Wedding Photography
TIMELESS & UNFORGETTABLE
ON THE GROUNDS OF GLENCAIRN MUSEUM

~ Silver Level ~
$350
Exterior Photography: Cloister Garden, Entrance Court, and Porte-Cochere
~ Available to bride and groom and wedding party up to 30 ~

~ Gold Level ~
$500-$750
Exterior Photography: Cloister Garden, Entrance Court, and Porte-Cochere
~ Available to bride and groom and wedding party up to 30 ~
&
Museum Tower
~Available to bride and groom only ~

* Open Hours (Tuesday - Friday 8 am to 5 pm & weekends 11:30 am to 5 pm) $500
* During Closed Hours $750

~ Platinum Level ~
$750 - $1000
Exterior Photography: Cloister Garden, Entrance Court, and Porte-Cochere
~ Available to bride and groom and wedding party up to 30 ~
&
Museum Tower
~Available to bride and groom only ~
&
Interior Great Hall
~ Available to bride and groom and wedding party up to 30 ~

* Open Hours (Tuesday - Friday 8 am to 5 pm & weekends 11:30 am to 5 pm) $750
* During Closed Hours $1000
WEDDING PHOTOGRAPHY AGREEMENT

DATE & TIME

DATE OF USE: ______________________   EVENT START TIME: ______________________   NUMBER OF GUESTS: ______________________

TERMS & CONDITIONS

1. Wedding photographs are available by reservation only and are subject to staff availability. Some dates or times may not be available due to Museum events.

2. Wedding photography may not be scheduled to begin less than three hours prior to the start of a Glencairn Museum event or less than one hour after the conclusion of a Museum event.

3. Photography rates are based on up to two hours. An additional fee of $100 per hour will be charged for sessions scheduled for more than two hours.

4. Photography is restricted to wedding photographs.

5. Photography is strictly limited to the locations agreed to in this agreement. Photographs may not be taken of museum objects or other locations within the Museum.

6. Photographs must be taken in good taste.

7. Subjects may not come into contact with any museum object.

8. Tripods are not permitted to come into contact with or close proximity to museum objects such that they risk potential damage to those artifacts.

9. Food and beverages are not permitted in Glencairn Museum during wedding photography.

10. Alcohol is not permitted on Glencairn Museum grounds.

11. Museum furniture may not be moved during a photography shoot. Light furniture may be moved prior to the scheduled shoot, but only at the discretion of the Museum staff.

12. During regularly scheduled open hours wedding guests are permitted access to restrooms inside Glencairn Museum during wedding photography sessions.

13. Photographs taken in Glencairn Museum or on Museum grounds are for the private use of the bridal party and may not be used for commercial purposes without the written permission of the Glencairn Museum Director.

14. Glencairn Museum reserves the right to request copies of the photographs taken in Glencairn Museum or on Museum grounds to be used for the Museum’s advertising purposes.

15. Cancellations must be made 48 hours in advance (full refund). Late cancellations made more than 2 hours prior to the scheduled event may receive up to a 50% refund. No refunds will be given for cancellations less than two hours prior to the event.

AGREEMENT TO TERMS, CONDITIONS & FEES

TOTAL AMOUNT: $ ______________________

1. Payment in full must be received 14 days prior to event.

2. All checks are to be made payable to “Glencairn Museum”.

3. Please write the date of your event on your check.

4. If Patron fails to make payment when due in accordance with the terms of this agreement, Glencairn Museum’s Rental Events Coordinator shall have the right to give Patron written notice of cancellation.

I UNDERSTAND AND AGREE TO THE TERMS, CONDITIONS AND FEES STATED ABOVE IN THIS RENTAL AGREEMENT.

NAME: ______________________   EMAIL: ______________________

ADDRESS: ______________________   TELEPHONE: ______________________

SIGNATURE: ______________________   DATE: ______________________

GLENCAIRN STAFF APPROVAL INITIAL: ______________________