

## SUMMARY

- Bilingual Deans Honour Roll design student (94%)
- Student Representative for all three years in NewMedia and Publication Design at Heritage College
- Self-directed, highly motivated, enthusiastic, and success driven
- Very organized and detail-oriented, with an eye for thoroughness and accuracy
- Works well under pressure, with a strong ability to manage multiple projects with firm deadlines in a fast-paced environment
- Excellent business writing and verbal communication skills
- Passionate athlete, volunteer and philanthropist
- Low maintenance hard worker, fluent in technical and creative aspects of design and very dependable
- Works well both independently and in a team environment, able to cooperate well with others

## LANGUAGES

- English (Native proficiency)
- French (Professional working proficiency)

## SOFTWARE APPLICATIONS

- Adobe Illustrator
- Adobe Photoshop
- Adobe InDesign
- Adobe Dreamweaver
- Adobe Acrobat
- Adobe Lightroom
- Adobe Flash & Animate (ActionScript 3.0)
- Adobe Premiere Pro
- HTML5 and CSS
- PHP, MySQL, JavaScript, JQuery
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Outlook

## DESIGN SKILLS

- Designed posters, brochures and other illustrations using Adobe Illustrator
- Designed logos and icons using Adobe Illustrator
- Photography, and worked with photo editing in Adobe Photoshop and Adobe Lightroom
- Videography, worked with video editing in Adobe Premiere Pro
- Worked with page layout creating brochures, packaging, book jackets and various projects in Adobe InDesign
- Worked with Forms Design in Adobe Acrobat
- Created animations using Adobe Animate
- Sketched website layouts and storyboards
- Created branding materials for businesses

## SOFTWARE SKILLS

- Worked with styles, tables, forms and merged letters in Microsoft Word and Adobe Acrobat
- Created spreadsheets and tables using Microsoft Excel
- Created presentations with Microsoft PowerPoint
- Coded many websites using HTML5 and CSS
- Created databases, and worked with PHP and MySQL
- Designed and created WordPress, Shopify and Squarespace websites
- Experience working in both Mac and PC environments
- Knowledge of smartphone technologies (iOS & Android)

## WORK EXPERIENCE

<b>Freelance Graphic Designer</b> Alana Hennessy Design, Chelsea, QC	August 2014-Present
<b>Barista &amp; Manager</b> Les Saisons Café, Chelsea, QC	June 2014-Present
<b>Graphic Design Assistant</b> (1 day/week co-op) Farm Boy Home Office, Ottawa, ON	Summer 2014, Summer 2015
<b>Pottery Assistant</b> Paula Murray, Ceramic Artist, Chelsea, QC	Summer 2013
<b>Sailing Instructor &amp; Dock Crew</b> Gatineau River Yacht Club, Chelsea, QC	Summer 2012- Summer 2013
<b>Soccer Referee</b> Soccer Chelsea, Chelsea, QC	Summer 2011

## EDUCATION

<b>NewMedia and Publication Design</b> (3-year program) Cégep Heritage College Gatineau, QC 2014- 2017	<b>High School Diploma</b> Philemon Wright High School Gatineau, QC 2014
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## HONOURS, SCHOLARSHIPS, AWARDS

- **Heritage College Deans Honour Roll** (94%), 2015-17
- **Academic Achievement NewMedia Award** - Highest overall average in the program, 2016
- **Coaches Award** Heritage Women's Rugby, 2016
- **Student-Athlete Award** - Student athlete who maintained above 80% average, 2016
- **Youth Ambassador**, Impossible2Possible (i2P) Greece Expedition, February 2015
- **Rookie of the Year** Heritage Women's Rugby, 2015
- **Heritage College Honour Roll** (89%), 2014-15
- **Career Honour Roll at Philemon Wright** - Graduated with an overall average 89%, 2014
- **Highest marks in Journalism and Art**, 2014
- **Gold Attitude to Study** at School, 2009-14
- **"Best Publicity" Cappies nomination** for Philemon's School Musical, Legally Blonde, 2014
- **Krystal Arvisais Memorial Award** - Awarded to a Female Student Athlete who demonstrated perseverance and dedication throughout her high school career, 2014
- **School Citizenship Award**, 2012
- **Female Athlete of the Year** at Philemon Wright, 2014
- Named to **Quebec Cégep All-star Women's Rugby Team**, 2014
- **MVP Rugby, Soccer and Flag-Football** at Philemon Wright, 2014
- **Ottawa High School Rugby All-star Team**, 2013-14
- **Most improved Skier** from Chelsea Nordiq, 2012
- **Best Female Athlete** at Hadley Jr. High School, 2011
- **Most Promising Female Athlete** at Hadley, 2010
- **Best Female Skier** from Chelsea Nordiq, 2010

## COURSE WORK AND CERTIFICATIONS

- Bronze Cross Lifeguarding Course, 2014
- Emergency First Aid & CPR, 2014
- Mini University Course at UOttawa (Graphic Design & New Media), 2013
- Sailing Level (Bronze 4/5), 2012
- Pleasure Craft Operators Card (PCOC), 2012
- Level 1 Coaching Course (Cross-Country Skiing), 2012-2013
- Babysitting Course + First Aid, 2009
- Soccer Refereeing Course (7 vs.7), 2011

## VOLUNTEER EXPERIENCE

**WE Charity & Me to We Trips**, Humanitarian service trip to India, Winter 2017

**WE Day Honored Guest Host** | Me to We, Fall 2015

**Child Sponsor**, Food for the Hungry Canada, 2002-Present

**Fundraiser for Charities**, 2001-Present

- Instead of receiving gifts for my birthday, including the local Chelsea women's shelter, Canadian Cancer Society, WWF and FH Canada

Chelsea Elementary **School Volunteer**, 2009-2010

- Help students in class, during the after-school program and in the center of excellence.

**Fundraiser for Relay for Life**, 2009-Present

- Organize community fundraiser events

**Chelsea Nordiq Ski Coaching**, 2009-2014

**Gatineau River Yacht Club Volunteer**, 2005-2013

**Jeux de Québec Soccer Volunteer**, Summer 2011

**Chelsea Soccer Coaching**, Summer 2011

**Raise a Reader Volunteer**, 2008

**REFERENCES** - Available upon request.

**Activities & Societies:** Student Representative for NewMedia 3rd Year students, NewMedia and Publication Design Committee Class Representative, Women's Varsity Rugby, Soccer, Flag Football, Cross-Country Running, Track and Field, Volleyball, and Intramural soccer and volleyball

**Courses Taken:** English, French, Journalism, Science Math, Advanced Science, Art, Introduction to Design, Digital Imaging, Multimedia, Web Design, Databases, Business Writing and Communication, Job Preparation Techniques, Career Management, Office Applications, Print Design, Photography, Advertising, Freelance Design, Drawing, Project Management, Client and Technical Support, Manuals and Forms, English: Professional Milieu, Personal Financial Planning, Videography