

Job Description – Class Teacher

JOB TITLE: Class Teacher

GRADE: M1-M6

RESPONSIBLE TO: Headteacher

RESPONSIBLE FOR: Deployment of Support Staff allocated (where relevant)

JOB PURPOSE: Promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual.

KEY RESPONSIBILITIES:

- To support and promote the Mission Statement of the school and its Catholic ethos.
- Develop and maintain an up to date knowledge and understanding of the areas of teaching and pupil support for which the post-holder is responsible.
- Plan work to meet the learning needs of allocated pupils in a consistent and effective way.
- Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress within the National Curriculum.
- Monitor the progress of pupils for whom the post-holder is responsible to set expectations and give constructive feedback.
- Analysis of data to take the necessary steps to help pupils to make good improvement.
- Maintain appropriate records to demonstrate progress made by pupils.
- Participate fully in professional development activities to develop practice further, sharing learning from these as appropriate.
- Make an active contribution to the policies and aspirations of the school.
- Fulfil all the requirements and duties set out in the current Pay & Conditions Documents relating to the conditions of employment of teachers.
- Fulfil all the responsibilities and duties required by the School's policies on teaching and learning.
- Achieve any performance criteria or targets arising from the School's Performance Management arrangements.