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North Area Transportation Alliance Board

Summary Minutes
November 17, 2011

Chairperson Nancy McNally called the meeting to order at 8:10 am at the Thornton Civic Center, Police Training Room. Introductions were made around the room. Those in attendance for this meeting were:

Erik Hansen	Adams County	Jonathan Perlmutter	Metro North Chamber
Jeanne Shreve	Adams County	Bill Simmons	Northglenn
Joe Smith	Brighton	Brook Svoboda	Northglenn
Kevin Standbridge	Broomfield	Lynne Fox	Thornton
Tom Acre	Commerce City	Mack Goodman	Thornton
James Hayes	Commerce City	Joyce Hunt	Thornton
Paul Natale	Commerce City	Gene Putman	Thornton
Bill Efting	Dacono	Val Vigil	Thornton
Cheryl Hauger	Erie	Matt Lutkus	Westminster
Wesley LaVanchy	Firestone	Nancy McNally	Westminster
Dick Leffler	Frederick	Tami Noonng	Westminster
JH Bridge	Henderson	Aric Otzelberger	Westminster
Deborah Obermeyer	Metro North Chamber		

Others in Attendance:

Jane Donovan	RTD FasTracks	Kevin Radel	CDOT
Jay Hendrickson	CDOT	Julie Skeen	RTD FasTracks
Larry Hoy	RTD Board of Directors, Dist J	Andy Stratton	CDOT
Lizzie Kemp	CDOT		

I. Minutes

- a. The summary of the minutes for the September 15, 2011, was reviewed. No changes were necessary and stand as approved.

II. New Business

- a. TIGER III Grant Submission – Lizzie Kemp thanked those who helped prepare the TIGER III grant. There were 820 applications submitted. Awards will be

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made before year end 2011. \$20 million was requested. This grant has a lot of support with many endorsements.

b. DRCOG's Additional Federal Formula Funds – Items #3, #4 and #5 on the DRCOG agenda were all approved at the November 16th meeting. Item #6, which would have allowed for funding consideration of new projects such as I-25 Managed Lanes Extension Project, was not approved. Erik Hansen suggested that the group develop a list of options to obtain the necessary money for the I-25 Managed Lanes Extension Project should the TIGER III Grant be successful – what local monies are we going to put on the table – tolling revenues could be another piece. We are short about \$8.1 million if the full \$20 million in the TIGER III grant application is awarded to the project. Possibly once we get the TIGER grant, there might be more possibilities. Lizzie Kemp commented that HPTE had been engaged in this conversation. Lizzie also commented that there might be excess revenue from I-25.

c. North I-25 PEL Study Kick-Off and Committee Lists – Andy Stratton, CDOT Project Manager, spoke to the group about the I-25 PEL Study. This study will run from US 36 to Hwy 7. Working with corridor communities, they hope to establish a list of priority improvements for the corridor. The study will consider improvements that would reduce congestion and improve the travel along the corridor. Environmental, economic and other community impacts and factors will be studied. The consultant has been hired and the kick-off meeting was held the

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week of November 7th. CDOT looks forward to working with NATA during this process. They will be scheduling stakeholder interviews soon. It will be a 12 to 15-month study. There will be two committees – the Executive Committee and the Technical Advisory Committee. (The listings of these committees were included in the handouts.) If any changes are necessary to these two committee listings, please send the revisions to Andy Stratton at andrew.stratton@dot.state.co.us. The Visioning Workshop will be held sometime mid-January 2012. Kevin Standbridge suggested that it would be nice for a document to be provided to let everyone know exactly what has been approved or what is not going to be approved. Andy commented that this will be documented and written down so all will be able to understand.

- d. TMO Update – Gene Putman commented that the revised application was submitted on October 17th. By Tuesday, November 22, we should know what needs to be changed. We could have the IGA’s sent out by December 10. If all goes well, we could have everything done by the first part of February.

Aric Otzelberger spoke to the group about the “draft” TMO Executive Director job description and “draft” recruitment schedule. Everyone agreed to the job description for the TMO Executive Director. It was suggested that the Selection Committee could be comprised of NATA Board Members and staff members on an advisory level. Those who volunteered to be on the Selection Committee were: Nancy McNally, Erik Hansen, Deb Obermeyer, Cheryl Hauger, Gene

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Putman. An existing director from another TMO will also be a part of this committee. Aric will get this job description posted by Monday, November 21, and the job opening will run for 3 weeks and close on December 12.

Matt Lutkus commented about the salary for this position. Currently it is listed at a range of \$54,000 to \$60,000. It was requested to have this salary range flexible and it may need to go to \$65,000 for an experienced, top notch candidate. Everyone agreed to this suggestion.

Joyce Hunt handed out the budget for the North Area TMO and discussed it with the group. Gene Putman spoke on the “Budget by Program” section. Every in-kind contribution will need to be documented and verified. Staff time and supplies are considered in-kind contributions. This budget was based on a \$60,000 salary plus approximately 25% for fringe benefits. Gene commented that at the end of the third year of being a TMO, the organization will have voting rights. Kevin Standbridge and the City & County of Broomfield have agreed to take the lead for developing the 501(c)3 and the hope is to have this accomplished within one year. The TMO Executive Director will be housed at the Metro North Chamber.

- e. North Metro FasTracks Update – Julie Skeen and Jane Donovan were present to give the group an update on North Metro FasTracks. Kevin Standbridge mentioned to Julie to use the NATA distribution listing to send out e-mails. Jane

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Donovan spoke about getting the RFP mailed out; there should be an award by mid-year 2012; and the ground breaking should be around August 1, 2012. They anticipate that there might be extra dollars. They are not planning on completing the final design phase with the extra dollars, as this would make the project ineligible for Federal “New Starts” dollars. Both Julie and Jane told the group that should anyone have any questions, to please give them a call.

- f. Update on FasTracks 2012 Ballot Issue – The costs have come in from Burlington Northern and should be available around December 6th. It looks like the numbers from Burlington Northern are higher than what they thought they would be. The CU Leeds School of Business did prepare a methodology on how low can sales tax profits go before it impacts a project of this size.

Nancy McNally thanked Larry Hoy for his attendance at this meeting. She also wished Matt Lutkus the very best as his last day with the City of Westminster will be on Thursday, December 15. He will be moving to Damariscotta, Maine, to be their new Town Manager. There will be a farewell party in Matt’s honor on Monday, December 12, from 3:30 pm to 5:30 pm.

III. Next Meeting

- a. The next NATA meeting will be held on Thursday, January 19, 2012, starting at 7:30 am. This meeting will be held at the City of Thornton’s Infrastructure

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Maintenance Facility located at 12450 N. Washington on the east side of the facility in the community room.

The meeting adjourned at 9:40 am.