

WOODSIDE EVENT CENTER Craft Fair

When: Saturday, October 27, 2018
Where: Woodside Event Center Gym – Broadview Hts.
Time: (Set up Hours) Friday 4:00 - 8:00 pm and Saturday 7:15 am – 8:45 am
(Craft Fair Hours) 9:00 am – 3:00 pm
Fee: \$50.00 per 8 ft. table \$45.00 for space only (\$5.00 extra for electricity)
Contact: Mary Jane Lucak – 440-526-9696

- Deadline – will be until full (early entry is recommended).
- Please be very thorough with your description to avoid duplication and competition with other crafters and artists.
- No rummage or flea market items. **HAND CRAFTED ITEMS ONLY!**
- No refunds will be issued should you decide to cancel your reservation.
- Booths must be attractively displayed; tables covered to the floor. Boxes must be stored below tables.
- Peg boards, lattice boards, free standing displays or other tables must not extend beyond the limits of your space.
- Electricity is available, limited to first come basis. **You must provide your own extension cords.**
- Food will be available all day to purchase, and complimentary doughnuts/pastries and coffee will be available during set-up hours.
- Please **no** lighting of candles.
- The show will be publicized throughout the Cleveland/Akron/Medina areas, via newspaper, TV, flyers, posters, street signs, craft show publications and at other shows.
- **Your canceled check is your receipt and confirmation.**
- **ALL VENDORS MUST STAY SET UP UNTIL 3 PM. (Please keep top portion for future reference.)**

Woodside Event Center Craft Fair Agreement

Name _____ Address _____
City: _____ State _____ Zip _____
Phone (____) _____ E-Mail _____

_____ tables at \$50.00 _____ booth space at \$45.00 Amount Enclosed \$ _____

Describe Crafts _____

I hereby agree not to hold Woodside Event Center or Archangel Michael. Church or any person affiliated, responsible for any loss, damage or injury occurring in connection with the Craft Fair to be held on October 27, 2018.

I fully understand and agree to all of the terms as specified in this Agreement.

Signed _____ Date _____

Please make check payable to Woodside Event Center, 5025 East Mill Road, Broadview Hts., OH 44147 Attention: Mary Jane Lucak

Date Received _____ Check No. _____ Amount _____

Table No. _____ Space _____ Need Electricity _____

For Use by Woodside Event Center Personnel Only