

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name of Debt Collector)

\_\_\_\_\_  
(Street Address or P.O. Box of  
Debt Collector)

\_\_\_\_\_  
(City, State and Zip of Debt Collector)

Dear Debt Collector:

Pursuant to the Fair Debt Collections Act at 15 U.S.C.S. §§1692, et seq. I hereby request  
that you cease all communications with me concerning the account you are trying to collect on  
behalf of the creditor \_\_\_\_\_

\_\_\_\_\_.

Thank you.

Sincerely,

\_\_\_\_\_

Name

\_\_\_\_\_

Address

\_\_\_\_\_

Account Number (If known)