



**498 Main Street
Warren, RI 02885**

Statement of purpose: The primary purpose of The Collaborative is to provide an environment for creatives that fosters, encourages and celebrates the diverse talents within Rhode Island, giving artists an opportunity to network, create, exhibit and sell their work. We provide artists with resources and an outlet to grow their talent and build their business acumen while also bridging the gap to educate the community and create excitement and awareness about our local well of talent.

Application to Exhibit: Artists or craftsmen who wish to exhibit their original work, may contact The Collaborative to request an opportunity to exhibit. All requests will be referred to the Board of Directors for review and acceptance as outlined in this policy.

Selection of Art: The Collaborative Board of Directors is responsible for the selection of art. Special consideration will be given to works of art produced by local artists. Art selected for display must be of exhibition quality and overall community interest. Samples of art must be available to The Collaborative for review prior to acceptance. The Collaborative reserves the right to reject any exhibit in full or in part.

Exhibition Presentation, Installation, and Dismantling: All artwork must have a finished appearance suitable for gallery display. Two-dimensional artwork must be framed and wired ready for hanging. The artist of three-dimensional works of art must provide a means of display, which must be approved by the Board of Directors prior to acceptance to exhibit. Art shall be hung or placed in areas specified by the Collaborative. The Collaborative will supervise the hanging, display and dismantling of all exhibits. If an item is sold it may be replaced with another item.

Artist Reception / Publicity: The Collaborative will allow the exhibitor an artist's reception. The artist will be asked for a biography, related to their exhibit, to be used for advertising and openly available for patrons to read. The Collaborative will advertise the event in local publications where there is no fee. Very light refreshments will be served.

Fees: The exhibitor shall pay the previously agreed upon fee as mentioned in the Artist's Contract.

Sales: All sales are the responsibility of the artist unless otherwise agreed upon by the artist and the Board. The artist will provide pricing and a complete list of all exhibit pieces. Contact information shall be provided by the artist and will be available.

Security and Liability: The Collaborative is not responsible for reimbursement or replacement of lost, stolen, or damaged items. The exhibiting artist must provide their own insurance coverage. The artist will be required to complete and sign a waiver of liability before any works of art are exhibited. Such waiver form shall be kept on file by the Collaborative for one year following the exhibit.