

Nelson Bays Primary Health Board Meeting

Minutes of meeting held at 2.00pm on Thursday 6 July 2017 at Nelson Bays Primary Health, 281 Queen Street, Richmond

Open

PRESENT:

John Hunter (Chair), Sarah Green (Acting Deputy Chair), Helen Kingston, Lisa Lawrence, Philip Chapman, Stuart Heberd, Sue Stubbs.

IN ATTENDANCE:

Angela Francis, Chief Executive; Emily-Rose Richards, Executive Assistant/Board Secretary; Karen Winton, GM Health Services; Linzi Birmingham, GM Golden Bay Community Health (GBCH); Trudi Price, HR/Support Services Manager; Wolfgang Kloepfer, Finance Manager.

Public (2): Lew Solomon; Doug Craig, Former Board Member of Victory Health.

Public Forum

Mr Solomon read a letter to the Board, which was read at the Nelson Marlborough Health (NMH) Board meeting in June, and discussed the youth mortality rates. The female youth rate of hospitalisation owing to intentional self-harm increased by 43% over the 3 years 2014 to 2016, and the male youth rate increased by 34%.



1.0 Welcome/Karakia – Helen Kingston

2.0 Apologies: Pat Curry

3.0 Register of Interests

3.1 *Amendment to the Register of Interests*

Amendment for Mr Chapman:

- Remove 'Whakatu Boxing Trust'

Amendment for Ms Lawrence:

- Remove 'Motueka Health Alliance – Primary Health Services in Motueka'

3.2 *Declaration of Conflicts in Relation to Today's Business*

There were none.

4.0 Confirmation of Agenda

The agenda was confirmed.

5.0 Confirmation of Minutes of 1 June 2017

The minutes of 1 June 2017 were confirmed as a true and accurate record, subject to the following amendment being made:

- Amend Page 2, Environmental Scan, paragraph 5 to include: *'The Board also discussed that males as a group are vulnerable under many classifications.'*

Management were asked to review the mental health statistics for males and suggest a pathway forward, if required. **A67**

Lawrence/Green

5.1 Matters Arising

There were none.

5.2 Action Points

A65 Sapere Research Group Report analysis. *Refer to agenda item 3.6.2 in the closed agenda. Completed.*

A66 Te Reo lessons. *Luke will provide Te Reo training following the open Board meeting. Completed.*

6.0 Environmental Scan

Mr Chapman noted he met with the Ministry of Health on 4 July 2017 to discuss organising a workshop to have people around the table to talk about family/sexual violence.

Mr Chapman also informed the Board he attended the family violence summit workshop with the Ministry of Health, along with another 140 stakeholders to have input. The workshop only allowed 40 minutes for the 140 people to provide their feedback on family and sexual violence, which was not enough time. A new framework is being created for organisations that work with families on how to look at violence. It was decided for potential Mental Health funding which might come to NBPH and how it would be used, to be discussed at the Clinical Governance Committee. **A68**

Mr Heberd informed the Board that Pharmacists would like to know more about what services NBPH provides in the community. There may be an opportunity for Pharmacists to reinforce what Doctors says to patients. Ms Francis noted there is a gap since NBPH's Pharmacy Facilitator role was disestablished by NMH. Ms Francis noted she is happy to attend a meeting to inform Pharmacists on the services NBPH provides. Dr Stubbs informed the Board that Jo Mickelson is attending the Clinical Governance Committee meeting on 21 July 2017 to discuss medication safety and management.

Ms Green noted *The Nelson Mail* have recently published a series of articles on Child Poverty in the region and mentioned it is brilliant that Child Poverty is listed within NBPH's Strategic Plan. Ms Green suggested to inform the media on what has been done once Management have initiatives in place. Ms Francis informed the Board she is involved with the Child Poverty Action Group. NBPH have provided input to the media which has been published.

Mr Chapman asked if NBPH has providers for traditional Māori healing? Ms Winton noted NBPH have no providers listed as available providers do not meet the quality standards.

Ms Francis informed the Board she believes there will pressure on PHARMAC to fund the replacement for the Diabetes injection, which will benefit the NBPH community of patients.

Ms Francis mentioned the documentary which aired on TV about the decriminalisation of cannabis case study undertaken in Portugal, with the compared contrast to New Zealand and the savings which could be made. Mr Hunter suggested that prior to NBPH considering the implications of this, we wait until this progresses further and becomes more imminent.

7.0 Reports

7.1 Chief Executive's Report – Open Section

Report taken as read. A brief update was provided to the Board.

Ms Francis advised the Board that NBPH is performing well to budget and congratulated Ms Winton on her appointment to the role of General Manager Health Services.

Mr Chapman asked why a Trust funded the Fibroscanner when it will save money for NMH by not doing as many liver biopsies and suggested the Trust could be looked at for funding NBPH/GBCH initiatives.

7.2 General Manager Health Services Operational Report – Open

Report taken as read. A brief update was provided to the Board.

Mr Hunter asked when the Interpreters service is going to be finalised. The framework is unknown and Ms Winton is continually following up NMH for the progress.

Ms Lawrence asked for the Kaiatawhai Service section in the General Manager Health Services Report (open) to be expanded on. **A69**

Dr Stubbs asked for Management to follow up the Ministry of Health to find out if there is an end date for the National Enrolment Service that General Practices need to have everything done by and inform General Practices of the outcome. **A70**

7.3 Health and Safety Update Report

Report taken as read. Ms Price provided a brief overview of the report.

7.4 Committee Meetings Update

The minutes of the Te Tumu Whakaora meeting held on 15 June 2017 and Clinical Governance Committee key messages for June 2017 were received.

Mr Hunter asked about the 'engagement with the invisible population' discussion which was held at the Te Tumu Whakaora meeting, led by Dr Phillips, as this will be relevant to our service planning. Ms Lawrence noted this will be discussed with the Board once the steering group has been created.

8.0 Policies for Approval

Complaints Policy

The Board approved the Complaints Policy.

Green/Hebberd

Clinical Service Profile Change Policy (draft)

The Board asked for a revised version of the Clinical Service Profile Change Policy to come back to the Board, incorporating the following suggestions:

- Include turnaround time expectation
- Include wording on the fact Management may choose not to accept the input

- Amend paragraph 1 to read: *'The intent of this policy is to ensure that the Clinical Governance Committee and Te Tumu Whakaora are informed and have the opportunity to provide input into any material changes to clinical services where practicable, and/or any services being introduced, prior to those changes occurring and to ensure that the service profile changes are appropriately communicated to relevant key stakeholders.'* **A71**

9.0 Board Work Programme

The Board Work Programme was received.

10.0 General Business

There was none.

11.0 Te Reo Training held for Board Members

Training was delivered by Luke Katu.

The open section of the meeting closed at 3.08pm.

Next Meeting:
Thursday 3 August 2017

Confirmed 3 August 2017