for '\$25.00', with a 'Register by' date of '18/06/2016 12:00 AM' and '13' places available. An 'Alter Session' button is also present.

When and where	Price	Register by	Places Available
Netball HQ - Fitzroy View Session Information Sunday June 19 2016 from 9:00 AM to 5:00 PM (Cairns, Melbourne, Sydney UTC+10)	\$25.00	18/06/2016 12:00 AM	13

6c. If the course is a face to face course, you will need to identify which session (a specific date, time and location) you would like to attend. This is shown below the course information.

You may need to use the **Search for Sessions** function to find sessions at a location or date that suit you.

# MyNetball Learning PARTICIPANT GUIDE



## Course Enrolment

Search for Sessions

Sessions by venue name, suburb, or postcode

Started (after)  Started (before)

When and where	Price	Register By	Places Available	
<a href="#">Netball HQ - Fitzroy</a> <a href="#">View Session Information</a> Sunday June 19 2016 from 9:00 AM to 5:00 PM (Canberra, Melbourne, Sydney UTC+10)	\$25.00	18/06/2016 12:00 AM	13	<input type="button" value="Attend Session"/>

6c. Once you have found a session that you would like to attend, click the **Attend Session** button to enrol.

If payment is required you will be guided through the payment process to complete your enrolment. If no payment is required, your enrolment is complete.

Once your enrolment is complete, you can attend the session at the specified venue, date and time.

**Note:** Course enrolment fees can be paid by Visa or MasterCard.

# MyNetball Learning PARTICIPANT GUIDE



## Course Launch

After enrolling in a course, you can generally start learning immediately. If however you start a course and need to come back to it at a later date, log into MyNetball, load the My Learning page and view the 'My Courses' tab as explained in the course enrolment section (page 2).

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, along with a 'Log out' button. The user is identified as 'Jessica Davies-Z' from 'Netball Australia'. Below the navigation bar, there is a 'My Learning' section with a 'Print Friendly' link and a 'Transfer to Learning Dashboard' button. A green box contains a note: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' Below this is a table with two tabs: 'My Courses' (selected) and 'Available Courses'. The table has columns for ID, Name, Type, Enrolment Date, Status, Completion Date, and Result. The table contains five rows of course data. To the right of each row is a blue 'Info' button, which is highlighted with a red box in the image. At the bottom of the page, there is a 'Refresh Activity' button and a 'Powered by InteractSport' logo, along with a 'Contact Support' link.

ID	Name	Type	Enrolment Date	Status	Completion Date	Result
AB1AA	Community Coaching General Principles	📱	13/05/2016	Browsed		
NMC	Mentoring	📱	31/07/2015	Browsed		
AF0CB	Netball Inclusion Course	📱	13/05/2016	Browsed		
AF0ANU1	Practical Test – C Badge	📱	08/04/2016	Completed	08/04/2016	
NU1	Section 1 Umpire Exam	📱	08/04/2016	Not Attempted		

1. If you need to come back to a course at a later date, log in to MyNetball, load the My Learning Page and view the 'My Courses' tab.

Click **Info** for the course you would like to resume to move to MyNetball Learning.

# MyNetball Learning PARTICIPANT GUIDE



## Course Launch

The screenshot shows the MyNetball Learning interface. At the top, there is a navigation bar with the netball AUSTRALIA logo, a search bar, and a user profile for Jessica Davies-Z. Below the navigation bar, there are tabs for 'My Learning', 'My Learning Transcript', and 'Return to MyNetball'. The main content area is titled 'Community Coaching General Principles' and features a profile picture of a man and a woman. Below this, there is a table with columns for 'Enrolment Status', 'Course', 'Progress', and 'Action'. The first row shows 'Not Attempted' for the course 'Course:Community Coaching General Principles' with a 0% progress bar and a 'Launch' button highlighted with a red box. The second row shows 'Not Attempted' for 'My Coach's Journal' with a 0% progress bar.

2. Find the **Launch** button to resume your learning (each course screen will look slightly different).

**Note:** If you do not see a screen similar to the one on the left and instead see the main MyNetball page (as shown below), just press the back button on your browser and try clicking the **Info** button again.

The screenshot shows the main MyNetball page. At the top, there is a navigation bar with the mynetball netball AUSTRALIA logo, a search bar, and a user profile for Jessica Davies-Z. Below the navigation bar, there are tabs for 'HOME', 'MATCHES', 'LADDERS', 'STATISTICS', 'ORGANISATION', and 'HELP'. The main content area is titled 'mynetball netball AUSTRALIA' and features a large image of netball players. On the right side, there is a 'LOGIN' form with fields for 'MyNetball ID' (2860996) and 'Password'. Below the login form, there is a 'FIND A CLUB' section with a search bar for 'Suburb or Postcode' and a 'Select State' dropdown. At the bottom, there is a 'NETBALL AUSTRALIA TWITTER' link.

# MyNetball Learning PARTICIPANT GUIDE



## MyNetball and MyNetball Learning Synchronisation

Course enrolments and completions from MyNetball Learning will be updated in MyNetball overnight, and will show in the 'My Courses' tab of the My Learning page.

The screenshot shows the 'My Learning' page in the MyNetball system. At the top, there is a navigation bar with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning' tabs, along with a 'Log out' button. Below the navigation bar, the 'My Learning' section is displayed, featuring a 'Print Friendly' link and a 'Transfer to Learning Dashboard' button. A green note box states: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' Below this, there are two tabs: 'My Courses' (selected) and 'Available Courses'. A table lists the following courses:

ID	Name	Type	Enrolment Date	Status	Completion Date	Result
AB1AA	Community Coaching General Principles	📖	13/05/2016	Browsed		Info
NMC	Mentoring	📖	31/07/2015	Browsed		Info
AF0CB	Netball Inclusion Course	📖	13/05/2016	Browsed		Info
AF0ANU1	Practical Test – C Badge	📖	08/04/2016	Completed	08/04/2016	Info
NU1	Section 1 Umpire Exam	📖	08/04/2016	Not Attempted		Info

At the bottom left of the table area, a green 'Refresh Activity' button is highlighted with a red rectangular box.

1. Courses that you have enrolled in will be shown in the 'My Courses' tab along with the enrolment date, status of enrolment, and completion date if applicable.

If after 24 hours of completing a course, it is not visible in this panel, press the **Refresh Activity** button.

# MyNetball Learning PARTICIPANT GUIDE



## Course Certificates

Some courses issue a certificate on successful completion.

The screenshot shows the MyNetball Learning dashboard for user Jessica Davies-Z. The dashboard includes a navigation menu with 'My Details', 'Affiliations', 'Activity', 'Club', and 'Learning'. A 'Log out' button is also present. The 'My Learning' section features a 'Transfer to Learning Dashboard' button, which is highlighted with a red box. Below this is a note: 'Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.' A table lists the user's courses, including 'Community Coaching General Principles', 'Mentoring', 'Netball Inclusion Course', 'Practical Test - C Badge', and 'Section 1 Umpire Exam'. Each course has an 'Info' button. A 'Refresh Activity' button is located at the bottom left of the dashboard.

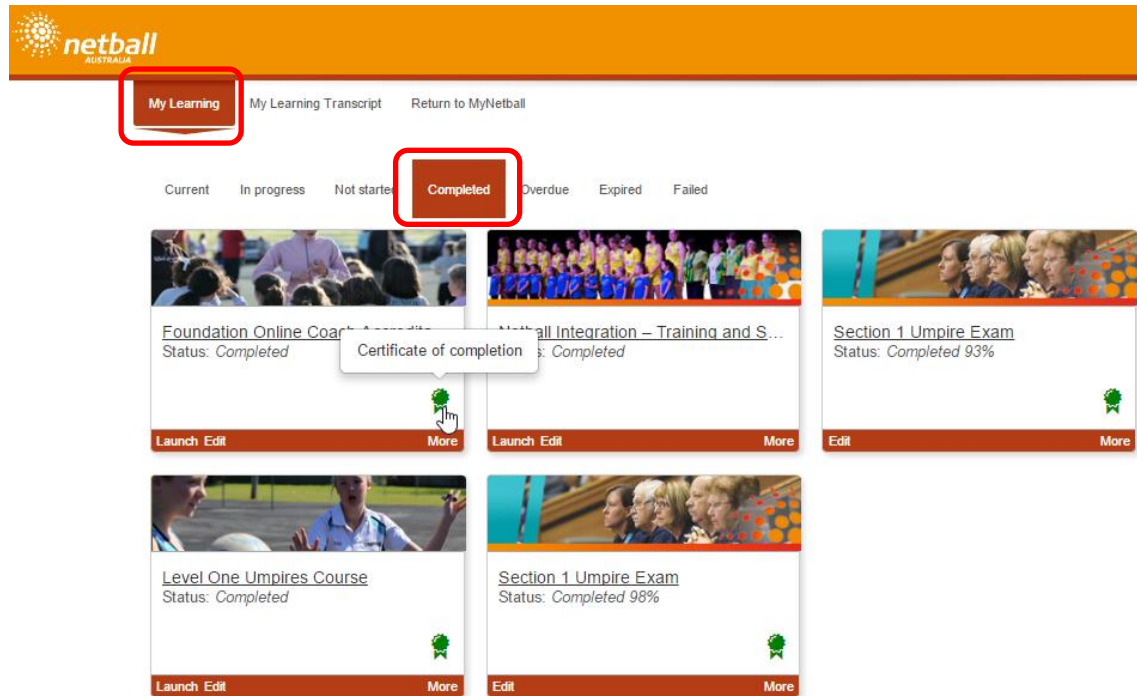
ID	Name	Type	Enrolment Date	Status	Completion Date	Result
AB1AA	Community Coaching General Principles	📱	13/05/2016	Browsed		Info
NMC	Mentoring	📱	31/07/2015	Browsed		Info
AF0CB	Netball Inclusion Course	📱	13/05/2016	Browsed		Info
AF0ANU1	Practical Test - C Badge	📱	08/04/2016	Completed	08/04/2016	Info
NU1	Section 1 Umpire Exam	📱	08/04/2016	Not Attempted		Info

1. Some courses issue a certificate on successful completion. You can view (and download) certificates at any time by logging into MyNetball and transitioning over to MyNetball Learning by clicking **Transfer to Learning Dashboard**. Alternatively you can click **Info** on a course that you have completed.

# MyNetball Learning PARTICIPANT GUIDE



## Course Certificates



2. Once in MyNetball Learning click the **My Learning** tab at the top of the screen and **Completed** to view courses that you have completed.

Those with a certificate will show a green rosette icon. Click on this icon to download your certificate as a PDF document.



# MyNetball Learning PARTICIPANT GUIDE



## Foundation Coaching Manual

The Netball Australia Foundation Coaching Manual is targeted primarily at beginner coaches, teachers, parents and NetSetGO coaches and outlines introductory coaching information and basic netball techniques. It is only available for sale to participants who have completed the Netball Australia online Foundation Coach Accreditation course.

Congratulations, you have completed the course. Click here to get your certificate.



### Congratulations

Congratulations! You have completed module four of the Foundation Coach Accreditation course.

You will now be able to print your Foundation Coach Accreditation certificate. You need to return to the portal homepage and print your certificate from the course tile by clicking on the icon that looks like a ribbon.

#### Financial Membership Now Required

Now that you are an accredited Foundation Coach, you are required to become a financial member of your relevant state/territory netball association (member organisation) if undertaking practical coaching activities. Financial membership ensures relevant insurance coverage when undertaking practical coaching activities and provides many other benefits, including:

Access to:

- Nationally recognised coach accreditation and education workshops, courses and programs.
- Advice and support from state and national professionals.
- Communication outlining current trends and other development opportunities.
- Support through the coaching pathway.
- Nationally developed resources.
- National insurance scheme.



1. Once you have completed the course (ensuring all modules have a green tick) you will finish on the **Congratulations** page (pictured left).

## Foundation Coaching Manual

The good news is you can also now purchase the Netball Australia Foundation Coaching Manual through the Netball Australia shop.

Enter in the limited sales code and validate the code by clicking on the "Validate Code" button. Select the link below to go to the online store, copy the code and paste it into the appropriate section.

Limited Sales Code:

<http://mynetballshop.com.au/netball-australia-foundation-coaching-manual.html>

PREVIOUS

2. The last 3 paragraphs on the **Congratulations** page, explains how to purchase the Foundation Coach Manual.